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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

June 24th, 2019

PRESENT:

| | |
|---------------------------|----------------------|
| Frank Thomas, Chairman | Jim Lieberum, DM |
| Mark Brown, Director | Rhonda L. Jarvis, OM |
| Tim Thomas, Director | Nick Rowell, NRS |
| Craig Leggett, Director | Maren Alexander, DT |
| Tim Costello, Director | Bob Bombard, WRS |
| Ryan Cunningham, NYSSWCDC | |

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Tim Thomas to approve the May 2019 minutes, 2nd by Brown, carried.
- 3) **Presenter:** No presenter this month.
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas had no report this month but he welcomed Ryan Cunningham from state committee to the meeting.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$231,828.38; most of it is in grant money. Bills for payment for June totaled \$5,663.06 and grant bills for approval totaling \$950.00, which had been added to the signature sheet, approval of May financial report 2019. **Motion:** by Leggett to approve Aqualogic Inc invoice of \$12,000 for work completed on Brant Lake for the Milfoil program 2nd by Brown, carried. **Motion: by Tim Thomas to approve all bills for payment for June, 2nd by Leggett, carried. Motion: Motion: by Tim Thomas to approve the financial report for May 2019, 2nd by Costello, carried.**
 - c) **Correspondence:** 1. State Committee memo from Ben Luskin congratulating a successful Part B project for 2018. 2. A thank you card from Jim Seeley for approving a conservation project he applied for. 3. A Thank you card to Moore from NYS Envirothon Committee for his help with the program this year. 3. Thank you letter from WC Parks and Rec for Bombard for volunteering at the Fourth annual Spring Zing. 4. **Motion:** by Leggett to approve Brank Lake Milfoil contract for another year with Aqualogic Inc, 2nd by Brown, carried.
- 5) **SWCD Business:**

- a) **Manager's Meeting – June 5th, 2019:** Lieberum, Tim Thomas and Costello attended this June Manager's meeting and it was well received. Cunningham mentioned he also attended and it was very interesting to see how other District's work and what programs they offer and is interesting how different each District may be.
- b) **Board Vacancy discussion, Motion:** by Leggett to accept Michael Greenslade for first selection for vacancy on the District board and Susan Wilson to replace Tim Costello on January 1, 2020 as Costello will be stepping down December 31, 2019 2nd by Tim Thomas, carried.
- c) **Selection of engineer from RFP process, Motion:** by Leggett to contract with Kathy Suzzo for the Engineering services for the District, 2nd by Brown, carried. Lieberum will also contact Scott Fitscher to see if the NRCS still has their engineering services for the Districts.
- d) **Discussion of proposed grant applications,** The District is compiling information on some grant options for this year applications. District is looking to apply for 2 planning grants and a culvert construction grant, Lieberum will keep the board informed when all has been decided.
- e) **Glens Falls Reservoir sampling,** Bombard is in charge of the Glens Falls reservoir sampling on 3 small ponds for the City of Glens Falls contract the District has with the City. The sampling has started, at least one day a week for a month. If any of the board members are interested in going to sample just let Bombard know.
- f) **Water Quality Tour – July 10, 2019,** The Water Quality Committee will be taking a tour for the upcoming meeting on July 10th if any of the District board members are interested please let Bombard know, so arrangements can be made. Tour will be throughout the county on projects and will end up with a lunch at one of the stops.
- a) **Community Conservation Program-review of current status** information sheet was passed around for review- three up for review and approval this month.
- b) **Community Conservation Program application review and approvals, Motion:** None this month.
- c) **Current Grant Project Updates,** closing out of Schroon Lake DOS grant next month. All others grant updates are on the Staff reports but all will be starting up next month. The District will be submitting grant proposals for some NYS DEC grants, along with LCBP grants in the next few months. Lieberum will keep you updated.
- d) **SWCD Board of Directors reporting info,** Costello and Tim Thomas attended the Managers meeting along with Lieberum.
- e) **Other,** 1. September SUNY Adirondack and the District will be having a cover crop training thru CWCINY. 2. The District may be included in another grant with the county 50/50 match "Climate smart community program" 3. The District State aid contact person will now be Ben Luskin for the Part A, B & C programs. 4. **Motion:** by Tim Thomas to approve the District to enter into contract with the Town of Lake Luzerne to do a lake assessment on Lake Luzerne for the Town for a Lake Management grant in the amount of \$3,000, 2nd by Leggett, carried. Discussion with board on increasing Alexander salary by \$1000.00 for passing the Civil Service exam.

Motion: by Costello to increase Alexander's annual salary for her passing the civil service exam for Conservation District Technician for the District by \$1,000, 2nd by Brown, carried.

6) **Staff Reports :**

- a. **Jim Lieberum, DM,** Lieberum's report was reviewed
- b. **Robert Bombard, WRS,** Bombard's report was reviewed
- c. **Dean Moore, SrDT,** Moore's report was reviewed
- d. **Nick Rowell, NRS,** Rowell's report was reviewed
- e. **Maren Alexander, DT, Alexander's** report was reviewed

a. **Ryan Cunningham, NYS SWCC,** Cunningham's report was reviewed.

7) **Adjournment: Motion: by Tim Thomas to adjourn Directors meeting at 2:35p.m., 2nd Costello, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____