



394 Schroon River Rd, Warrensburg, NY 12885

Email: rhonda1@nycap.rr.com

Phone: 518-824-8701

Website: www.warrenswcd.org

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS October 26th, 2020

PRESENT:

District Office Closed due to COVID-19 a Zoom meeting was held Mark Brown, Rhonda Jarvis, Nick Rowell, Robert Bombard and George Ryan were at the District office, Robert Bombard and George Ryan. Zoom members: Craig Leggett, Dan Bruno, Tim Thomas, Susan Wilson, Mike Greenslade, Dean Moore and Maren Alexander.

- 1) **Meeting was called to order:** Brown called meeting to order at 1:05pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Greenslade to approve meeting minutes for September changing of the word phase, 2nd by Thomas, carried.
- 3) **Presenter:** NONE
- 4) **Report of Officers:**
 - a) **Chairman Report:** Brown attended a water quality zoom meeting with great presenters that were very interesting and informal to him and for the local areas and was very well attending.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$248,506.22; most of it is in grant money. Bills for payment for October totaled \$3,568.61. **Motion:** by Thomas to approve all bills for payment for October and signature sheets were signed and returned, 2nd by Wilson, carried. **Motion:** by Thomas to approve the financial report for September 2020, signature sheets signed and returned, 2nd by Wilson, carried.
 - c) **Correspondence:** 1. None
- 5) **SWCD Business:**
 - a) **Office of Operations Plan: Monthly review and discussion,** Lieberum mention a few addendums proposed for changing on the Operation plans on staffing attendance for Lieberum to make the decisions to have all staff in Office. Thomas had question; isn't it good for all staff to be in Office at once, their office spaces are septate? Lieberum stated, we can have all staff in office. Ryan also suggested at some point when the district office opens that plackieglass be put up at Rhonda desk area at the main entrance. **Motion:** by Leggett to approve proposed changes to Office Operations Plan for district for Lieberum to make staffing decisions, 2nd by Greenslade,

carried.

- b) **Oct 14th Water Quality Strategy Committee Meeting Review**, Lieberum hosted this October 14th, 2020 Water Quality Strategy Committee meeting by Zoom it was well attended. There were two very conducted presentations by Michael Martin of Cedarwood Engineering in regards to wetland remediations at the Lake George Escape Campground and the other by Claudia Braymer and Chris Belden in regards to a potential Warren County requirement that a septic inspection take place, at the time of title transfer of a home.
- c) **2020 NYACD Zoom meeting in October**, No board members attended the 2020 NYACD Zoom meeting. Lieberum mentioned Dean Moore was awarded the Robert "Bob" VanLare Distinguished Service Award for outstanding dedication and commitment to carry out services for the NYS Envirothon. Congratulations Dean.
- d) **Lake Champlain Basin Program Grant Applications**, Lieberum mentioned the District applied for a Stormwater improvement (Lake George Transfer Station Stormwater Improvement Project) and Invasive grants (Lake Bottom Habitat Training Program). LCBP will be announcing more categories for grants that the District can apply for in the next few weeks.
- e) **2020 Conservationist of the Year discussion**, Lieberum mentioned to board members to please give him some suggestions of who would qualifying for this 2020 Conservationist of the Year for discussion and approval for next month.
- f) **December meeting discussion- thought? Ideas?** Lieberum suggesting in person meeting so please give him some suggestions. Lizzy Keys is a suggestion for in person meeting on the 14th or 21st. It was determined it will be December 14th for the in-person board meeting and luncheon Lieberum will contact Lizzy Keys and update the board next month for set up.
- g) **Current grant project updates**, All projects are wrapping up for either closing out or for the winter. See each staff reports for more information. Lieberum mentioned he has signed one of the 2019 round 16 NYS DEC grant out of four that were awarded to the District and the others are still in the formative process.
- h) **Community Conservation Program**, NONE this month.
- i) **SWCD Board of Directors Reporting Info**, none (Please make sure all board members email Rhonda if they have taken any courses or seminars or meetings.
- j) **Other**, 1. Lieberum mentioned Chris Beldon, Assistant Planner from the county asked Lieberum to contract for assistance in a composting training at SUNY Adirondack, Lieberum agreed and the course will be set up. 2. Greenslade mentioned great job to district the project across the street from his place looking great, Lieberum mentioned to the group that project in Queensbury will be completed this week.

6) **Staff Reports:**

a. **Jim Lieberum, DM**, Lieberum's report was reviewed.

b. **Robert Bombard, WRS**, No Report

c. **Dean Moore, SrDT**, Moore's report was reviewed

d. **Nick Rowell, NRS**, Rowell's report was reviewed

e. **Maren Alexander, DT**, Alexander's report was reviewed

a. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

7) **Adjournment: Motion:** by Thomas, to adjourn meeting at 1:48pm, 2nd by Greenslade, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____