



394 Schroon River Rd, Warrensburg, NY 12885
Phone: 518-623-3119
Fax: 518-623-3519

Email: rhonda1@nycap.rr.com
Website: www.warrenswcd.org

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS May 20th, 2013

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Evelyn Wood, Director	Nick Rowell, NRS
Charlie Maine, Director	Bob Bombard, WRS
Ronald Montesi, Vice Chairman	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Montesi to approve the April minutes, 2nd by Wood, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas mentioned that the Warren County Board of Supervisors added a line item to their budget for invasive species.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$126,875.61, most of which is grant money. Bills for payment and approval in May 2013, totaled \$10,342.10. **Motion: by Maine to approve bills for payment for May and the financial report for April, 2013, 2nd by Costello, carried.**
 - c) **Correspondence:** An article from The Post Star on a scheduled clean up but the District in Hovey Pond and Halfway Brook and all volunteers are welcome it will be help form 2-4pm Wednesday May 15th starting at Hovey's Pond Park. All are welcome.
- 4) **Business:**
 - a) **2013 Tree and Shrub Sales Outcome:** The District still has some invoices coming in to be paid, so a final number is not out as of today. We have sold all trees which is a plus from past years. The new apple trees where a great hit for the District so they will stay on the order form for next year, Rowell and Moore will be looking into improving the form with new species to bring in a better program. Rhonda will have a profit and loss sheet for the Board for the next monthly meeting.
 - b) **2013 Spring Fish Sale:** Rhonda mentioned the District has 15 orders as of today the Spring Fish deadline was last Friday and the Spring Fish pickup date will be this coming Friday here at the District Office at 2pm.

- c) **Boat Wash Station:** The Lake George Park Commission has developed a program for comprehensive species prevention for Lake George including boat inspection and decontamination and the District supports their efforts to reduce the introduction of non-native organisms to Lake George. The Warren County SWCD Board of Directors has voted to approve the transfer of ownership of the ECOS 7000: Environmentally Friendly Mobile Wash and Reclaim System to assist in its efforts to water quality protection.
- d) **Town Of Bolton Stormwater Report:** Rowell and Moore have been working very hard to get this report completed. The private roads in Bolton Landing along the lakeshore have been mapped and the Bolton Stormwater Report has been completed and sent out to the Town.
- e) **Lakeview Estates:** The District is pleased to submit a proposal to the Fairview Association for review to undertake a Stormwater runoff and stream corridor review of the Lake View Estates development, located north of the Village of Lake George. The Town of Lake George highway department and the local homeowners association has identified an ongoing road runoff and stream erosion problems which affect Lake George. These issues are leading to a growth of a small delta in the lake and signs of pollutants from road runoff.
- f) **AEM Final Report:** Rowell has submitted the AEM year 9 annual action plan and is in the process of completing the District AEM Year 8 final report. Nick has been out on site visits with Scott Fitscher, NRCS and is starting to get the hang of how the program works. Once Rowell and I get some time we will be discussing out outreach options and start getting the word out again to land owners who may have small farms in Warren County.
- g) **Notice of Violation- Temporary Erosion and Sediment Control Plan Report:** Lieberum and Rowell have conducted a site visit to Leslie Clement of North River in regards to a NYS DEC ECL violation and the District has developed a Temporary Erosion and Sediment Control Plan to be reviewed by the NYS DEC. She will be developing a permanent plan that will satisfy the NYS DEC Stormwater Program and the Notice of intent.
- h) **Warren County and Queensbury MS4 Programs – Annual Reports:** The Warren County and Queensbury MS4 are in the draft stage and have been provided to the County and Queensbury they will be put out for questions and comments from the public. When the public comment period closed they will be signed and sent to NYS DEC. Lieberum will be meeting with both County and Queensbury to discuss several items that need to be addressed in both programs.
- i) **Staff Evaluations:** Lieberum has requested that the Staff evaluations continue starting this year and the board of supervisors liked the idea and they will start in August of 2013, Lieberum will conduct his staff evaluations and the Board will do his evaluation. This is to keep up the great work the district is doing and keep on track in employee and office efficiency.
- j) **Health Insurance:** Lieberum is still receiving quotes from other insurance agencies on the District's Health Insurance once he has received all quotes he will be presenting it to the board a decision will be made on what the District will continue to do for Staff Health Insurance, but Lieberum has been told that more info will be presented in August to see what happens

with the Obama's Health Care. Lieberum will keep the Board members informed.

- k) **Hazard Mitigation:** Lieberum has been busy coordinating with Warren County Office of Emergency Services (OES) to get meetings set up with Warren County Emergency Planning team for identifying the potential hazard in the county and to discuss what the most effective way is to develop and collect this information, a date of June 11th has been set. This program is moving along nicely.

5) **Partner Report:** Bob Brower's report was presented and reviewed by board.

6) **District Staff Reports:**

- a) **James Lieberum, DM,** Jim's report was reviewed.
- b) **Bob Bombard, WRS,** Bob's report was reviewed.
- c) **Dean Moore, SrDT,** Moore's report was reviewed.
- d) **Nick Rowell, NRS,** Nick's report was reviewed.

7) **Adjournment: Motion: by Montesi adjourn Directors meeting at 2:30p.m., 2nd Costello, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____

APPENDIX: A - Treasurer Report
B - Correspondence
C - Partners reports
D- Staff Reports