



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS March 24th, 2014

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Charlie Maine, Director	Nick Rowell, NRS
Evelyn Wood, Director	Dean Moore, Sr. DT
George Ryan, Director	Scott Fitscher, NRCS
Mark Brown, Director	
Ronald Montesi, Vice Chairman	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Maine to approve the February, 2014 minutes, with a correction on Report of Officers, letter c. Correspondence letter d. should be note instead of not, 2nd by Montesi, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas mentioned he attended the first Farm Talks with the District on February 28th and it was well received also looking forward to attending the second one this Friday, great job staff in promoting it.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$143,209.49; most of it is in grant money. Bills for payment and approval in March 2014 Operating bills, totaled \$2,541.67. All grant account approvals for payment in February if added are approved.
Motion: by Costello to approve all bills for payment for March and the financial report for February 2014, 2nd by Wood, carried.
 - c) **Correspondence:** a. Warren County Alternative Sentencing intern send the District a thank you card. B. Mr. Dusek thanked Lieberum for sending him the District's Annual Plan of Work and Annual Report. C. Lieberum was waiting back from another District employee to send him information on other Health Insurance Plans he will keep the board informed. D. Essex County SWCD sent to the District some flyers on training if anyone is interested in attending.
- 4) **Business:**
 - a) **2014 NYCDEA Water Quality Symposium Review:** Lieberum, Moore, Rowell and Bombard attended the 2014 Water Quality Symposium down in Binghamton. They all left on a Tuesday March 11 and returned on Friday march 14th. Water Quality Symposium offers various trainings for a

great package deal to the District. All who attended said it was well received and the classes were great.

- b) **2014 Schroon Lake/AIM Contract:** Once again the District is off and running on getting this Schroon Lake Milfoil project on its way for a successful 2014 start, Rhonda has invoiced the three towns involved: Schroon, Horicon and Chester. District is waiting to receive the signed contract from AIM, and their upfront invoice to start in June.
- c) **Tree and Shrub order Update:** 113 Tree order have come into the District office. The deadline was March 14th, 2014 and pick up is April 25th, 2014 8:30 – 6pm. Moore has everything on order now just waiting for shipments, to start packing orders when everything arrives by April 21st, 2014.
- d) **Farm Talks Update:** A new program the District has come up with is Farm talks. The District's first talk date is Friday Feb 28th and it has been a hit with interested people now up to 30, it is now being held at the NYS DEC office on Hudson Street in Warrensburg instead of the District Office (not enough room at the District office). The District is coming up with at least one a month and they have begun getting the other talks organized with dates, time and places to put out there. The District is adding at least 7 more farms to their AEM program from these talks.
- e) **Grant Applications Updates:** Lieberum reported that there has been no further word on the remaining Round 11 NYSDEC grant awards.
- a) **West Brook Project Update:** The west brook project is moving along after the District found out that there was a bank failure at Pond 1, Lieberum and Bombard stopped and discovered that an old culvert was piping soil out of the mound causing the bank to collapse, good news it is fixable, bad news who is responsible for the fix Decker is looking into it. Jim will keep the board members informed.
- b) **Review of Recommended Policies:** The Policies were review by all and suggestions were approved to added items that were not on the District Personal Policy. Rhonda will work on adding wording to involve parts that are not in the personal policy hopefully will have it completed for the next meeting for approval by board.
- c) **Warren County Envirothon – April 23rd:** So far there are 14 Teams about 75 students signed up the this year's Warren County Envirothon being held at the Warren County Hatchery on April 23rd, 2014 Please don't hesitate to go down and check it out and see what Warren County School time is taking the lead. 1st place team will move on to the States being held in May of 2014.
- d) **APA Local Government Day:** Lieberum mentioned he will not be attending the APA local Government Day this year he many things going on at the District. Some of the Board members will be attending.
- e) **TDBank Accounts:** Lieberum and Rhonda mentioned that TD Bank is now required to charge municipalities a monthly charge for having accounts through their company. **Motion:** by Ryan to cancel accounts at TD Bank and add 2 new accounts to either Glens Falls National Bank where the other accounts are or look into another bank close to Warrensburg, 2nd by Montesi, Carried.

f) **Other: Motion:** by Ryan to keep the one credit card limit at 10,000.00 but approve a purchase up to 3000.00 at one given point, 2nd by Montesi, carried. A. Nick will be doing a conservation celebration at the Hovey Pond park on Saturday April 26th from 9-1 if anyone is interested please stop by and check it out.

5) **Presenter: Scott Fitscher** – USDA: Civil Rights and EEO reminders power point was given by Scott Fitscher to the Board members and staff. Many questions were brought up on many of the topics, Great Job Scott thanks for updating the District.

6) **District Staff Reports:**

- a) **James Lieberum, DM**, Lieberum report was reviewed.
- b) **Bob Bombard, WRS**, Bombard report was reviewed.
- c) **Dean Moore, Sr. DT**, Moore report was reviewed.
- d) **Nick Rowell, NRS**, Rowell report was reviewed.

7) **Adjournment: Motion: by Maine adjourn Directors meeting at 2:50p.m., 2nd Wood, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____

APPENDIX: A - Treasurer Report
B – Correspondence
C - Partners reports
D- Staff Reports