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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

March 26th, 2018

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Mark Brown, Director	Rhonda L. Jarvis, OM
Craig Leggett, County Alternate	Robert Bombard, WRS
Tim Costello, Director	Dean Moore, Sr. DT
George Ryan, Director	Nick Rowell, NRS
Ron Montesi, Vice Chairman	Maren Alexander, Intern

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Costello to approve the February 2018 minutes, 2<sup>nd</sup> by Ryan, carried.
- 3) **Presenter:** Dr. Jeremy Farrell, DFWI/LGA – Understanding and identifying Harmful Algal Blooms – handed out print outs to all. It was a great presentation with a lot of knowledge for all who attended.
- 4) **Report of Officers:**
  - a) **Chairman Report:** Thomas mentioned not much to report this month but he attended legislative days and a lot of visits were scheduled more than usual and it was a great turnout.
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$108,525.46; most of it is in grant money. Bills for payment for March totaled \$10,797.01 for operating budget, approval of February financial report 2018. **Motion: by Montesi to approve all bills for payment for March, 2<sup>nd</sup> by Ryan, carried. Motion: by Ryan to approve the financial report for February 2018, 2<sup>nd</sup> by Brown, carried.**
  - c) **Correspondence:** 1. A Memo from the NYS SWCC stating the District received \$87,882.23 for the Part C funding source for projects and performance for 2018 budget. 2. Article in the Adirondack Almanack for the District's Tree and Shrub program. 3. Letter of support to Kevin Hajos for Hazard Mitigation proposals for stream crossing structures for submitting to the Bridge New York program, 6 areas listed, from the District office.
- 5) **SWCD Business:**
  - a) **2018 Legislative days wrap up,** Lieberum, Frank, Costello and Ryan attended Legislative days. Lieberum mentioned the night before the farm

show was a success and the day of they had 9 visits the most they have had in a while it was a great turnout overall.

- b) **2018 NYSCDEA WQS wrap up**, This years' NYSCDEA WQ Symposium was well attended by all, the whole WC SWCD staff attended. Great presentations by the District staff and other Soil and Water counties, along with other agencies. This was one of the largest attendances in years.
- c) **HAB Summit review**, HAB Summit was covered in the presentation above.
- d) **Brant Lake AIS Contract, Motion:** by Costello to approve Lieberum signing two MOU between Town of Horicon and Brant Lake Association for the Brant Lake Milfoil 2018 program the District assists with (7 weeks of harvesting on Brant Lake), 2<sup>nd</sup> by Brown, carried.
- e) **Tree and Shrub update**, Tree and Shrub program is moving along as expected as of today there are 110 orders which is the norm. Pick up date is April 27, from 8:30 to 6pm and extra will available to purchase day of.
- f) **City of Glens Falls IMA approval, Motion:** by Ryan for Lieberum to sign off on the IMA contract when it arrives in office and is approved by all, 2<sup>nd</sup> by Leggett, carried.
- g) **Lake Champlain Watershed Roadside Erosion Plan Implementation – Phase 2 MOU, Motion:** by Costello to allow Lieberum to sign MOU with Franklin County SWCD for the CWICNY monies that was received through a grant for work to be completed in Warren County, 2<sup>nd</sup> by Montesi, carried.
- h) **Current Grant Project Updates**, See all reports from staff, moving all projects forward and getting ready for construction season.
- i) **Warren County Envirothon**, The exams for this event are being completed, donations are coming in daily, this event kicks off on May 2, 2018, it later this year thankful for that cause of weather. Hope to see you all at the event.
- j) **Second Floor work**, Lieberum mentioned that with Maren (intern) being here in the office and completing parts of programs and projects helping out the staff it give the staff open schedules to complete the upstairs for use.
- k) **District Computer back up system**, Mike at the IT department at the county is completing a cost estimate for the District on a computer back up system better than what the District currently has; Lieberum will keep the board updated when we receive it.
- l) **Other**, 1. 2018 Spring Fish Form has been completed please take one if you like. 2. New Arbor Day Program for the District has been established and shout outs will be done for interested participants. 3. Lieberum will be attending a Flood Plain Stormwater Managers conference on April 23-25 in Rochester, NY, this is a new roll he will be taking on with the Hazard Mitigation position and he will be certified as a Flood Plan Manager. 4. CWICNY booklets were passed out on LC Watershed Homeowners Guide to Healthy Lake. 5. **Motoin:** by Costello to approve upfront monies to be paid out of the Districts projects account for Invasive Solutions Dive Company for Schroon Lake Milfoil program and will be reimbursed back to projects account, when monies from association and towns has been received, 2<sup>nd</sup> by Montesi, carried.

6) **Other Agencies: Brian Stienmuller, NYS SWCC**

7) **District Staff Reports:**

- a) **James Lieberum, DM**, Lieberum's report was reviewed.
- b) **Bob Bombard, WRS**, Bombard's report was reviewed.
- c) **Dean Moore, Sr. DT**, Moore's report was reviewed.
- d) **Nick Rowell, NRS**, Rowell's report was reviewed.
- e) **Marne Alexander, Intern**, Alexander's report was reviewed.

8) **Adjournment: Motion: by Montesi to adjourn Directors meeting at 2:30p.m., 2<sup>nd</sup> Ryan, carried.**

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_