



394 Schroon River Rd, Warrensburg, NY 12885
Email: rhonda1@nycap.rr.com
Phone: 518-824-8701
Website: www.warrenswcd.org

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS July 26th, 2021

PRESENT:

Mark Brown, Frank Thomas, Tim Thomas, Mike Greenslade, Susan Wilson, Rhonda Jarvis, Dean Moore, Maren Alexander, were at the district office, socially distancing. Zoom members: None this month. No attendance Dan Bruno and George Ryan along with James Lieberum, Nick Rowell and Robert Bombard.

- 1) **Meeting was called to order:** called meeting to order at 1:00pm
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Wilson approved May minutes, 2nd by Greenslade, carried.
- 3) **Presenter:** None this month
- 4) **Report of Officers:**
 - a) **Chairman Report:** Not much to discuss will go over areas in the agenda he will be commenting on.
 - b) **Treasurer Report:** As far as the financial situation, the district has an estimated \$275,304.58; most of it is in grant money. Bills for payment for June totaled \$9,835.37, which \$ in operating funds and \$16,099.51 in grant funds. **Motion:** by Tim Thomas to approve the financial report for June 2021, along with Bills for payment for July operating and grant bills. Signature sheets signed and returned, 2nd by Greenslade, carried.
 - c) **Correspondence:** 1. Email to Rhonda on the success of the trees and program for a longtime customer (Susan Kline). 2. Save the date 2021 NACD (October 31 – November 3, 2021), Northeastern regional meeting.
- 5) **SWCD Business:**
 - a) **Projects/Programs/ideas for 2022 Annual Plan of Work,** there was no ideas, projects or programs added at this time to the Annual Plan of Work if anyone thinks of anything please let Lieberum know.
 - b) **Review/list Water Quality Improvement Program grants,** Maren updated the board members on the list of grants the district has submitted for, 1. Maren will be submitting this week two Non-point Source Planning grants for culvert design work on Swan Street in Warrensburg and Stock Farm Road in Chestertown and Lieberum also has design work for Alderbrook Road in Horicon, for \$33,000.00 3. Moore is submitting NYS DEC WQIP round 17 for the Erosion and Sediment and control for another

hydroseeding grant. 4. Rowell will also be submitting a grant for green infrastructure at the Warren County municipal Center entrance area, LG. \$150,000 along with Shoreline Stabilization and Riparian Buffers – Crandall Park for \$35,000.

- c) **Upper Hudson River Watershed Coalition Roadside Erosion Program Grant Resolution, Motion:** by Frank Thomas, to approval of the resolution for Upper Hudson Watershed Coalition Roadside Erosion Program 2nd by Tim Thomas, carried.
- d) **Review and discuss tree planter policy, Motion:** by Tim Thomas with changes to the wording in the policy, 2nd by Greenslade, carried
- e) **Review and discuss tree planter loan agreement, Motion:** by Tim Thomas, to approve agreement with added items signature line and copy of License on the person signing agreement, 2nd by Frank Thomas, carried.
- f) **Fish Sale program discussion,** Moore mentioned that Hicklings Fish Farm is no longer distributing fish in the spring. That means the district will be looking for a new supplier of fish for that spring program. Dustin Lewis from Saratoga County SWCD has been looking into a new supplier and found Fish Haven Farm which they will be going with this new hatchery for their fish supplier. The district along with Washington County SWCD will be continuing with Hicklings for the district's fall fish sale and possible may try the new hatchery in the spring if they do well for Saratoga County SWCD, if not then the district will go back to only having a fall fish program. This year fall program is on October 8th, 2021, at 11am at the district office. The form will be up on our website soon.
- g) **Warren County Water Quality Strategy Committee meeting-review,** The District hosted a Water Quality Strategy project and meeting tour with nearly 30 attendees. First stop was West Brook Conservation Initiative and Chris Navitsky and Walt Lender spoke, both from LGA. Next looked at a stream where Robert Bombard from the District pulled some specimen samples that included stoneflies, sculpins, and trout. Kevin Hajos (Warren County DPW) presented on porous parking lot. Then all moved to Schuyler Street where Keith Lanfear (Village of LG DPW) spoke about precast porous concrete sidewalk panels they installed with grant monies from the district. Last stop was a project site about the Lake George Transfer Station and Rowell presented on a past and future projects ending up at the LG Recreation Center for lunch and meeting. Tim Thomas, Greenslade and Brown were very impressed with the meeting tour and how things work as they hear about projects through the reports of staff.
- h) **2021 New York Association of Conservation District's Annual Meeting,** NYACD Annual Training & Meeting is scheduled for October 19-21, 2021 (Tuesday- Thursday) at the Hampton Inn, in Cazenovia, NY. Please let Rhonda know if you are interested in attending. Tim Thomas is looking to attend this meeting.
- i) **Resolutions of 2021 NYACD,** no resolutions at this time were discussed for the 2021 NYACD annual meeting.
- j) **Budget Subcommittee meeting date,** Brown, Tim Thomas, Frank and Greenslade are on the committees and the next meeting will be held on August 20th at 9am at the district office. The Warren County budget

meeting for the district will be held on August 26th at 11am at the Municipal Center, so this will give the district time to approve the budget at the August monthly meeting.

- k) **Southern Adirondack BOCES 4hr erosion and sediment control training request.** Rhonda mentioned Southern Adirondack BOCES has asked Lieberum if the district could hold a 4hr Erosion and Sediment Control training for some students. Lieberum is suggesting the district hold the training with no cost to BOCES as we have conducted a school 4hr training for students prior with no cost. **Motion:** by Tim Thomas at no charge 4hr Erosion and Stormwater training, 2nd by Frank Thomas, carried.
 - l) **SWCD Annual Banquet-move to October? Day/evening?,** Brown mentioned it may be wise to move the annual banquet date to October do to the Covid-19 issues that may arise in the next coming months. The date will be Monday October 25th and the district will continue with Lizzy's Keys for the meeting. Lieberum will get in touch with Lizzy keys on their availability, all members agreed to having the annual meeting in October and will go with the availability of Lizzy's Keys.
 - m) **Community Conservation Program – Additional Ideas,** none this month.
 - n) **Current grant Projects, SEE ALL STAFF REPORTS**
 - o) **SWCD Board of Directors Reporting Info,** Mark Brown, Tim Thomas, Dan Bruno, and Mike Greenslade attended the WQ Strategy Committee meeting and tour.
 - p) **Other,**
 - 1. Rhonda mentioned Steve Gurzler of City of Glens Falls is looking to do projects in Crandall Park and asked if the district had a funding opportunity for the city for help on the culvert replacement project at the pond in the amount of \$4,000.00. Rhonda mentioned several funding suggestions to the board and a decision will be made next monthly meeting.
- 6) **Staff Reports:**
- a. **Jim Lieberum, DM,** Lieberum's report was reviewed.
 - b. **Robert Bombard, WRS,** Bombard's report was reviewed.
 - c. **Dean Moore, SRDT,** Moore's report was reviewed.
 - d. **Nick Rowell, NRS,** Rowell's report was reviewed.
 - e. **Maren Alexander, DT,** Alexander's report was reviewed.
 - f. **Ryan Cunningham, NYS SWCC,** Cunningham's report was reviewed.
- 7) **Adjournment: Motion:** by Wilson to adjourn meeting at 1:38pm, 2nd by Greenslade, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____