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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS June 24th, 2013

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Evelyn Wood, Director	Nick Rowell, NRS
Charlie Maine, Director	Bob Bombard, WRS
Mark Brown, Director	Allie Smith, Intern

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Wood to approve the May minutes, 2nd by Costello, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas had no report this month.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$114,497.44, estimated \$86,172.00 in grant money. Bills for payment and approval in June 2013, totaled \$5,714.45. **Motion: by Costello to approve bills for payment for June and the financial report for May, 2013, 2nd by Brown, carried.**
 - c) **Correspondence:** 1. Article in the Adirondack Journal, on May 25th, 2013 "Conservation District workers clean up Halfway Brook, Hovey Pond. 2. March 1978 a book on Model Erosion and Sediment Control Ordinance for the Lake George Basin" sent to the District from a counterpart. 3. Article in the The Post Star May 22, 2013 "County takes aim at nuisance beavers, dams" 4. Email to Lieberum from the State Committee stating that our SWCD 2012 Performance Measure evaluation summary Report has been evaluated. 5. A letter to Chairman Robert Sweeney from the District Chairman Thomas supporting the Assembly Bill A. 7009.
- 4) **Business:**
 - a) **2013 Tree and Shrub Sales Outcome:** The Tree and shrub sale was a great success this year. The District's new apple trees were a great hit, they will be sold next year. The District profit was around was just up from last year. Thanks to all the help from the District returning customers who keep this program going.

- b) **2013 Spring Fish Sale outcome:** This Spring fish sale is the second for the District's and was again a great hit. The District hopes it will continue for the spring season. The Profit for the spring fish sale was the same as last year. Thanks to all returning customers who keeps this program going.
- c) **MWBE Discussion:** The MWBE reporting is now going to be a bit challenging for the District's on their grant funding obligations. It will soon be required on certain grants that a purchase of certain material be through a MWBE business. Lieberum has search for these businesses in our area and it comes to be there are not any locally. So this will be a challenge for many Districts when it comes to their grants in order to receive the proper funding. Lieberum will be talking with the State Committee on this issue and how it can be resolved and will keep the board members informed of the outcome.
- d) **Grant Status Update – Fish Passage:** The District is seeking the finalization of this project three more structures are in the works, 2 in Hague and 1 in Johnsbury. Several culverts have been looked at in Horicon and Chestertown, but were not able to be done do to constraints. Lieberum will be looking for other funding to help them towns out if possible.
- e) **Grant Status Update – Glen Lake:** Lieberum and Bombard have identified locations on or around Glen Lake to reduce Stormwater and erosion impacts. The District will be working with the Town of Queensbury at Gurney Lane Park and Queensbury boat launch both which contribute Stormwater.
- f) **Grant Status Update – MS4:** For this MS4 grant Rowell is starting the storm drain marking requirement of the plans and the illicit discharge detection and Elimination (IDDE) Program. All material has been purchased and field analysis has been started. Rowell has started setting up times to place storm drain markers and to more of the public involved.
- g) **Grant Status Update – English Brook:** Lieberum and Bombard are moving forward on this project. They have met with the Town of Lake George about a Stormwater improvement project along English Brook and Route 9. Lieberum and Bombard also met with Chris Navitsky, Tom Jarrett and Jim Sutherland in regards to the Exit 22 project on the ramp at the park and ride section. This is moving along as well it will be a great benefit and excellent partnership project. Lieberum will keep board informed.
- h) **Board Committees:** Lieberum would like to see which board members would like to attend some committee dates for the District Office on budgets and personnel performance. Thomas, Costello, Wood and Brown were interested and Rhonda will set up some dates in Augusts to get together and discuss and approve budgets and performances.
- i) **Review of NYSWCC Part C:** Lieberum had reviewed and discussed all the important measures from NYSWCC Part C that really need to be put forth by Board members and staff in order to get more funding through the NYSWCC for the next few funding years. Rhonda emailed that Part C to all board members to keep and schedule for this year.
- j) **Adirondack Waterfest:** The Adirondack Waterfest will be held July 12, 2013 in Chestertown, NY. All are welcome.

5) **Partner Report:** Scott Fitscher, NRCS report was reviewed.

6) **District Staff Reports:**

- a) **James Lieberum, DM**, Jim's report was reviewed.
- b) **Bob Bombard, WRS**, Bob's report was reviewed.
- c) **Dean Moore, SrDT**, Moore's report was reviewed.
- d) **Nick Rowell, NRS**, Nick's report was reviewed.

7) **Adjournment: Motion: by Costello adjourn Directors meeting at 2:10p.m., 2nd Wood, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____

APPENDIX: A - Treasurer Report
B - Correspondence
C - Partners reports
D- Staff Reports