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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS AUGUST 26, 2013

PRESENT:

Ron Montesi, Vice Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Evelyn Wood, Director	Dean Moore, SDR
George Ryan, Director	Bob Bombard, WRS
Charlie Maine, Director	Amy Drexel, WC Emergency Services
Mark Brown, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:05pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Wood to approve the June minutes, 2nd by Ryan, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas was not in attendance he was at the County in Budget meetings. Montesi mentioned no report was given to him by Thomas.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$216,351.35, most of it is in grant money. Bills for payment and approval in August 2013, totaled \$4,339.61. **Motion: by Costello to approve bills for payment for August and the financial report for July, 2013, 2nd by Ryan, carried.**
 - c) **Correspondence:** 1. Stormwater Trade Show will be held at the Fort William Henry on Thursday October 17th, 2013 from 8am til 4pm. If any of the Board members are interested in attending please contact Rhonda so she may sign you up. 2. The District's brochure will be updated and sent out soon and printed in house this time with our leased copier which saves the District money.
- 4) **Business:**
 - a) **FOIL Training:** This module training presentation is for the staff and board members for our District trainings each year in order to receive the District funding from the state. This Foil training was well received and informative to each of the board members and staff.
 - b) **2014 SWCD County Budget Meeting:** At this time the District is looking good for the rest of the year as far as the SWCD budget goes. Minor anticipated costs will creep up between now and the end of the year, but the District projects to have an approximate carryover of \$7,700. We have two accounts that we utilize for the grant projects, a drawdown of those accounts will not affect District operations and those expenses will be billed

for at the quarterly reporting periods. The projected carryover will be utilized by the 2014 budget. Lieberum met with the County in regards to the 2014 proposed SWCD budget and it seems that they were pleased with the cost cutting the District had done for the operating expenses and that 75% of the \$24,200 budget increase that we are seeking was going to health insurance, state retirement and social security. The SWCD budget committee is concerned with the cost of health insurance and is interested in seeking alternative plans. **M: Motion:** by Ryan to accept the budget as presented to board, 2nd by Costello, carried.

- c) **2013 NYACD Annual Meeting:** The NYACD Annual Meeting will be held on October 15th - 17th at the Oneonta Holiday Inn, Oneonta, NY, Registration is due by October 4th. Rhonda and Lieberum will be attending this meeting. Board members let Rhonda know if you are interested in attending and she will register you. The price has been reduced this year which is a big help to Districts.
- d) **Town of Johnsbury Stormwater mapping:** Rowell and Allie have worked together in getting the Town of Johnsbury Stormwater mapping moving forward. Rowell has created a GIS map of the urbanized area in Johnsbury and Allie has completed the GPS Stormwater conveyance mapping.
- e) **Invasive Species Issues (Asian Clam, Japanese knotweed):** Lieberum and Allie will be taking a day to help the Lake George Park Commission sift for Asian Clams in the beach areas of Lake George. Ann Green a Teacher at the Lake George High School has created a task force for taking care of Japanese knotweed mainly in the Bolton Landing area. Lieberum mentioned at some point the District will be asked in helping out either Ann or the Highway Departments in destroying the Japanese knotweed.
- f) **MS4 IDDE Sampling:** Rowell and Allie have continued mapping the storm sewer sheds for the Queensbury town roads. Rowell has an MS4 Presentation for the Rotary Club of Glens Falls and he took four outfall samples from potential illicit discharge locations to the Darrin Freshwater Institute for bacterial analysis and will continue the outfall reconnaissance inventory. Lieberum and Rowell also surveyed a section of Luzerne Road near a tributary to Clendon Brook for a Stormwater infiltration system and a proposed design was sent to Mike Travis and Mark Dutra.
- g) **Hazard Mitigation**
 - **LOI's-** Six letters of intent (LOI) have been put in for Bolton, Lake George, Horicon and Warren County DPW and two are anticipated for Chester. If approved then Warren County will fill out application and sent to State, no guarantee the approvals will be funded. Lieberum will keep the board updated.
 - **Beaver Issue:** - Lieberum was asked to look at beaver dams with Amy Drexel of Warren County to look at concerns from the county legislative committee and a report was drafted to Amy. Amy explained to the board members the issues with the beaver dams and the county is looking for assistance from WCSWCD with hopes to come up with a contract. The Staff and Board members will discuss

this in further deal with Amy and the County and come up with some type of solution.

- h) **NYSDEC Round 11 Water Quality Improvement Projects:**
The DEC recently announced that Round 11 of the WQIP has been released. There are two categories the District is evaluating for applications – Non-ag Nonpoint Source Abatement and Fish Habitat Improvement. There are several project ideas the District has discussed and will bring those to this monthly board meeting. The application deadline is November 8th.
- i) **Current Grant Project Updates: MS4 DEC Grant-** Site inspection for the Rush Pond Way Trail was done. **Glen Lake Grant-** Proposed Stormwater design for Gurney Lane Parking lot and Glen Lake Boat Launch has been completed. **Bolton Stormwater-** updated land owner agreements and some design changes have been made just waiting on Bolton Highway to start the job. **English Brook-** a survey has been done for the English Broom Stormwater infiltration system location on Route 9 and a design change. **Schroon River Habitat grant-** APA approval has been received so this project will be starting up in the next few weeks.
- j) **Other:** Letters of support from LGA and ESSLA for the District.

5) **Partner Report:** Scott Fitscher, NRCS report was reviewed.
Bob Brower, NYSWCD report was reviewed.

6) **District Staff Reports:**

- a) **James Lieberum, DM,** Jim’s report had been reviewed.
- b) **Bob Bombard, WRS,** No Report.
- c) **Dean Moore, SrDT,** Moore’s report was reviewed at the meeting.
- d) **Nick Rowell, NRS,** Nick’s report had been reviewed.

7) **Adjournment: Motion: by Montesi adjourn Directors meeting at 3:06p.m., 2nd Ryan, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____

APPENDIX: A - Treasurer Report
B – Correspondence
C - Partners reports
D- Staff Reports