



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

July 22nd, 2019

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Mark Brown, Director	Rhonda L. Jarvis, OM
Tim Thomas, Director	Nick Rowell, NRS
Craig Leggett, Director	Bob Bombard, WRS
Tim Costello, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Tim Thomas to approve the June 2019 minutes, 2nd by Costello, carried.
- 3) **Presenter:** No presenter this month.
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas had no report this month but budget season is on its way.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$212,526.29 most of it is in grant money. Bills for payment for July totaled \$5,429.38 and grant bills for approval totaling \$6,798.38, which had been added to the signature sheet, approval of May financial report 2019. **Motion:** by Brown to close-out the Equipment Fund and transfer the balance in account to the Liabilities account, 2nd by Costello, carried. **Motion: by Tim Thomas to approve all bills for payment for July, 2nd by Brown, carried. Motion: Motion: by Tim Thomas to approve the financial report for June 2019, 2nd by Costello, carried.**
 - c) **Correspondence:** 1. Thank you card to Moore from a student intern that Moore was helping with student science research project. 2. An article in the Post Star on Water-quality projects underway on July 15, 2019 at Gurney Lane. 3. An article in the Post Star on Understanding Harmful algal blooms and their impact on July 14, 2019 on Keenan Reservoir in Queensbury. 4. **Motion:** by Costello for Lieberum to sign into a contract with Saratoga County SWCD for a combined 4hr Erosion and Stormwater training, 2nd by Brown, Carried.
- 5) **SWCD Business:**

- a) **2019 NYACD Meeting attendance**, The 2019 NYACD meeting will be held on October 22-24, if any of the directors are interested please let Rhonda know so she can sign you up. Thomas, Rhonda and Lieberum will be attending so far.
- b) **WC Attorney meeting review** Lieberum and Rhonda met with the Warren County Attorney to go over some questions Lieberum had and everything went well, great meeting.
- c) **Board vacancy update** Costello will be retiring from the board this month, he will be missed by all board and staff, thank you Tim Costello for a great job on the board. Two new board members will be approved at the County Board of Supervisors meeting in August.
- d) **Approval of a Vice Chairman of District** Lieberum will ask Leggett if he is interested in stepping up to be Vice Chairman of the Warren County SWCD Board, if not then Brown will take the Vice Chairman position as Costello has retired. Brown has become the Vice Chairman of the Warren County SWCD board.
- e) **SWCD Budget meeting (August, before SWCD Monthly meeting)** Brown and Tim Thomas will meet at the Warren County SWCD office before the August monthly meeting for the budget committee to discuss SWCD budget to bring and approve at the August meeting so it can be presented to the County for approval.
- f) **Review of Water Quality Tour – July 10** Lieberum and Rowell were the guides for the WQ Tour. It was a great tour there were 15 attendees, 2 from the Soil and water conservation committee. The tour involved a few mentioned spots, new sidewalks in Glens Falls area, Floating island at Gurney Lane where lunch was held as well. Overall was great tour.
- g) **2020 Annual Plan of Work Ideas** Lieberum mentioned please come forward for some suggestions for the 2020 Annual Plan of work and send to me or Rhonda. Lieberum will have this for next meeting to be approved and set to state committee for approval.
- h) **2019 WQIP grant applications** The District will be applying for WQIP grants; a planning grant for Queensbury on Wincrest Drive, planning grants for county on Bay Road and West Hague Road, Implementation culvert grants for Stony Creek, Johnsburg and Hague. Lieberum will give more info when completed.
- i) **Adirondack Lakes Alliance Meeting – August 1** Lieberum has passed around the agenda for the Adirondack Lakes Alliance meeting being held on August 1, 2019 if any board member is interested please let Lieberum know so arrangements and payment can be sent (Mark Brown) will be attending with Jim.
- j) **Engineering Contract, Motion:** by Costello to approve Lieberum to sign the Engineering contract from Kathy Suzzo for their services, 2nd by Brown, carried.
- k) **AIS/Lake Management position** Aquatic Invasive Species (AIS) Lieberum had a discussion with supervisor Matt Simpson on a possible position at the District for an AIS employee, Lieberum will be looking more into this and will get back to board for more of a discussion.
- l) **5 year outlook** Thomas suggested the 5 year outlook be discussed at a

later date.

- m) **Community Conservation Program- review of current status** –none received so it says the same.
- n) **Community Conservation Program application review and approvals** – none received.
- o) **Current Grant Project updates-** LCBP-Invasive grant – August 15, 2019, last training and then it will be completed. LCBP- Habitat plantings at the Pine view Cemetery in Queensbury. DEC WC SW-12 Chester project has been completed. The District is helping LGA on many projects with the DOT starting this week.
- p) **SWCD Board of Directors Reporting info** – Tim Costello WQ tour attended and Mark Brown the ALAM meeting with Jim
- q) **Other,** 1. **Motion:** by Costello to enter in an agreement with the Town of Lake George for their MS4 program to help for \$1,000, 2nd by Brown, carried. 2. MS4 stream clean up on Tuesday August 27th meet at Hovey Park Pond at 1pm. 3. Combined 4hr erosion and Stormwater training with Saratoga Co SWCD coming up. 4. Toni Shields from NYS DEC replied back to Lieberum with his question on if the District can auction the old Hydroseeder and yes the District can. Lieberum will get that together and on the Auction site. 5. Post Flood Stream Intervention Training on September 13th at the LGA in Lake George, 9-3 space is limited if interested call District Office.

6) **Staff Reports :**

- a. **Jim Lieberum, DM,** Lieberum’s report was reviewed
- b. **Robert Bombard, WRS,** Bombard’s report was reviewed
- c. **Dean Moore, SrDT,** Moore’s report was reviewed
- d. **Nick Rowell, NRS,** Rowell’s report was reviewed
- e. **Maren Alexander, DT, Alexander’s** report was reviewed

a. **Ryan Cunningham, NYS SWCC,** Cunningham’s report was reviewed.

7) **Adjournment: Motion: by Tim Thomas to adjourn Directors meeting at 2:25p.m., 2nd Costello, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____