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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

October 22nd, 2018

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Ronald Montesi, Vice Chairman	Rhonda L. Jarvis, OM
Mark Brown, Director	Nick Rowell, NRS
Tim Thomas, Director	Robert Bombard, WRS
Tim Costello, Director	Maren Alexander, DT
Craig Leggett, Director	Dean Moore, SrDT
Ryan Cunningham, NYS SWCC	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:03pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Montesi to approve the September 2018 minutes, with correction Tim Costello and Craig Leggett were not in attendance, 2<sup>nd</sup> by Tim Thomas, carried.
- 3) **Presenter:** Dean Moore- Pond Improvements through Constructed habitats: Moore presented a new product the District is considering in trying for some of the District's upcoming projects, West Brook and Gurney lane. A construction product called Beemats.
- 4) **Report of Officers:**
  - a) **Chairman Report:** Thomas welcomed Ryan Cunningham the new area rep. for the NYS SWCC to the area and for attending the meeting. Thomas thanked the District and mentioned the grand open for the new project Stony Creek youth program community garden, the District partly funded with Part C monies was on 10-14-2018.
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$180,635.87; most of it is in grant money. Bills for payment for October totaled \$7,783.05 for operating budget, and October bills for payment for grant accounts totaled \$9,000 and approval of September financial report 2018. **Motion: by Tim Thomas to approve all bills for payment for September Operating and Grant, 2<sup>nd</sup> by Costello, carried. Motion: by Montesi to approve the financial report for September 2018, 2<sup>nd</sup> by Brown, carried.**
  - c) **Correspondence:** 1. Thank you card from Casey Beal town of stony creek youth program planner. 2. Flyer passed around from a project the District completed with The Prospect Center at Gurney Lane in Queensbury. 3. email sent to Jim from Kim London from SUNY Adirondack thanking Lieberum and

Rowell for a presentation on farming and agriculture. 4. A memo from Jennifer Clifford from state committee info on the Part B conservation project. 5. Lieberum presented at the EDU on October 4 at the Fort William Henry conference center on Hazard Mitigation. 6. Article on New High tunnel awarded to the Warren-Washington County Mental Health for the east side center urban garden in Glens Falls.

5) **SWCD Business:**

- a) **NYACD Meeting- resolution discussion**, Lieberum discussed the resolutions meanings to the board members and the board members decided that Montesi will be the speaking voter for the District.
- b) **Policy adoption (s), Motion:** by Costello to adopt the Sexual Harassment Policy as amended if needed, 2<sup>nd</sup> by Brown, carried.
- c) **Proposed LCBP grant applications**, The District will be proposing 4 grant applications for submittal to the Lake Champlain Basin Program. Due date in November 20<sup>th</sup> 2018. **Motion:** by Tim Thomas to go forth and submit all four grant applications to the Lake Champlain Basin Program, 2<sup>nd</sup> by Montesi, carried.
- d) **December meeting location change**, Lieberum mentioned the Farmhouse Flatbread no longer can use their upstairs for a meeting place so back to square one for the December meeting place, several places were discussed. Lieberum will look into have the meeting at the BullPen in downtown Glens Falls and will get back to board next meeting.
- e) **Conservationist of the year discussion**, There was a discussion of several candidates. **Motion:** by Montesi to award Tom Girard City of Glens Falls water and sewer department for the Conservationist of the Year, 2<sup>nd</sup> by Costello, carried. **Motion:** by Costello to award Cliff Greene from Warren Washington County Mental Health for AEM award for the High Tunnel installation for the East Side Center Urban Garden in Glens Falls, 2<sup>nd</sup> by Montesi, carried.
- f) **Community Conservation Program Application (s), Motion:** by Costello, for Chris Brown's application of \$1000 for a greenhouse was approved along with payment of a dry hydrant and the stony creek garden, 2<sup>nd</sup> Brown, carried.
- g) **Current Grant Project Updates**, DOS grant is closing out in the Town of Chester, Rowell has LCB-SW grant closing out this year, Lieberum has Vacuum Excavator grant closing out as well. Rhonda and Alexander have finished the ARRA grant for our county.
- h) **NYSCDEA Division Meeting**, This NYSCDEA Division meeting will be held in Tupper Lake from 10-2 on December 12<sup>th</sup>, 2018. Please let Lieberum or Rhonda know if you will be attending.
- i) **SWCD Board of Directors Reporting info**, none this month.
- j) **Other**, 1. Lieberum mentioned that Upper Hudson Coalition will become a 501C3 organization next year. 2. The State Committee Managers meeting will be on December 4<sup>th</sup> & 5<sup>th</sup> more information will be announced, Lieberum will bring to board at next meeting. 3. Montesi suggested to utilize the farm land for cover crop at SUNY Adirondack, Rowell mentioned he can discuss it with the John Dickenson who rents the land off SUNY

Adirondack and let the District know if it could be done. 4. Laura Moore is looking to team up the District for one day training on Forestry Plan in Queensbury. 5. Frank Thomas mentioned that some supervisors in Warren county are asking if there is any funding dollars out there for salt reductions for their towns, Lieberum will look into that and bring it back to the board.

6) **Other Agencies: Ryan Cunningham, NYS SWCC was reviewed.**

7) **District Staff Reports:**

a) **James Lieberum, DM,** Lieberum's report was reviewed.

b) **Bob Bombard, WRS,** No Report. Bombard mentioned Buckbee culvert project was completed. Bombard is also looking for another culvert project to complete the grant.

c) **Dean Moore, Sr. DT,** Moore's report was reviewed.

d) **Nick Rowell, NRS,** Rowell's report was reviewed.

e) **Marne Alexander, Intern,** Alexander's report was reviewed.

8) **Adjournment: Motion: by Montesi to adjourn Directors meeting at 2:45p.m., 2<sup>nd</sup> Brown, carried.**

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_