



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

July 23rd, 2018

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Ronald Montesi, Vice Chairman	Rhonda L. Jarvis, OM
Mark Brown, Director	Dean Moore, SDT
Craig Leggett, County Alternate	Nick Rowell, NRS
Tim Costello, Director	Robert Bombard, WRS
Tim Thomas, Director	Maren Alexander, Intern

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:03pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Tim Thomas to approve the June 2018 minutes, 2nd by Montesi, carried.
- 3) **Presenter:** LIDAR, what the new data means- George Hilton, Town of Queensbury. This was a great presentation by George. Lieberum mentioned that he District will be utilizing LIDAR for more of the Districts projects in the future.
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas mentioned he attended the Water Quality Tour and it was a great turnout. The one thing he enjoyed was seeing the process of the boat washing station and how it works.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$122,750.82; most of it is in grant money. Bills for payment for July totaled \$5,417.36 for operating budget, and July bills for payment for grant accounts totaled \$10,684.00 and approval of June financial report 2018. **Motion: by Montesi to approve all bills for payment for July Operating and Grant, 2nd by Tim Thomas, carried. Motion: by Costello to approve the financial report for June 2018, 2nd by Brown, carried.**
 - c) **Correspondence:** 1. LGA 133rd Annual meeting invite please let Rhonda know if you are interested in attending so she can sign you up. 2. Information sheet passed around on House and Senate Farm Bill. 3. Outcome of the testing on beach road in Lake George was passed around. 4. **Motion:** by Tim Thomas to approve hiring Chazen Co. for the Feasible studies grant and Lieberum to approve and sign the agreement when accepted by Chazen, 2nd by Montesi, carried.
- 5) **SWCD Business:**

- a) **Review of proposed WQIP grant applications**, the district will be putting two grant applications in for WQIP, 1. Erosion and Sediment control and Culvert grant. **Motion:** by Leggett to approve the WQIP applications for submittal on the Erosion and Culvert proposals, 2nd by Costello, carried.
- b) **2018 Water Quality Tour Review**, 2018 Water Quality Tour was a great success the tour consist of 5 stops, Steward Program and Boat Wash station- Loon Lake Boat Launch, Ag Conservation and Certified organic- Landon Hill Estate Farm, Stormwater abatement projects- Hamlet of Adirondack, Aquatic invasive species program-Schroon Lake Boat Launch and a primer of responsibilities when owning a dam-Schroon Lake Dam.
- c) **NYACD 2018 Annual Meeting**, NYACD 2018 Annual meeting will be held on October 23-25 at the Hampton Inn- Cazenovia, NY. Please let Rhonda know if you would like to attend and she will get up signed up.
- d) **NYACD Resolution**, Lieberum mentioned that he would like the board to put forth a resolution for NYACD on the Part C –carve outs not to occur again through the part c funding. Lieberum will draft a resolution for the next meeting to be discussed and approved.
- e) **Provisional Conservation District Technician Appointment, Maren Alexander** has been hired for this position and the district awaits the District Technician civil service exam to be announced for Maren to take she will be hired on October 1, 2018 as provisional until the test is offered.
- f) **Sandbag Machine request**, The Board members are on board with this sandbag machine request for purchase, Lieberum will get more information on each one presented and bring back to the board members for finally discussion next month.
- g) **Hydroseeder (T-90) discussion, Motion:** by Montesi to give the Hydroseeder (T-90) to the County with many optional uses and for the Hydroseeder to be utilized by all county towns and city as see fit and Lieberum will produce a letter of explanation of so uses and send to all municipalities of Warren County, 2nd by Costello, carried.
- h) **Schroon and Brant lakes AIS review**, Everything is moving forward with the milfoil projects, Schroon has already begun and reports have been processed. Brant has been a slower start but has begun and will see reports coming in for Brant soon.
- i) **2019 SWCD Budget Committee volunteer**, Lieberum has requested for volunteers for the 2019 Budget Committee. Brown, Tim Thomas and Leggett has volunteered for the 2019 budget committee and Lieberum will set up a time here at the office when 2019 draft budget is completed.
- j) **Community Conservation Program Application (s), Motion:** by Costello to approve and pay the application for the Crandall library for 750.00 for a community conservation project, 2nd by Brown, carried with one opposed.
- k) **Current Grant Project Updates**, Some projects are starting to begin and some are ending. See all staff reports on their progress.
- l) **Director's Program/Project ideas for 2019**, Lieberum mentioned to let him know if anyone has ideas for projects for 2019 so it can be put on the Annual Plan of Work to be approved by board and sent to NYS SWCC next month.

- m) **SWCD Board of Directors Reporting info,** WQ Tour attendees Montesi, Tim Thomas and Frank Thomas.
- n) **Other,** 1. Maren Alexander has volunteered to man the NYSCDEA Both at the Fair on August 23rd. That will be a great experience for her. 2. Montesi mentioned there is a tour meeting at Washington County SWCD, NYS SWCC will be attending on August 2nd and Montesi will be attending. 3. Lieberum will be going around this week with Amy Hirsh from the County and her intern to assess Dams in Warren County.

6) **Other Agencies: No Report.**

7) **District Staff Reports:**

- a) **James Lieberum, DM,** No report
- b) **Bob Bombard, WRS,** no Report
- c) **Dean Moore, Sr. DT,** Moore's report was reviewed.
- d) **Nick Rowell, NRS,** Rowell's report was reviewed.
- e) **Marne Alexander, Intern,** Alexander's report was reviewed.

8) **Adjournment: Motion: by Tim Thomas to adjourn Directors meeting at 2:57p.m., 2nd Montesi, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____