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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS August 26th, 2019

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Mark Brown, Vice Chairman	Rhonda L. Jarvis, OM
Tim Thomas, Director	Nick Rowell, NRS
Craig Leggett, Director	Bob Bombard, WRS
Tim Costello, Director	Dean Moore, Sr DT
Michael Greenslade, Director	Maren Alexander, DT
Susan Wilson, Director	Ryan Cunningham, NYS SWCC
George Ryan, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:02pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Ryan to approve the July 2019 minutes, 2<sup>nd</sup> by Tim Thomas, carried.
- 3) **Presenter:** Ryan Cunningham, NYS Soil and Water Conservation Committee: District Law training
- 4) **Report of Officers:**
  - a) **Chairman Report:** Thomas had no report this month and will welcome Michael Greenslade and Susan Wilson to our District board.
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$324,385.73 most of it is in grant money. Bills for payment for August totaled \$17,358.51 and grant bills for approval totaling \$32,840.34, which had been added to the signature sheet, approval of July financial report 2019. **Motion: by Ryan to approve all bills for payment for August, 2<sup>nd</sup> by Tim Thomas, carried. Motion: Motion: by Ryan to approve the financial report for July 2019, 2<sup>nd</sup> by Tim Thomas, carried.**
  - c) **Correspondence:** 1. LGA Annual Report with a lot of projects we have assisted them with in the report. 2. A thank you letter from SUNY ADK – Lab Manager for help with sampling on Glen Lake. 3. NYACD Flyer about Sponsorship with a few way of funding. Lieberum asked if the board would like to sponsor. **Motion:** by Ryan to sponsor the NYACD in the amount of \$75, 2<sup>nd</sup> by Brown, carried. Lieberum will take care of the sponsorship info.

5) **SWCD Business:**

- a) **New Board Members Welcome**, Thomas welcomed Michael Greenslade, Glens Falls and Susan Wilson, Bolton Landing two new board members appointed by the county to serve on the District's board.
- b) **Appointment of Vice Chairman, Motion:** by Tim Thomas to appoint Mark Brown of the District Board to be the Vice Chairman and Brown accepted, 2<sup>nd</sup> by Leggett, carried.
- c) **Updated and Approval Of District Policies, Motion:** Tim Thomas to approve all District Policies with changes as indicated on each Policy along with adding George Ryan to the Foil Policy as additional board member, 2<sup>nd</sup> by Brown, carried.
- d) **2019 NYACD Meeting**, Lieberum mentioned to District Board Members if they are interested in the Meeting please let Rhonda know today. The District will be putting in early bird registrations. Frank Thomas and Rhonda are attending so far.
- e) **2019 NYSDEC WQIP Applications (Finalized and Submitted)** Lieberum mentioned District has submitted for several grant applications and then have been completed and sent for review and hopefully granted to the District for more wonderful projects in Warren County.
- f) **Review Adirondack Lakes Alliance Symposium**, Lieberum and Brown attended the Adirondack Lake Alliance Symposium. Brown was very impressed by the small attendance and what a lot of the attendees had to say about the District with our role for protecting Lake George also mentioned it was a great meeting.
- g) **Review 2020 Annual Plan of Work**, tabled until next meeting in September.
- h) **Review proposed 2020 District Budget, Motion:** by Ryan to approve the 2020 District Budget for submittal to the Warren County Budget Committee this month, 2<sup>nd</sup> by Brown, carried. Lieberum thanked Brown, Thomas and Greenslade for going over the budget to get it finalized. Dean's salary is \$500.00 added paying in January 2020 for passing the Erosion and Stormwater exam this year.
- i) **Community Conservation Program- review of current status –** Crandall Park Application for the Community Conservation Program to be discussed and approved.
- j) **Community Conservation Program application review and approvals – Motion:** Ryan to approve the Crandall Park Community Conservation Program Application of \$900.00, 2<sup>nd</sup> by Brown, Carried.
- k) **Current Grant Project updates-** The District is helping LGA on many projects with the DOT it is going well and projects are getting in the ground.
- l) **SWCD Board of Directors Reporting info –** None this Month.
- m) **Other,** 1. MS4 stream clean up on Tuesday August 27<sup>th</sup> meet at Hovey Park Pond at 1pm. 2. Post Flood Stream Intervention Training on September 13<sup>th</sup> at the LGA in Lake George, 9-3 space is limited if interested call District Office. 3. Cover Crop information class at SUNY Adirondack on September 19<sup>th</sup>. Rowell has a brief presentation with information on

Harmful Algae Blooms in Friends Lake and how to see if any other lakes may have it present through NYS DEC website. **Motion:** by Ryan to pay for 200 Schroon Lake Management Plans to have on hand in the amount of \$501.03, 2<sup>nd</sup> by Tim Thomas, carried.

6) **Staff Reports :**

- a. **Jim Lieberum, DM,** Lieberum's report was reviewed
- b. **Robert Bombard, WRS,** Bombard's report was reviewed
- c. **Dean Moore, SrDT,** Moore's report was reviewed
- d. **Nick Rowell, NRS,** Rowell's report was reviewed
- e. **Maren Alexander, DT, Alexander's** report was reviewed

a. **Ryan Cunningham, NYS SWCC,** Cunningham's report was reviewed.

7) **Adjournment: Motion: by Ryan to adjourn Directors meeting at 2:56p.m., 2<sup>nd</sup> Brown, carried.**

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_