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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

February 26th, 2018

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Mark Brown, Director	Rhonda L. Jarvis, OM
Craig Leggett, County Alternate	Robert Bombard, WRS
Tim Costello, Director	Dean Moore, Sr. DT
George Ryan, Director	Nick Rowell, NRS
Tim Thomas, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:01pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Ryan to approve the January 2018 minutes, 2nd by Costello, carried.
- 3) **Presenter:** No Presenter this month
- 4) **Report of Officers:**
 - a) **Chairman Report:** No report this month
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$124,620.74; most of it is in grant money. Bills for payment for February totaled \$21,740.62 for operating budget, approval of January financial report 2018. **Motion: by Costello to approve all bills for payment for February, 2nd by Brown, carried. Motion: by Costello to approve the financial report for January 2018, 2nd by Brown, carried.**
 - c) **Correspondence:** 1. Article in The Sun Community News & Printing on Hazard Mitigation on February 22, 2018. 2. Email to Blanche Hurlbutt from Lieberum on Waterfront revitalization opportunities. 3. Email from Mark Brown, Director on his experience at the NACD Annual Meeting in Nashville. 4. Email from Harvey Leidy how setting up the blue bird houses from us helped bring in the blue birds.
- 5) **SWCD Business:**
 - a) **2018 NACD report,** Mark Brown and George Ryan attended the NACD meeting in Nashville, TN and it was a well put together meeting Brown being there for the first time really understood the workings of the Farm bill and how other Soil and Water districts work in their areas. Brown and Ryan thanked the District board members and staff for allowing them to attend. Next year NACD meeting will be held in TX.

- b) **Brant EWM Program RFP Results: Review and Discussion**, Two RFP were received but only one was received on time. Invasive Solutions Dive Co and Aqualogic. **Motion:** by Tim Thomas to accept the RFP from Aqualogic in the amount of \$6250.00 weekly for Brant Lake Milfoil removal, 2nd by Brown, carried.
- c) **Review of 2017 NYSSWCC reports (A,B,C, PM)**, Lieberum passed around all of the reports and had discussions on each one and all the reports looked good and have been submitted to the state committee by February 14, District will be hearing in March on how much money the District will received for the part C report. Lieberum will keep board informed.
- d) **2017 Annual Plan of Work end of year review-comments**, Lieberum mentioned last year was a great year and we accomplished a lot, District has to extend a few grants because of bad weather in some of Warren County area where District projects had to be push out for installation but next year they all will be completed and grants closed out. Great job to all staff members who completed the tasks.
- e) **2018 Warren County Continuity of operations plan – approval**, **Motion:** by Ryan to approve the 2018 Warren County COOP Plan for revisions, 2nd by Tim Thomas, carried.
- f) **2018 Legislative Days, March 5/6th**, Lieberum, Thomas, Ryan and Costello will be attending Legislative Days. Information was sent to Lieberum her at the District office with an agenda and all will be visiting 9 people the most they have ever visited.
- g) **NYSDOS Local waterfront revitalization program**, Lieberum had a quick discussion on this Local waterfront revitalization program it will not be affecting the District at all, but would be our CWICNY and Upper Hudson organizations for funding opportunities.
- h) **CWICNY Rural Roads Active Management Program, (RRAMP) application**, This CWICNY program application will be beneficial to some towns in Warren County, Hague, Bolton, Queensbury, Lake George, it is a one year grant managed by CWICNY a 100,000 grant. Lieberum will be sending out the application to them all to fill out for funding.
- i) **Tree and Shrub Update**, This program is moving along orders have started to come in to the District the word has been put out there along with many forms. There are around 20 orders so far deadline is in two weeks District normally received the most orders the week they are do. Please get your order in if you haven't.
- j) **Warren County and Queensbury MS4 programs**, Rowell has been completing some additional sampling for the programs. The deadline is March 9, 2018, and then reports begin. Lieberum and Rowell will keep the board up to date.
- k) **Current Grant Project Updates**, see staff reports. The District has received 1 NYS DEC grant award, and 2 Lake Champlain Basin Program grants. (1.Organizational for 3,000 and a 7,800 for Hosting a delaminate indemnification of invasive class).
- l) **RC&D update**, The RC&D council has issues with some of the indemnification of monies that have funneled through the council. It has

been handled by Dustin and Shannon from the Saratoga County SWCD, they have a good handle on most of it now, Dustin and staff have been taking files from the office here and going through them. It will resolve at some point but being well taking care of now and sorted out. The dissolving of the RC&D Council has yet to be determined.

m) **Other,** 1. The Town of Lake George will be entering a contract with the District on MS4 at some point again Lieberum will keep board up to date for approval. 2. This year the District will have a new program for ARBOR Day, the funding will be out of the state committee Part c funding, where any Schools and libraries, etc. have a chance to apply for a 5 to 7ft white spruce or sugar maple tree to be planted at their facility for Arbor Day. 3. Another request Lieberum has suggested be on its own application for funding from Part C funding is; SUNY Adirondack is looking for some funding help for water sampling on Glen Lake for a class project in the amount of \$1,100. **Motion:** by Costello to approve the \$1,100 from Part C funding to go to SUNY Adirondack for water sampling, 2nd by Brown, carried. 4. **Motion:** by Costello to authorize that Lieberum sign the City of Glens Falls Intern-municipal Agreement when it comes to the District office, 2nd by Ryan, carried.

6) **Other Agencies: Brian Stienmuller, NYS SWCC**

7) **District Staff Reports:**

- a) **James Lieberum, DM,** Lieberum's report was reviewed.
- b) **Bob Bombard, WRS,** Bombard's report was reviewed.
- c) **Dean Moore, Sr. DT,** Moore's report was reviewed.
- d) **Nick Rowell, NRS,** Rowell's report was reviewed.

8) **Adjournment: Motion: by Tim Thomas to adjourn Directors meeting at 2:12p.m., 2nd Ryan, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____