



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS June 23, 2014

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Ronald Montesi, Vice Chairman	Dean Moore, Sr. DT
Charlie Maine, Director	Bob Bombard, WRS
Evelyn Wood, Director	Nick Rowell, NRS
Mark Brown, Director	John Salvador
Scott Fitscher, NRCS	Craig Brown, Town of QSBY

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Montesi to approve the June 2014 minutes, 2nd by Maine, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas and Lieberum discussed the 3 civil service exams that were scheduled for the District employees; Lieberum, Rowell and Bombard.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$135710.78; most of it is in grant money. Bills for payment and approval in June 2014 Operating bills, totaled \$7266.19. All grant account approvals for payment in June if added are approved. **Motion: by Wood to approve all bills for payment for June, 2nd by Montesi, carried. Motion: by Costello to approve the financial report for May 2014, 2nd by Brown, carried.**
 - c) **Correspondence:** 1. Thank you card from LGA to Bombard for his help during the Invasive Species Awareness Week in July. 2. Schroon Lake Association Newsletter. 3. 2013 Annual Report for the NYS Soil and Water Conservation Districts conservation committee.
- 4) **Business:**
 - a) **Queensbury/Glens Falls Wastewater Discussion- Mr. John Salvador:** John Salvador spoke on MS4 in the Town of Queensbury on Stormwater and sewage flows. It led to a long discussion.
 - b) **Grant Applications Updates:** Lieberum mentioned that the Adirondack Environmental Agriculture Grant is moving forward for the Tub Grinder for the Towns. Lieberum has been working on getting the Letter to Betty Little on the State Urban Forest Grants and he will keep the Board updated.
 - c) **Grant Project Updates**

1. **Schroon Lake:** The District has submitted an invoice to the Town of Chester for the first reimbursement on this NYS DOS Schroon Lake Grant. Lieberum also has been helping and organizing the reporting information for NYS DOS.
 2. **Glen Lake:** Steve Lovering has approved the porous paver plans for the rest of the Glen Lake Boat Launch but we are unable to fit a rain garden in due to access points for equipment.
 3. **Fish Passage:** Lieberum mentioned two step pools where constructed on two streams in Warren County, Queensbury on Glens Falls Watershed Property and Armstrong in Johnsbury.
 4. **Schroon River Habitat,** Moore has been getting land owners ready for the installs on the Schroon River at their property when the towns are ready for construction in early fall.
- d) **Lake View Estate Watershed Assessment-**Lieberum and Rowell have completed the Lake view estates watershed assessment contract with LGA and an invoice has been submitted.
 - e) **NYACD Annual Meeting- October 21-23:** The NYACD Annual Meeting conference is being held at the Radisson Hotel in Utica, NY on October 21-23 for Administrative and Managers. Lieberum will be attending he is one of the presenters. Please let Rhonda know if you are interested and she will sign you up.
 - f) **SWCC Part C:** Lieberum reviewed the NYS Soil and Water Conservation Committee Part C money guidelines in order for the District to receive extra funding from the state, directors and staff will have to attend many trainings and meetings.
 - g) **Queensbury MS4 Stormwater Contract:** Lieberum mentioned the Queensbury MS4 Stormwater Contract was extended for another 3 years.
Motion: by Montesi to approve the extended 3 year contract for MS4 with the Town of Queensbury, 2nd by Wood, carried.
 - h) **Other NONE**
- 5) **Other Agencies: Scott Fitscher, NRCS: Motion:** by Maine to approve the construction of High Tunnels with NRCS grant monies that Scott Fitscher has submitted for George Ryan and Brandon Rirdon in Warren County, 2nd by Wood, carried. Fitscher also mentioned this year's and next year's application and the process for the many opportunities on halfway brook, high tunnels, organic registry and administrative structure for the District . Fitscher has now been assigned to six counties. (Washington, Warren, Saratoga, Fulton-Mont., Essex)
- 6) **District Staff Reports:**
- a) **James Lieberum, DM,** Lieberum report was reviewed.
 - b) **Bob Bombard, WRS,** Bombard report was reviewed.
 - c) **Dean Moore, Sr. DT,** Moore report was reviewed.
 - d) **Nick Rowell, NRS,** Rowell report was reviewed.

7) **Adjournment: Motion: by Montesi to adjourn Directors meeting at 2:35p.m., 2nd Maine, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____

- APPENDIX: A - Treasurer Report
- B - Correspondence
- C - Partners reports
- D- Staff Reports