



394 Schroon River Rd, Warrensburg, NY 12885  
Phone: 518-623-3119  
Fax: 518-623-3519

Email: [rhonda1@nycap.rr.com](mailto:rhonda1@nycap.rr.com)  
Website: [www.warrenswcd.org](http://www.warrenswcd.org)

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

February 25th, 2019

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
George Ryan, Director	Rhonda L. Jarvis, OM
Mark Brown, Director	Robert Bombard, WRS
Craig Leggett, Director	Maren Alexander, DT
Tim Costello, Director	Dean Moore, Sr. DT
Tim Thomas, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Ryan to approve the January 2019 minutes, 2<sup>nd</sup> by Tim Thomas, carried.
- 3) **Presenter:** No presenter this month.
- 4) **Report of Officers:**
  - a) **Chairman Report:** Thomas had no report this month.
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$176,058.42; most of it is in grant money. Bills for payment for February totaled \$6,446.41 and grant bills for approval totaling \$36,386.26 , approval of January financial report 2019. **Motion: by Leggett to approve all bills for payment for February, 2<sup>nd</sup> by Costello, carried. Motion: by Leggett to approve payment of Grant bills with the exception of the ACC Fencing bill of 1000.00 for the conservation education, 2<sup>nd</sup> by Costello, carried. Motion: by Tim Thomas to approve the financial report for January 2019, 2<sup>nd</sup> by Ryan, carried.**
  - c) **Correspondence:** 1. Flyer on Spring Zing on May 11<sup>th</sup>, 2019 at the Warren County Hatchery, with free fishing clinic. 2. Information from Lake George Land conservancy on best invasive management practices. 3. NYACD Monthly newsletter. 4. Article in The Post Star. 5. Flyer from Homeland Security on a training notice. 5. ESI GIS Software usage agreement is through USDA/ESI.
- 5) **SWCD Business:**
  - a) **Technology update for office – planned for March,** Lieberum mentioned the week of March 4<sup>th</sup> the county will be up to office to figure out what the District needs for the new technology update for phones and

camera's. Lieberum will finalize and get things order just after that and all will be set up to be installed by the County before the end of March 2019.

- b) **2019 Legislative Days – Final plans**, Lieberum, Frank Thomas, Leggett and Ryan will be attending the 2019 Legislative Days for the District. Lieberum will drive them all meeting at office on Monday March 4<sup>th</sup> afternoon for an overnight for the appointments give to the District on Tuesday March 5th.
  - c) **2018 SWCC Reports – Comments ?** No Comments were brought up.
  - d) **County Ms4 Stormwater Audit**, Lieberum mentioned Vince from the NYS DEC reviewed and approved the County Ms4 Stormwater Audit he said it was a good job.
  - e) **City of Glens Falls Projects**, The Ms4 sampling outfalls will continue with the City of Glens Falls, along with a possible Water Quality sampling project in which Lieberum will be obtaining more information for the Board to review and possible approve another contract with the City of Glens Falls.
  - f) **2019 Tire Recycling - confirmed date, time and location**, The confirmed day of the Tire Recycling is May 4, 2019 8-12 in Lake George at an area near the Transfer station.
  - g) **Lake Luzerne Grant assistance**, Tracy Clouthier from the LA Group is looking for some assistance if a grant she applied for is awarded for some help in water sampling at the drinking water sources in the warren county area and Bombard will be assisting with that.
  - h) **Grant Awards**, LCBP funding for 20,000 on a Quaker road in Queensbury Ms4 stormwater and habitat project.
  - i) **Current Grant Project Updates, Motion:** by Tim Thomas to contract with John O'Donnell for forest management on the District Organizational grant awarded by LCBP, 2<sup>nd</sup> by Leggett, carried.
  - j) **Community Conservation Program application review and approval, Motion:** by Costello to approve Chris Brown for 1,000 and Tim Scherbatskoy from ACC for 980.00. 2<sup>nd</sup> by Ryan. The ACC fencing funding will be revisited at a later day if funding is available.
  - k) **SWCD Board of Directors reporting info**, None this month.
  - l) **Other, Motion:** by Costello to adopted the Warren County Work Place Violence Policy for the District, 2<sup>nd</sup> by Brown, carried. Draft Annual report newsletter for comments and will be completed for next month. Lieberum also called county about a loss of shingles at the District office building.
- 6) **Staff Reports :**
- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
  - b. **Robert Bombard, WRS**, Bombard's report was reviewed.
  - c. **Dean Moore, SrDT**, Moore's report was reviewed.
  - d. **Nick Rowell, NRS**, Rowell's report was reviewed.
  - e. **Maren Alexander, DT**, Alexander's report was reviewed.

7) **Adjournment: Motion: by Costello to adjourn Directors meeting at 3:30p.m., 2<sup>nd</sup> Brown, carried.**

Respectfully submitted,

-----  
Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_