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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

November 28, 2016

PRESENT:

| | |
|--------------------------------|------------------------|
| Frank Thomas, Chairman | Jim Lieberum, DM |
| Ron Montesi, Vice Chairman | Rhonda L. Jarvis, OM |
| Evelyn Wood, Director | Robert Bombard, WRS |
| Tim Costello, Director | Dean Moore, Sr. DT |
| George Ryan, Director | Jane Smith, ESLA |
| Mark Brown, Director | Tim Thomas, land owner |
| Greg Leggett, County Alternate | |

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Montesi to approve the October 2016 minutes, 2nd by Wood, carried.
- 3) **Presenter:** NONE.
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas attended the County budget meeting and mentioned the County budget was passed making the District's budget being passed as presented. Chairman Thomas also mentioned he has accepted the position of region five NYACD representative.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$112,323.41; most of it is in grant money. Bills for payment for November totaled \$5,060.94 for operating budget, approval of October financial report 2016. **Motion: by Costello to approve all bills for payment for November, 2nd by Wood, carried. Motion: by Ryan to approve the financial report for October 2016, 2nd by Costello, carried.**
 - c) **Correspondence:** 1. Letter to the District from the County administrator advising the District budget of 2017 had been passed. 2. Letter to District from NYSSWCC approving the 2017 Conservation Project Financial Assistance Part B District project. 3. The District was in the Harvest News for our High Tunnel RCPP projects.
- 5) **SWCD Business:**
 - a) **District New Board Member information,** Jane Smith and Tim Thomas are interested in becoming a District Board Member they are here to see how the District runs, they had giving a brief explanation of who they are

and why they are interesting in becoming a board member. They will present a resume to the District in return will submit it to the Warren County Board of Supervisors for review and acceptance of the becoming the new board member.

- b) **December Meeting confirmed**, The December District board meeting will be held at Bogey's at the Bay Meadows Golf Course on Cronin Rd in Queensbury at 11:00am on December 19th.
- c) **Conservationist of the Year, Motion:** by Montesi to accept the board member to resent two awards for the 2016 conservationist of the year approving John Braico, Trout Unlimited and Dan Hitchcock of the Johnsbury Highway supervisor, 2nd by Costello, carried.
- d) **Brant Lake RFP for Aquatic Invasive Species**, Lieberum has contacted the County Attorney on the issue of prevailing wages for the Aquatic Invasive species programs on many lakes in our county as a result it is not required for these RFP's. A meeting in November to go over the 2017-2018 RFP for Brant Lake, Lieberum will keep the board members informed at next meeting.
- e) **Lake Champlain Basin (LCBP) Grant Applications**, Two grants have been awarded to the District from the LCBP. An Organizational grant headed by Bombard and an Educational and Outreach grant headed by Lieberum. The District is waiting the last one submitted A working Habitat Improvement erosion control projects it will be submitted by December 15th.
- f) **New District Truck**, Lieberum mentioned he had contacted the lower bidder on the New District Truck to make sure all specs were the same or close to it was not clear on the paperwork submitted to the District if it was the same. As it remains the truck is \$25,860. Lieberum will keep the board members updated on the results and when the new truck will be ordered.
- g) **Updates on existing District Grants**, Warren County Stormwater Grant designing is in the works. Lake Champlain Stormwater grants a few projects have been completed to reduce run off to Glen Lake. RCPP grant the second round of funding is going on and the District has one Thurman farm has applied for a High Tunnel. LCBP Purple Loosestrife grant will be closing out this December. English Brook will be closing out this December. WC Culvert grant for west brook work and planting has been completed 6 other culverts for next year will be going on. AHI grant 2 out of 3 culverts replacement has been completed in Hague. Schroon Habitat grant will be closing out in December. WC Erosion and Sediment grant is moving forward another load of material will be ordered this winter for next spring summer projects.
- h) **Other**, Lieberum has been approached by Howard Schaffer from Lake Luzerne to see if the District can assist him in applying some grants, is this something the District wants to pursue Lieberum will get more information to bring to the board to make a decision. **Motion:** by Ryan to award funding to Town of Thurman and Town of Stony Creek 2500.00 each for projects perform in 2016, which the District had received from Upper Hudson River grant program.

6) **Other Agencies:** Bob Brower, NYSSWC report was reviewed.

7) **District Staff Reports:**

- a) **James Lieberum, DM,** Lieberum report was reviewed.
- b) **Bob Bombard, WRS,** Bombard report was reviewed.
- c) **Dean Moore, Sr. DT,** Moore's Report was reviewed.
- d) **Nick Rowell, NRS, Rowell's,** Rowell's Report was reviewed.

8) **Adjournment:** Motion: **by Montesi to adjourn Directors meeting at 1:50p.m., 2nd Costello, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____