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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

February 27th, 2017

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Mark Brown, Director	Rhonda L. Jarvis, OM
Craig Leggett, Director	Robert Bombard, WRS
Tim Costello, Director	Dean Moore, Sr. DT
Evelyn Wood, Director	Nick Rowell, NRS
	Beverly Maine

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:02pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Costello to approve the January 201 minutes with the change of Craig Leggett's first name, 2nd by Brown, carried.
- 3) **Presenter:** - James Lieberum, NYSSWCC Module 8, State Aid to Districts
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas welcomed Craig Leggett and Evelyn Wood to the District board they both have been appointed by the County Board of Supervisors to serve as board members to the District. Thomas and Lieberum also presented a beautiful Elf print with an engraving to Mrs. Charles Beverly Maine for the service Charles Maine service 30 + year on the District Board as a long time board member.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$216,000.80; most of it is in grant money. Bills for payment for February totaled \$9,337.48 for operating budget, approval of January financial report 2017. **Motion: by Costello to approve all bills for payment for February, 2nd by Brown, carried. Motion: by Wood to approve the financial report for January 2017, 2nd by Costello, carried.**
 - c) **Correspondence:** 1. A message card from Beverly Maine and Amanda her daughter they love the planter the District sent. 2. Resolution from the County appointing Evelyn Wood and Craig Leggett to the District board. 3. NYS DEC proposal for WQ improvement project was not funded this year. 4. LCBP proposal for Municipal Invasive Plant project was not funded this year. 5. The 29th Annual Adirondack Park Local Government day conference is April 5 & 6 at the Crowne Plaza in Lake Placid if any board member is interested please let Lieberum or Rhonda know.

5) **SWCD Business:**

- a) **Review of NYSSWCC Reports,** Lieberum mentioned all report have been sent to the NYSSWCC and have been received. Lieberum passed around all the report to be viewed by the board.
- b) **NACD Meeting,** Rhonda has a great time and met a lot of venders and folks from all over the states. It was a great experience her to see what goes on at the National level of conservation districts, she thanked all board members for her experience.
- c) **2017 Legislative Days,** Rowell, Thomas, Costello, Montesi and Ryan will be attending the 2017 Legislative days. Everything is set and ready for them all there will be a discussion next month on the outcome.
- d) **Review of Brant Lake AIS RFP responses,** A.I.M. or Aquologic , which will it be for the Brant Lake AIS RFP, many questions were asked by the board, so Bombard will get all questions that he can answered and discussion has been table until next month.
- e) **Upper Hudson River Watershed Project,** Lieberum and Rowell have been working maps for this project. 20 maps or so are completed just need to add narrative to them as they move forward there is a chance of more funding to come to the communities when this is completed.
- f) **LCBP Organizational Grant,** Bombard explained to the board what he will be ordering for this new LCBP organizational grant and they were all happy it was moving forward and a motion last month was to spend no more than 3300.00 on supplies and material.
- g) **The Farm Talks,** Once again Rowell has done a great job on the presenters for the Farm Talk series that the District puts on for the public, March farm talks is up in the air not sure if a presenter can be found Rowell will keep moving forward to find one and keep all informed.
- h) **Current Grant Project Updates,** See all staff reports on the updates of each of the current grants. Lieberum did mention that construction season is coming upon us and the staff is already for it to begin, projects are in line.
- i) **Other,** 1. Two quotes from Glens Falls Printing and Kingsbury printing on the printing of the District Annual report, the two are very different in price, Lieberum mentioned that Glens Falls Printing has been doing a great job and it is well presented. As for Kingsbury print they also have done great on other district items, Lieberum mentioned that maybe we should stick with Glens Falls Printing as higher of the two but has keep the price the same for three years running because we know the quality of the product, but it was his and Rhonda opinion, As far as Kingsbury printing was the lower of the two but by a lot, it has a question of how the product will be the same. **Motion:** by Costello to go with lower bidder Kingsbury Printing and see if the product will be the same, 2nd by Leggett, carried. 2. WQ Committee is discussing a possible position funded by the County for a Lake Management Coordinator to work with about 25-30 Lake Associations in the surrounding areas, in which to possible be housed here at the District office, it is still in discussion, but please keep it in the back of your minds for further discussion as it happen Lieberum will keep board informed. 3. Lieberum is asking for approval from the board to use is 150

days of capped Sick time to take off for his newly adopted son, for the adjustment period as they both became instant parents and still come into the office at least two to three times a week instead of going on Family Leave act. **Motion:** by Wood to approve Lieberum using his sick time for his new son and congratulations 2nd by Brown, carried. 4. **Motion:** by Leggett to approve the stipen payment for the Health Insurance to Moore of \$3,000 per year, 2nd by Costello, carried.

6) **Other Agencies:** Bob Brower, NYSSWC report was reviewed

7) **District Staff Reports:**

- a) **James Lieberum, DM,** Lieberum's report was reviewed.
- b) **Bob Bombard, WRS,** Bombard's report was reviewed.
- c) **Dean Moore, Sr. DT,** Moore's report was reviewed.
- d) **Nick Rowell, NRS,** Rowell's report was reviewed.

8) **Adjournment: Motion: by Montesi to adjourn Directors meeting at 2:35p.m., 2nd Ryan, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____