



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS April 28th, 2014

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Charlie Maine, Director	Nick Rowell, NRS
Evelyn Wood, Director	Dean Moore, Sr. DT
George Ryan, Director	Beth Gilles, LCH/LG Planning
Mark Brown, Director	
Ronald Montesi, Vice Chairman	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Montesi to approve the March, 2014 minutes, 2nd by Maine, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas mentioned he attended the Composting Workshop the same one Rowell went to at the NYS DEC. It was very interesting but he could see where it would get very difficult, if it was started on the County level.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$229,172.72; most of it is in grant money. Bills for payment and approval in April 2014 Operating bills, totaled \$4,061.43. All grant account approvals for payment in March if added are approved. **Motion: by Ryan to approve all bills for payment for April and the financial report for March 2014, 2nd by Brown, carried.**
 - c) **Correspondence:** **A.** An email to Lieberum from NYS soil and water conservation committee letting the District know that out 2013 Performance Measure Evaluation Summary Report submitted met all of the performance measures. **B.** A flyer announcing the 2014 LID Conference on May 1st, 2014 at the Holiday Inn in Lake George, NY from 8:30 – 4:30. **C.** An email to Lieberum from Megan Culver asking if the District would like to accept monies from their company proceeds to use on an environmental project in Lake George, NY. **Motion:** by Montesi to accept the proceeds from the company to use on an environmental project or program, 2nd by Ryan, carried. **D.** articles in the Post Star on the Flooding issues in the upper Hudson and Schroon rivers in Warren County, also on the Districts Envirothon Program held at the Warren County Hatchery every year.
- 4) **Business:**

- a) **MOU – 4 Way Partnership:** A newly updated Cooperative Working Agreement between the USDA-Natural Resources Conservation Service and the New York State Soil and Water Conservation Committee and the Warren County Soil and Water Conservation District has adopted the new MOU with the 4 way partners. **Motion:** by Montesi to adopted the MOU with the 4way partners, 2nd by Costello, carried. Thomas the chairman signed the MOU.
- b) **Agawamuk Creek Watershed Assessment:** This watershed assessment contracted through Columbia County SWCD and was well received by the district manager of Columbia County SWCD. The District was glad to help out a counterpart and receive some funding for the District.
- c) **Tree and Shrub Wrap Up:** The District received around 118 pre orders for the tree and shrub program, many customers also bought the extra trees and shrubs we offered, overall it seemed to be a great success, Rhonda will have a profit and loss sheet hopefully at the next meeting if all the bills have arrived.
- d) **The Farm Talks update:** The District Farm Talks are going very well the next farm talk will be held at SUNY Adirondack Community College (ACC), in Queensbury on May 29th from 6-8, Flyers will be passed around and emails will be sent out for reminders.
- e) **Grant Application Updates:** Lieberum and Bombard will be meeting with Mike from NYS DEC to go over some contract amendments for the Glen Lake Stormwater project through the District, the district would like to add on more projects and supplies and materials for this grant. In all there will be 20 projects from this NYS DEC grant. All other grants have not yet started up only been working on the reporting part of them. Any progress will be noted in the staff reports. Lieberum also wanted to mention that the Urban Forestry Grant through Region 5 was not awarded to the District, as a note that for the whole region 5 area grants Franklin County SWCD received \$1,000. Lieberum thought that was very little.
- f) **Warren County Envirothon wrap up:** This year's event was great a little chilly but we all fared, well 7 out of the 8 schools arrived to the event, Mr. Brown from out board arrived and took a look at all the stations and had a great lunch with us. About 80 students had a great time at each station at the competition and a couple of the local papers showed up and took pictures and spoke to some students, teachers and proctors. The winning team was Glens Falls High School Team #1., they will go to the State completion in May.
- g) **Bank Account update:** Rhonda spoke to group of Clerks she meets with on a quarterly bases and asked if all the their District's monies goes into one bank and they all have only one bank they deal with, so Glens Falls National Bank was chosen to be the Districts' bank for all of their accounts. Transfers were made and the end of May the TD Bank accounts will be closed.
- h) **Other: a.** RC&D Secretary and treasurer positions were offered to Rhonda, this is something she is interested in doing it will only 5 hours per month, which she will attend the monthly meetings to complete the minutes only and prepare monthly treasurer reports like to gives to the

District board. **Motion:** by Costello to have Rhonda on a trial bases for 6 months to make sure it does not affect her work here at the District, 2nd by Brown, Maine, Wood, Thomas; Not carried, two oppose: Ryan and Montesi. **b** The District has been awarded by resolution the OTB Funding monies through Warren County Board of Supervisors of \$1,000. That monies is a pass through the District for the Warren County Envirothon program at the District. This year we have not received it yet do to a mailing issue from the post office. The County treasurer contacted Lieberum about making this monies a budget amendment for 2014 and it has to be discussed more with the treasurer the District is not sure why it will be an amendment. Lieberum will keep the board members updated. **c** Lieberum was contacted to put together a workshop for Queensbury for their new town board members, so Lieberum will be setting this up on what they are looking for from the District. Lieberum will keep the district board updated. **d** The Warren County MS4 Annual report is in draft form up on the Warren County Municipal Centers website as well as the District website for a 2 week public view and comments.

5) **Presenter: Beth Gilles, LCH/LG Regional Planning**, Gilles passed around a bulleted summary of the Stormwater Program updates. 1. NYS Municipal Separate Storm Sewer System MS4 Program- This program has adopted the Town and Village of Lake George to MS4 program and they are getting up and running. Lake Champlain non-Point Source Pollution Sub-watershed Assessment and Management Plan was awarded to the town of Moriah from NYS DOS by LCLGRP of \$400,000, this plan has been started and it is on its way. City of Plattsburgh Stormwater Conveyance system and green infrastructure plan also received monies from Lake Champlain Basin Program by LCLGRP in the amount of \$200,000 and that is also started and on its way. **Motion:** by Ryan to adopt the MOU for the District and Lake Champlain/Lake George Regional Planning Board, 2nd by Brown, Carried.

6) **District Staff Reports:**

- a) **James Lieberum, DM**, Lieberum report was reviewed.
- b) **Bob Bombard, WRS**, Bombard report was reviewed.
- c) **Dean Moore, Sr. DT**, No Report Moore worked on Tree and Shrub and Envirothon programs and updates were given above.
- d) **Nick Rowell, NRS**, Rowell report was reviewed.

7) **Adjournment: Motion: by Montesi adjourn Directors meeting at 2:30p.m., 2nd Maine, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____