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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS March 25th, 2013

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Evelyn Wood, Director	Dean Moore, SrDT
Mark Brown, Director	Bob Bombard, WRS
Ronald Montesi, Vice Chairman	Nick Rowell, NRS
George Ryan, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:10pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Costello to approve the minutes of February with changes that Rhonda has already made, 2<sup>nd</sup> by Wood, carried.
- 3) **Report of Officers:**
  - a) **Chairman Report:** NONE
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$138,935.34, most of which is grant money.. Bills for payment and approval in March 2013, totaled \$1,718.06. **Motion: by Montesi to approve bills for payment for March and the financial report for February, 2013, 2<sup>nd</sup> by Ryan, carried.**
  - c) **Correspondence:** NONE
- 4) **Business:**
  - a) **2013 NYSCDEA Water Quality Symposium:** Another successful training session was held in Auburn NY. Many courses held were informative and many good presentations by our conservation partners. Attendance was low this year that will be a challenge in the future for the CDEA as this is the main fundraiser for the training events. The District staff made it to all their classes and meetings, which is a huge benefit when the District needs assistance.
  - b) **Queensbury Stormwater Identification:** The District submitted the final report to the Town of Queensbury. Lieberum feels it was well done and thanked Rowell for pulling a significant amount of this together. The Town seems to be very pleased with it no questions or comments have been returned. The District will be working with the Queensbury Highway Department on several projects this spring. The report was passed around.

- c) **Schroon Lake CFA Plan of Work Update:** The Schroon Lake CFA Plan of work has just been submitted to Fred Monroe at the Town of Chester. A meeting will be held tomorrow to go over the Plan of Work. Lieberum mentioned the contract should be received by late summer of this year.
- d) **Tree and Shrub Sale:** Order deadline was March 8<sup>th</sup> for this District program. The District has received just under 100 orders down from last year but looks like more trees ordered. Pick up date is April 26, 2013 here at the District Office from 8:30 to 6:30.
- e) **NYS Reimbursement:** The District was informed by the NYS Conservation Committee that the Districts reimbursement of \$59,324.73 will be in the Districts account by the end of March. This amount is up from last year's amount the District received.
- f) **Grant Status-Fish Passage:** The search continues for at least three more replacement culverts in the Towns of Luzerne, Chester and Bolton for the Fish Passage Grant. Other towns in Warren County have at least one culvert or bridge partially funded by this grant. Bombard will keep the Board informed on the outcome.
- g) **Warren County and Queensbury MS4 Programs:** The Warren County MS4 storm sewer shed field mapping has been completed. Rowell is finishing the storm sewer conveyance and direction of Stormwater flow on the GIS maps. Lieberum and Rowell gave a presentation to the Town of Queensbury Planning Board on their MS4 Program and inform them on the different projects the District has worked on within their town. Rowell and Bombard had also continued field mapping Stormwater conveyance on Town of Queensbury roads.
- h) **Bixby Watershed Assessment:** The District will be holding off on this Bixby Watershed Assessment for now and Lieberum will keep you posted on the status when it becomes available.
- i) **Copake Lake Stormwater Assessment Phase 3:** A draft report for Copake Lake Conservation Society was sent out this month. The District has evaluated the first two phases of the project and Bombard will conduct a site visit to observe the spring runoff and will make further recommendations.
- j) **Alternative De-icing Forum:** This Forum has been put on by many partners and is for the MS4 Highway Supers and their crews. Several speakers will touch on NYS de-icing initiatives, BMP's, Materials on environment and municipal infrastructures and local and county needs for improvements on infrastructures and equipment. It will be held on April 17<sup>th</sup> at the Fort William Henry Conference Center in Lake George starting at 8am til 2:30pm.
- k) **Warren County WQ Strategy Committee Meeting:** Warren County Water Quality Strategy Committee meeting will be held at the District Office on April 19, 2013 starting at 9am, Guest Speakers will be A.I.M. (Aquatic Invasive Management, LLC) all is welcome to come and hear the presentation.
- l) **Other:** The District is conducting another 4 hour Erosion and Stormwater training at the WC municipal center on April 15, 2013. If anyone is interested in attending please let Rhonda know.

**EXECUTIVE SESSION: Motion** by Costello to enter into executive session to discuss a personnel issue at 2:12pm, 2<sup>nd</sup> by Ryan, carried. **Motion:** by Montesi to adjourn executive session with no decision were made just information discussed at 2:20pm, 2<sup>nd</sup> by Costello, carried.

5) **Partner Report:** Fitcher's NRCS Report presented this month.

6) **District Staff Reports:**

- a) **James Lieberum, DM,** Jim's report was reviewed.
- b) **Bob Bombard, WRS,** Bob's report was reviewed.
- c) **Dean Moore, SrDT,** Moore's report was reviewed.
- d) **Nick Rowell, NRS,** Nick's report was reviewed.

7) **Adjournment: Motion: by Montesi adjourn Directors meeting at 2:20p.m., 2<sup>nd</sup> Costello, carried.**

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_

APPENDIX: A - Treasurer Report  
B - Correspondence  
C - Partners reports  
D- Staff Reports