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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS September 28, 2020

PRESENT:

District Office Closed due to COVID-19 a Zoom meeting was held Mark Brown, Rhonda Jarvis, Nick Rowell were at the District office, socially distancing ourselves. Zoom members: Craig Leggett, Dan Bruno, Tim Thomas, Ryan Cunningham and Maren Alexander.

- 1) **Meeting was called to order:** Brown called meeting to order at 1:02pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Bruno to approve meeting minutes for August, 2nd by Thomas, carried.
- 3) **Presenter:** NONE
- 4) **Report of Officers:**
 - a) **Chairman Report:** Sorry there could not be an outdoor meeting this month due to weather. Brown apologized for not attending the Budget meeting.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$275,292.22; most of it is in grant money. Bills for payment for September totaled \$10,593.23 add on bills for today \$443.14. Approval of August financial report 2020. A quote for janitorial contract for the office totaling \$925.52 **Motion:** by Bruno to approve the quote from North Country Janitorial in the amount of \$925.52 and start it right away, 2nd by Leggett, carried. **Motion:** by Thomas to approve all bills for payment for September with addition invoices, and signature sheets were signed and returned, 2nd by Bruno, carried. **Motion:** by Bruno to approve the financial report for August 2020, signature sheets signed and returned, 2nd by Leggett, carried.
 - c) **Correspondence:** 1. A Post Star article on Hemlock Woolly Adelgid mentioning the District. 2. Thank you letter from Southern Adirondack Education Center to Moore for participating in their Work-Base learning program. 3. Thank you email for Moore and Alexander for their hard work at the town park in Johnsburg from Kelly Nettle.
- 5) **SWCD Business:**
 - a) **Office of Operations Plan: Monthly review and discussion-increase staffing as applicable.** Lieberum would like to see if we can have additional staff in the office when needed, so Lieberum wondering if the

board will consider amending the current Covid-19 plan the district has adopted. Lieberum will amend and bring to next meeting for more discussion and approval.

- b) **2021 Warren County Budget Meeting**, Lieberum and Rhonda attended the District budget meeting with the county on September 4th, 2020. It went very well, discussions were on overage on the county health care plan Rhonda was not aware that it was not increasing, so it was suggested with the extra funding be put into the District's liability account to get that increased to support the district's liabilities. Over-all the county supports the District as the District continues to support the county. Thanks to the county budget meeting members for your support and another great but challenging year.
- c) **2021 SWCD Annual Plan of Work**, Lieberum has corrected some dates as he stated, there were no further comments. **Motion:** by Thomas to approve the 2021 SWCD Annual Plan of Work, 2nd by Bruno, carried.
- d) **Part B Approval - Loon Lake Watershed Assessment (update)**. **Motion:** by Leggett, to approve the Part B project of loon lake watershed assessment, 2nd by Bruno, carried.
- e) **Oct 14th Water Quality Strategy Committee Meeting**, Lieberum mentioned there will be a few presentations at this October Water Quality Strategy Committee Zoom meeting that Lieberum has been heading up, so if you would like to join this meeting for very interesting topics let Lieberum or Rhonda know.
- f) **2020 NYACD Zoom meeting in October, 2020 NYACD** Lieberum sent an email out on this meeting earlier in the month on the 2020 NYACD meeting in October now they are having a zoom meeting please let Rhonda now if you are interested in this meeting so she can pass along the info that is giving for the meeting. This is a state meeting which will count towards performance measures.
- g) **Warren County Tree Challenge**, The Warren County Tree Challenge is a hit in our county. A new artwork for a poster on this project from Sidekick creative for which the posters can be put into several towns, ect. Alexander has done a remarkable job with the help of Lieberum. Alexander has reached out to various agencies and towns to place posters at various trailheads throughout Warren County if you know of a potential poster location or want to help out with distributed please contact the district.
- h) **Lake Champlain Basin Program Grant Applications, (due Oct 27th)** two grants are out now, a stormwater grant and District is looking into, 2nd one is aquatic invasive species grant, Rowell has some info possibly for submission. Two others will be available soon, educational and a support grant - (Ag, clean lakes, and stormwater with the district posters).
- i) **Current grant project updates**, All of District grants have been started and completed in their construction phases, the staff are very busy helping each other to keep these projects moving for completion. Dean is working on Hydroseeding NYS DEC grant, Bombard is working with Alexander with upper Hudson, Bombard has culvert grants he is getting worked out. LCBP two pollinator gardens were installed and completed now just get the education signs and bike station installed. Invasive grant there is a zoom

training tonight if anyone is interested let Alexander know. NACD final training fall workshop just the community garden people attended and its Completed. Rowell Handed out cover crop samples to try out. NYS DEC grants Flat rock road in Lake George completed came out great. Work with Rob Lanther is terrific, Sunnyside north project premoral pavers 730 square in stalled ... one landowner was on board then others wanted when they saw the outcome, unfortunately it was too late for them, for not contacting Rowell.

- j) **Community Conservation Program**, NONE this month.
 - k) **October Board Meeting-in/out weather dependent**, The District will be hoping to have an outdoor meeting/Luncheon for Octobers meeting.
 - l) **SWCD Board of Directors Reporting Info**, none (Please make sure all board members email Rhonda if they have taken any courses or seminars or meetings.
 - m) **Other**, Lieberum mentioned in November the District picks a conservationist of the year and a recognition of others as well, so please keep this in mind to give suggestions at next meeting. 2. Emergency services water pump is working very well as the District was able to use it for projects and an emergency in Bolton Landing this month. 3. Worked with crew Sam malley warren county DPW with randy rathe 30-40 yards of solid material in pond 1, cat tails were taken out as well at West Brook in Lake George. Thanks to Randy Rath LGA, DPW guys were great. 4. AEM is picking up and contacting the office farmers.
- 6) **Staff Reports:**
- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
 - b. **Robert Bombard, WRS**, No report
 - c. **Dean Moore, SrDT**, No report
 - d. **Nick Rowell, NRS**, No report
 - e. **Maren Alexander, DT**, Alexander's report was reviewed
 - a. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.
- 7) **Adjournment: Motion:** by Bruno, to adjourn meeting at 1:58pm, 2nd by Leggett, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____