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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

August 24, 2015

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Ronald Montesi, Vice Chairman	Rhonda L. Jarvis, OM
Charlie Maine, Director	Dean Moore, SrDT
Mark Brown, Director	
Tim Costello, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Montesi to approve the July 2015 minutes, 2nd by Maine, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas met with Rhonda, Lieberum and Wood on the draft budget for the District, draft budget is looking good and will be discussed for approval later in the meeting. Thomas mentioned the County passed a resolution accepting paying for the portable trailer vacuum excavator for the District grant and will wait for the reimbursement back from grant for the machine. Thomas also thanked Nick, Bob, Ashley and Chris for providing services at Stony Creek days.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$220,271.95; most of it is in grant money. Bills for payment for August totaled \$2,735.26 and approval of July financial report 2015. All grant account approvals for payment in August if added are approved. **Motion: by Costello to approve all bills for payment for August, 2nd by Brown, carried. Motion: by Costello to approve the financial report for July 2015 and disposal of records retention papers, 2nd by Brown, carried.**
 - c) **Correspondence:** 1. 2016 Annual Plan of work was passed around for review and will be approved at the next meeting. 2. Fulton County SWCD price list of fabric and culvert was passed around for review this is another source for purchasing items and prices are comparable. 3. Schroon Lake Association spring/summer newsletter was passed around. 4. Article in the Post Star on invasive species summit planned on August 10, 2015. 5. MWBE Forum will be held on October 1 & 2, 2015 at the state plaza in Albany, Jim would like to attend. 6. Thank you letter from Hamilton County SWCD for the attendance at the Waterfest in Lake Pleasant. 7. 11th Annual Stormwater tradeshow will be held on October 15th 8-4 at the Great

Escape lodge, Queensbury, NY. 8. There was a picture of the information sign at the Rush Pond Trail open house at Exit 20. Lieberum passed it around.

4) **Presentation** – NONE

5) **SWCD Business:**

- a) **September Meeting,** This meeting will be on September 30, 2015 starts at West Brook area in Lake George at 10am and tour projects the District has been involved with and continue to have meeting at the Thurman Town Hall.
- b) **North American Lakes Meeting- Saratoga Springs,** This meeting will be held on November 17-20, 2015 this should be a good conference Lieberum will get more information on it for the next meeting.
- c) **Ms4 Program Updates,** The MS4 programs are moving along great.
- d) **Updates on existing District grants,**
 - i. **Schroon-** Projects are moving along, and Lieberum has scheduled a meeting with the three town supervisors to review where we stand with this project. Lieberum is requesting that the current budget be amended to transfer additional funds for our office, since we are spending additional time on this project. Fred Monroe is amendable to that.
 - ii. **English Brook-** District has been spending a significant amount of time on the exit 22 project. The District assisted with the initial site prep and layout and has been on site daily to button up the site with hydro-seeding. Overall the project is moving along pretty well. WC DPW, Warrensburg, Queensbury, Lake George, Chester has provided trucking for this project to move it along faster. It will sit over the winter than inlet culverts will be added next year.
 - iii. **Fish and Wildlife-** this grant will aid the WC DPW with two culverts in Hague and Town of Chester with one.
 - iv. **Purple Loosestrife-** GIS mapped the purple loosestrife populations in the meadow brook preserve and Cronin road wetland. Rowell amended the budget to allow for additional education and personnel time. Rowel and the intern Chris finished the invasive plant trifold.
 - v. **RCPP-** The state ranking questions for the high tunnel applications have been completed and submitted to NRCS for the Regional Conservation Partnership Program (RCPP)
- e) **Other,** 1. 2016 Warren County SWCD draft budget was discussed and approved by the board. **Motion:** by Montesi to approve 2016 Warren County SWCD budget and present it to the County budget meeting, 2nd by Brown, carried. 2. NYACD award sheet was discussed **Motion:** by Montesi to nominate Frank Thomas for one of the awards and the District for another award, 2nd by Costello, carried. NYACD meeting will be held on October 20-22, 2015 in Utica, NY. 3. Daniel Nazoro had made a foil request to the District on the Milfoil programs and Lieberum had completed his requests of material August 5th of 400 pages. 4. Lieberum will have a Hazard mitigation survey to pass around at next meeting for all of us to fill out it will be on many subjects.

- 6) **Other Agencies:** Bob Brower, NYSSWC August 2015 monthly report was reviewed.
- 7) **District Staff Reports:**
- a) **James Lieberum, DM,** Lieberum's Report was reviewed.
 - b) **Bob Bombard, WRS,** Bombard's report was reviewed.
 - c) **Dean Moore, Sr. DT,** Moore's Report was reviewed
 - d) **Nick Rowell, NRS, Rowell's** Rowell's Report was reviewed
- 8) **Adjournment: Motion: by Costello to adjourn Directors meeting at 2:10p.m., 2nd Maine, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____