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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

July 27, 2015

### PRESENT:

Frank Thomas, Chairman                      Jim Lieberum, DM  
Ronald Montesi, Vice Chairman          Nick Rowell, NRS  
Charlie Maine, Director  
Evelyn Wood, Director  
Mark Brown, Director  
Kevin Hajos, WC DPW

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
  
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Montesi to approve the May 2015 minutes, 2<sup>nd</sup> by Costello, carried.
  
- 3) **Report of Officers:**
  - a) **Chairman Report:** Thomas mentioned there was not much to report and the discussion about the new vehicle was later in the meeting.
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$112,558.36; most of it is in grant money. Bills for payment for July totaled \$2,365.89 and approval of June financial report 2015. All grant account approvals for payment in June if added are approved. **Motion: by Wood to approve all bills for payment for June, 2<sup>nd</sup> by Maine, carried. Motion: by Montesi to approve the financial report for June 2015, 2<sup>nd</sup> by Brown, carried.**
  - c) **Correspondence:** 1. Lieberum passed around information on NACD/NYACD to board members. Montesi mentioned that the October Annual meeting for NYACD will be a standalone meeting the Administrative conference will not be there this year, which also was stated in an email by Carla Luther from Lewis County SWCD. 2. An article on 2 students from Warrensburg mentioned that they were participants in the Envirothon. 3. 2014 NYS Soil & Water Conservation District Annual Report. 4. An Article in the Adirondack Journal about Supervisor Evelyn Wood.
  
- 4) **Presentation –** NONE
  
- 5) **SWCD Business:**
  - a) **Beach Road Sampling, Q and A,** Kevin Hajos was at this meeting to provide answers to questions the board members had on behalf of the

Beach Road Sampling project, Lieberum has provided the questions to Hajos before the meeting. Hajos answered each questions for the board. As it was mentioned the possibility for more funding for the district during this project. **Motion:** by Montesi for the District to approve moving the sampling project forward with the County and the District agrees to be the general contractor the project for 7 years, looking at possible income of \$38,000 in the 7 years, 2<sup>nd</sup> by Brown, carried.

- b) **Comptroller Audit, FYI** - Fulton and Hamilton County SWCD's got called on audits from state comptroller's office recently, it may be soon the we will also get a call. The biggest concern from the other two counties was separation of duties in their office, they are small offices. Where our District has more employees.
- c) **WC Hazard Mitigation Plan Update**, Lieberum mentioned there were successful municipal meetings about Hazard Mitigation Plan with each community. The project steering committee is meeting in a few weeks to begin reviewing goals of the Hazard Mitigation Plan.
- d) **Updates on existing District grants**,
  - i. **Schroon**-Lieberum has just completed the quarterly reporting for Schroon Lake DOS project and the reporting requirements are growing fast.....very time consuming for the District. The Town of Chester has purchased a boat wash station for the lake and education and outreach programs are planned.
  - ii. **English Brook**-The Exit 22 project is moving forward and the Village of Lake George is the lead on this project. The District is providing technical assistance and oversight along with funds for supplies and materials.
  - iii. **Fish and Wildlife**-This project is moving forward. The osprey nests still need to be placed. APA denying TRP on state land on habitat projects, so Lieberum met with NYS DEC and the District will resubmit projects that deal with stream stabilization only.
  - iv. **Purple Loosestrife**- Nick showed images of the releasing of the beetles from this project and mentioned a release of 5,800 in Cronin Road wetland and Halfway Brook along Lowe's. A trifold information pamphlet will be created on wetland invasive species and purple Loosestrife.
  - v. **RCPP**-Rowell mentioned the local ranking questions for high tunnel funding have been completed. The District's will be receiving EQIP funding which is generated through the local RC&D Council and filtered through NRCS. Warren County will be funding High Tunnels and cover cropping.
  - vi. **Vacuum Excavator** –the County will be purchasing the Vacuum Excavator directly and the District will be submitting the paper work for request for reimbursement to the NYS DEC on their behalf. The district has a signed contract but not executed version on hand and amount up to \$109,000 available from equipment.

- e) **Consolidated Funding Applications**, The District will be submitting to the NYSDEC two applications for grant funding through the 2015 WOIP. **Motion:** by Montesi to approve the applications for submission, 2<sup>nd</sup> by Brown, carried.
  - f) **District Vehicle**, It was mentioned by Thomas that Warren County will provide the District with \$15,000 towards a new truck. This district trucks are failing fast and the amount of monies the district is spending to keep them running does not make sense, so the discussions have been on purchasing a new vehicle this year with the help from the county.
  - g) **September Meeting**, The September board meeting will be a tour of the West Brook Conservation Initiative and then the District will head to Thurman to look at the two plate arch culverts and have the meeting at the Town hall....and lunch. The time will determined at the August meeting.
  - h) **Other**, none
- 6) **Other Agencies:** Bob Brower, NYSSWC June 2015 monthly report was reviewed.
- 7) **District Staff Reports:**
- a) **James Lieberum, DM**, Lieberum's Report was reviewed.
  - b) **Bob Bombard, WRS**, Bombard's report was reviewed.
  - c) **Dean Moore, Sr. DT**, Moore's Report was reviewed
  - d) **Nick Rowell, NRS**, **Rowell's** Rowell's Report was reviewed
- 8) **Adjournment:** **Motion:** by Montesi to adjourn Directors meeting at 2:34p.m., 2<sup>nd</sup> Maine, carried.

Respectfully submitted,

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 Rhonda L. Jarvis, Office Manager/ Treasurer  
 Date Approved: \_\_\_\_\_