



394 Schroon River Rd, Warrensburg, NY 12885 Email: rhonda1@nycap.rr.com
Phone: 518-623-3119 Website: www.warrenswcd.org
Fax: 518-623-3519

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS July 24th, 2017

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Mark Brown, Director	Rhonda L. Jarvis, OM
Craig Leggett, Director	Robert Bombard, WRS
Tim Costello, Director	Dean Moore, Sr. DT
Ronald Montesi, Vice Chairman	Nick Rowell, NRS
Evelyn Wood, Director	Randy Rath, LGA

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Montesi to approve the June's 2017 minutes, 2nd by Costello, carried.
- 3) **Presenter:** - No Presenter this month.
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas has no report, only to mention there are still two pending items to be discussed: Lake Managers position and West brook initiative.
 - b) **Treasurer Report:** As far as the financial situation, the District has \$199,120.87 for June; most of it is in grant money. Bills for payment for July totaled \$6,327.02 Operating bills and Grant Bills for \$6,048.54.
Motion: by Costello to approve all bills for payment for July, 2nd by Wood, carried. Motion: by Costello to approve the financial report for June 2017, 2nd by Brown, carried.
 - c) **Correspondence:** 1. Tick information packet was passed around. 2. A thank you class made binder booklet from Queensbury elementary school to Moore for his presentation with the EM River model, etc. 3. Managing Invasive Plants in Riparian Areas booklet from NYS DEC for information for our land owners. 4. Letter from Blanche Hurlbutt the new Interim Ex. Dir. Of NYACD introducing herself and her duties she will be providing. 5. A memo from the NYS SWCC announcing Bob Brower's retirement and the Temporary Regional Staff person with a map, Warren County's temporary Regional Staff person is Brian Steinmuller. 6. Memo from NYS SWCC announcing the New AEM/SWCD Outreach Coordinator Judy Littrell. 7. An article that Rowell wrote that was in the NYSCDEA newsletter. Emails from Walter Lender, LGA on a Dave Decker grant he is organizing looking for information and payments that have been made to district and what is outstanding. 8. Post Flood Stream Intervention Training flyer on September

7th 9-3 at the Lake George Association. 9. Stream Cleanup Crew flyer on August 29th 1-3 Hovey Park Pond.

5) **SWCD Business:**

- a) **Million Dollar Beach**, Randy Rath, Lake George Association. Randy explained what was going on at the Million Dollar Beach with the closing of the Lake George Beach. They are looking to pin point the source of the E.coli and they are getting close, it is looking like the source is on the east side of the beach and they are focusing on those areas surrounding.
- b) **Emergency Response**, There has been some serious storm events since the last BOD meeting on July 8 caused issues around the county. Lieberum and Bombard have been assisting several communities for culvert repair/replacement. Lieberum was also asked to go with WC OES and NYSDHSES and assist with gathering info on roads and crossings toward a federal declaration. As is sits now the county has not met the threshold of \$237,000 in damages and statewide needs to be 27.7million to get the federal declaration. Lieberum had a few slides of district's encounters with elicit discharge in the town of Queensbury for the MS4 program we are involved with. It was reported to the town and they have found the source and have taken care of it.
- c) **NYSSWCC Managers Meeting Outcome**, Costello mentioned the NYSSWCC managers meeting was a good outcome and there was more explanation of the Part C monies for Districts and the new NYS SWCC regional staff member was there Brian Steinmuller.
- d) **NYSDEC WQIP grant application**, The District is applying for two grants. One addressing storm water and one for aquatic habitat/stream crossing. New requirements for these dollars has Lieberum feeling that either 1. NYS DEC will be changed back in the next round or will start to reduce the ability for SWCD's and communities to utilize these funds as far as the people who do the work are concerned.
- e) **SWCD-DPW MOU's for Approval, Motion:** by Costello to approve the SWCD-DPW MOU's in order for the county to receive the grant funding the District has received for reimbursement for project materials and supplies they have paid for grant projects, 2nd by Brown, carried.
- f) **Queensbury MS4 MOU for Approval, Motion:** by Wood to approve the one year extension for the Queensbury MS4 until the new regulations are out and the District can see what new items are added or deleted for the MS4 program and the resolution has been accepted by town of Queensbury, 2nd by Costello, carried.
- g) **Hydroseeder bid review**, two bids came in Bowe- Hydroseeder 32,950 chain driven and Hydrograss (FINN) Hydroseeder 36,500 with extra attachments belt driven. **Motion:** by Costello to accept the bid from Hydrograss (FINN) Hydroseeder bid of 36,500 and Lieberum can get answers from Hamilton County on the extra parts included in the price to make sure district really will need them for the work we do, 2nd by Brown, carried.
- h) **Part C projects approvals**, Part C –Community conservation District program applications for this round, 4 applications were received. **Motion:**

by Leggett to approve all projects submitted up to \$1,000 limit, and send out another request to utilize the remaining funds by the end of this 2017 year, 2nd by Costello, carried.

- i) **2018 Budget sub-committee**, Brown, Montesi, Thomas and possible Costello will be on the budget sub-committee Lieberum will let the know when Rhonda has completed the budget to set up the day and time for the review.
- j) **Summer projects tour – August 28th in Bolton, lunch provided**, Lieberum will be contacting the County to find out when their committee meetings will be held in order to set up the District August tour meeting and will keep the board informed.
- k) **Current grant project updates**,
 - 1. **Schroon lake**– all projects are moving forward and the engineer bid packet will be ready soon.
 - 2. **HMG-** WC HMGP has been provided to each of the communities and the County DPW. Lieberum has offered to go by in the year to go over sections of the plan that is relevant to each community and do a presentation to the board or a workshop.
 - 3. **LCBP-Habitat project, Pond Program**, the habitat projects has put a small bench in west brook along with plantings in English brook. The district has now at least 6 pond requests for this revised program from Johnsbury, Thurman and Brant Lake.
 - 4. **Vacuum Excavator-** WC County and the towns are very happy with the grant purchase of the Vacuum excavator and the District will be applying for an extension of the grant so the county and towns can get all the match dollars in to close out the grant.
- l) **Other**, 1. Lieberum mentioned he will be applying for an organization grant from the LCBP to help with certifying several projects (engineering approvals) an educational wetlands training will be held to do so, he will keep the board member updated on the outcome.

6) **Other Agencies:** Bob Brower, NYSSWC last report was reviewed

7) **District Staff Reports:**

- a) **James Lieberum, DM**, Lieberum’s report was reviewed.
- b) **Bob Bombard, WRS**, Bombard’s report was reviewed.
- c) **Dean Moore, Sr. DT**, Moore’s report was reviewed.
- d) **Nick Rowell, NRS**, Rowell’s report was reviewed.

8) **Adjournment: Motion: by Brown to adjourn Directors meeting at 2:50p.m., 2nd Costello, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____