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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS August 23rd, 2021

PRESENT:

Mark Brown, Frank Thomas, Tim Thomas, Mike Greenslade, Susan Wilson, Dan Bruno, Rhonda Jarvis, James Lieberum, Robert Bombard and Nick Rowell, Maren Alexander and Dean Moore were at the district office, socially distancing. Zoom members: Ryan Cunningham. No attendance George Ryan

- 1) **Meeting was called to order:** called meeting to order at 1pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Bruno to approve where Tim Thomas mentioned the minutes with changes to number 5. SWCD Business letter e. with Frank Thomas as the 2nd motion not Tim Thomas twice, 2nd by Frank Thomas, carried.
- 3) **Presenter:** Nick Rowell-Presenting the District's new website that has uploaded today for the first time. It was a great presentation and a much better layout for a website. If the staff or board members would like to add something to the district website and/or new blog as well, please send to Rowell or Alexander in word with pictures if you choose to add them.
- 4) **Report of Officers:**
 - a) **Chairman Report,** Brown had a meeting with some Cornell ladies at his property and he mentioned the mosquitoes were in the abundance and one of the worse years he has seen them. Brown attended the budget meeting last week and what a great Job on the budget thank you Rhonda and Lieberum on coming up with a less than 10% final budget to bring to the county for approval.
 - b) **Treasurer Report:** As far as the financial situation, the district has an estimated \$385,642.73; most of it is in grant money. Bills for payment for August totaled \$7,164.45. **Motion:** by Frank Thomas to approve the financial report for July 2021, along with Bills for payment for August operating and grant bills. Signature sheets signed and returned, 2nd by Bruno, carried.
 - c) **Correspondence:** 1. The Post Star memberships of \$738.00 came in so with discussion from the board the district will be now going digital for the Post Star instead of paper copy, Rhonda will set up the digital paper for a cost savings to the district. 2. If any of the board members are interested in attending the NYACD Annual meeting Rhonda has the registration packet please get one from her it needs to be filled out and sent in.

5) **SWCD Business:**

- a) **Proposed 2022 SWCD Budget**, A 2022 committee budget meeting was held on August 20, 2021 with 4 board members and Lieberum and Rhonda, to discuss the 2022 budget for approval on Monday August 23, 2021, board meeting. It went very well with great discussion now It will be brought to Monday's meeting for approval to bring to the County budget meeting on August 26th, 2021. **Motion:** by Bruno to approve the district 2022 budget to bring to the county for approval, 2nd by Greenslade, carried.
- b) **Engineering agreement renewal**, the district has an engineering agreement with Kathleen Suozzo for service the district may need to render on some projects that come up during the year it needs to be renewed. **Motion:** by Wilson to renew the engineering agreement with Kathleen Suozzo, 2nd by Greenslade, carried.
- c) **COVID discussion for Office Health and Safety**, the board members have decided to keep the district office as it is for now, sign in, take temperature, and wear mask if not vaccinated. Lieberum will keep the board members up to date if things change at the county level.
- d) **2022 Part B ideas**, Lieberum mentioned if any board member or staff has any ideas for next year's Part B project, please let him know it will need to be submitted soon for next year completion. Lieberum also mentioned we maybe doing two projects for Part B. Rowell suggested him and Bombard doing video in other lakes in Warren County for a plant survey. Lieberum also mentioned work on the Warren County Bike Path maybe another option for a Part B project. The district will decide on a final Part B project at next months meeting.
- e) **2022 Annual Plan of Work ideas**, Lieberum mentioned if the board members have any other work ideas for the staff to add to the district's 2022 Annual Plan of Work to make sure they get them to him soon, before he sends it off to the NYS Conservation Committee in November of 2021 for work in 2022.
- f) **Lake George plant survey**, Bombard has been working with Dave Wick, Lake George Park Commission (LG PC) on a contract for a plant survey in Lake George. The district is committing Bombard to work this survey this year. Two sites for the application of procelacore as the treatment on northern end blare bay and sheep meadow area. The results will be sent to APA and NYS DEC.
- g) **Loon Lake Assessment update on the district Part B project**, Lieberum and Alexander have been working on the watershed assessment on for Loon Lake. Alexander and Bombard has done some NAC surveys as well on the culverts. All technical staff have been working towards a draft version of the new Loon Lake Assessment to have for the next meeting.
- h) **Community Conservation Program**, The Richards Library in Warrensburg has applied to receive monies from the district community conservation program in the amount of \$550.00. **Motion:** by Bruno to accept the application for the Richards Library in the amount of \$550.00, 2nd by Tim Thomas, carried.
- i) **Current grant Projects**, Alexander was able to be a part of her first

install in the Town of Lake George on Kramer ridge. Bombard has his plan of work on a culvert grant from NYS DEC in the Town of Warrensburg on Alden Ave. Moore has work in the Town of Horicon on Crystal Lake green infrastructures and hydroseeding. Rowell has projects with Town of Queensbury at Bay Ridge fire house drywall catch basin with outfall matts. **SEE ALL STAFF REPORTS for other projects.**

- j) **SWCD Board of Directors Reporting Info**, Frank Thomas, as the NYACD rep. for our division, went to Essex County SWCD Board meeting. That district is having a problem with staff turnover at the SWCD.
- k) **Other**, 1. Stream clean up tomorrow 1pm Hovey Pond Park in the Town of Queensbury. 2. Lieberum and Cole from NYS DEC forestry department is presenting on due to the vast invasion in Warren County this year. 3. Lieberum mentioned on 9 & 9N in Bolton landing NYS DOT spraying along the outlets to help with invasives and working on trying different things like planting native grasses as well, they are getting complaints from people. NYS DOT is doing their best to help all situations around the county to see what the best practices will be.

6) **Staff Reports:**

- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
- b. **Robert Bombard, WRS**, Bombard's report was reviewed.
- c. **Dean Moore, SRDT**, Moore's report was reviewed.
- d. **Nick Rowell, NRS**, Rowell's report was reviewed.
- e. **Maren Alexander, DT**, Alexander's report was reviewed.
- f. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

- 7) **Adjournment: Motion:** by Tim Thomas to adjourn meeting at 2:30pm, 2nd by Bruno, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____