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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS April 15th, 2019

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
George Ryan, Director	Rhonda L. Jarvis, OM
Tim Thomas, Director	Dean Moore, Sr. DT
Craig Leggett, Director	Maren Alexander, DT
Tim Costello, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:04pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Tim Thomas to approve the March 2019 minutes, 2<sup>nd</sup> by Costello, carried.
- 3) **Presenter:** No presenter this month.
- 4) **Report of Officers:**
  - a) **Chairman Report:** Thomas had no report this month.
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$196,350.34; most of it is in grant money. Bills for payment for April totaled \$10,378.87 and grant bills for approval totaling \$13,933.00, which had been added to the signature sheet, approval of March financial report 2019. **Motion: by Costello to approve all bills for payment for April with the added 13,933.00 for grant payment on signature sheet, 2<sup>nd</sup> by Ryan, carried. Motion: Motion: by Costello to approve the financial report for March 2019, 2<sup>nd</sup> by Ryan, carried.**
  - c) **Correspondence:** 1. An article in Post Star about Jim's Willard Croney award from NYS CDEA. 2. An article in the Post Star on SUNY ADK about their sampling program with help from the District. 3. Flyer on Highway Employee Safety Days. 3. The Hadley-Lake Luzerne Historical Society newsletter. 4. Flyer on Cornell Cooperative Extension Warren County Plant Sale June 1<sup>st</sup> & 2<sup>nd</sup> 9-3pm. 5. Flyer on the Warren County Master Gardener Program.
- 5) **SWCD Business:**
  - a) **SWCD Board member inquiries,** Lieberum mentioned of two candidates who are very interested for The SWCD Board, Michael Greenslade and Susan Wilson both are very well qualified. Ryan mentioned to invite them to

the next board meeting and they will make a decision after that. There will be another opening on the board after December 2019 so both may have an opportunity to be appointed to the SWCD Board.

- b) **2018 Newsletter**, The District has received 4 quotes for the Newsletter. Kingsbury printing-403.34, Glens Falls Printing-375.00, M & M Digital Printing-228.56 and G & S Printing-285.00(which is located in Washington County and board would like to keep it in Warren County so they will be out) Board members will be leaving it up to Lieberum and Rhonda to make the decision on who will be printing the Newsletter and get it moving forward for printing. They will discuss and let the board know next who was chosen.
- c) **City of Glens Falls Projects**, The MOU had been signed by Steve Gurzler for the Glens Falls City sampling help from the District and District will be starting on that project soon. The City of Glens Falls has been using our services more, which has been nice and Tom Girard has been getting more projects completed. It has been a pleasure working with the City of Glens Falls.
- d) **RFP for engineering services**, The RFP has been sent out for Engineering Services for the District as a retainer as we need the services.
- e) **Aquatic invasive species management- Brant and Schroon**, Last year a discussion on Brant and Schroon Lake Milfoil programs will have and end date to them because of request from other lakes for the District's help. 2019 for Schroon Lake should be ending and 2020 for Brant Lake should be ending. Lieberum will be having a discussion with the Lake association's and towns on what their plans are to take them over. Lieberum will be contacting them and will keep the board up to date.
- f) **SWCD Training Calendar** Alexander has developed and explained a SWCD Training calendar for the staff and mainly the board members, requested by Tim Thomas, so the board members will know when and where training opportunities are for them to attend for the District's performance measurers. Alexander will be sending it via email and if board members need assistance she will help.
- g) **Part B Project- #2, Motion:** by Costello to approve #2 Part B Project request for a Glens Falls and Warren County Quality Sampling Project for submittal to the State Committee, 2<sup>nd</sup> by Tim Thomas, carried.
- h) **Community Conservation Program-review of current status** Lieberum explained how the community conservation programs are being handled and a review sheet has been developed by Alexander and will be utilized for this program to make it easier for approval purposes.
- i) **Community Conservation Program application review and approvals, Motion:** by Costello to approve application from SUNY Adirondack for sampling on Lake Sunnyside for \$1000, 2<sup>nd</sup> by Ryan, carried.
- j) **Current Grant Project Updates**, Lieberum mentioned will be starting up soon and everything is moving forward for construction season. **Motion:** by Ryan to approve the instructor for the Soil Health Work Shop for the LCBP grant, 2<sup>nd</sup> by Costello, carried. **Motion:** by Costello to approve purchasing the supplies for this workshop, 2<sup>nd</sup> by Tim Thomas, carried.
- k) **SWCD Board of Directors reporting info**, Brown attended the American

Wildlife Conservation foundation on April 8<sup>th</sup>, 2019.

- l) **Other**, WC Forest Management program on May 14<sup>th</sup>, 2019 at 2:30pm at NYS DEC in Warrensburg. A Soil Health on Market Farms workshop also on May 2, 2019 from 2-5pm at SUNY ACC. Let Rhonda or staff at the District know if you are interested and they will sign you up for either class or both.

6) **Staff Reports :**

- a. **Jim Lieberum, DM**, One Summery Report for all was reviewed.
- b. **Robert Bombard, WRS**,
- c. **Dean Moore, SrDT**,
- d. **Nick Rowell, NRS**,
- e. **Maren Alexander, DT**,

- a. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

- 7) **Adjournment: Motion: by Costello to adjourn Directors meeting at 2:30p.m., 2<sup>nd</sup> Tim Thomas, carried.**

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_