



394 Schroon River Rd, Warrensburg, NY 12885  
Email: [rhonda1@nycap.rr.com](mailto:rhonda1@nycap.rr.com)  
Phone: 518-824-8701  
Website: [www.warrenswcd.org](http://www.warrenswcd.org)

---

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS September 27, 2021

### PRESENT:

Mark Brown, Frank Thomas, Tim Thomas, Mike Greenslade, Susan Wilson, Dan Bruno, Rhonda Jarvis, James Lieberum, Robert Bombard and Nick Rowell and Dean Moore were at the district office, socially distancing. Zoom members: Ryan Cunningham. No attendance George Ryan

- 1) **Meeting was called to order:** called meeting to order at 1pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Bruno to approve August minutes, 2<sup>nd</sup> by Tim Thomas, carried.
- 3) **Presenter:** None this month.
- 4) **Report of Officers:**
  - a) **Chairman Report,** Brown hoped everyone is doing well. He apologized he has not been around the last few weeks and was not able to attend the budget meeting with the county budget committee, cause his wife Charli had hip surgery, Brown has been the cook, maid and gardener and Charli is recovery great. Brown also thanked the board members and staff at SWCD for the dish garden with flowers, it made Charli's day. Brown expressed how much fun he had last Sunday on the rail bike ride in North Creek was and if anyone is interested to try it, it was worth the money. Brown also attended a sideline live trapper training class at Cornell Cooperative Extension in Warrensburg.
  - b) **Treasurer Report:** As far as the financial situation, the district has an estimated \$371,261.69; most of it is in grant money. Bills for payment for September totaled \$36,865.52. County sent April – August Invoices for health insurance for staff which totals \$23,754.55 which only \$13,110.97 is in operating and grant funds. **Motion:** by Greenslade to approve the financial report for August 2021, along with Bills for payment for September operating and grant bills, 2<sup>nd</sup> by Bruno, carried.
  - c) **Correspondence:** 1. Interest In attending the annual Adirondack Champlain Regional Salt Summit at the Fort William Henry Conference Center in Lake George, NY put on by the LGA and Lake Champlain Sea Grant please let Rhonda know if you are interested she will sign you up, registration is free. 2. Lieberum mentioned the Gypsy Moth presentation was a great success there were 95 people watching it livestream, many people attended at the Municipal Center, people were also looking for it on

YouTube because they missed it. Thank you to all who were involved in setting this presentation up.

5) **SWCD Business:**

- a) **2022 County Budget meeting outcome**, Lieberum thanked Rhonda and Greenslade who attended the budget committee meeting for the district at the county. Supervisor Seeber was impressed by the district's new website. Few questions were asked about the district budget and answered quickly. The district budget is start forward. Greenslade mentioned the respect of the budget committee is nice to see for the district little agency. Brown mentioned job well done to the staff and board members.
- b) **SUNY Adirondack Intern Agreement**, SUNY Adirondack intern agreement was brought up by SUNY Adirondack. An internship for a student who will be working on one of the grants the district has through Lake Champlain Basin Program, the grant lake bottom grant. The district will be paying \$800 to SUNY Adirondack for an intern to work on the video Streaming on the district's grant. Lieberum wants to make sure that the office is ok with taking in an intern during these covid times. He will be at our office, so he can complete our video with help from staff and he will receive his intern credits for his degree. All members of the board were good with the intern helping the district on the Lake bottom grant from LCBP.
- c) **Draft 2022 Annual Plan of Work**, each year the district has to develop an Annual Plan of Work. The Plan of work was discussed and was looked over and approved to send to State Committee for approval for its review and approval. **Motion:** by Thomas to approve the 2022 Annual Plan of Work and send to State Committee for review and approval as well, 2<sup>nd</sup> Bruno, carried.
- d) **Tree Planter Policy and Loan Form**, **Motion:** by Bruno to set a fee of \$25.00 and to rent out of county only by District to District, 2<sup>nd</sup> by Greenslade, carried. Jim will be modifying it and bring it back to next monthly meeting.
- e) **2022 Part B Proposed Project**, Next year Part B project is proposed to film the underwater ecology of Lake Sunnyside, while collecting data on native and invasive flora and fauna in the Town of Queensbury. **Motion:** by Greenslade to approve the 2022 Part B project and send to Ben Luskin at the state committee for review and approval, 2<sup>nd</sup> Bruno, carried.
- f) **District Annual Banquet place, date and time**, Lizzy Keys is closed do to staffing. Lieberum and staff will be looking into different options for the district annual banquet place date and time and bring it to next month meeting.
- g) **2021 Conservationist award candidate**, Lieberum had suggestions that were thrown out there and asked that the board please think them over for approval at next month meeting. Brown suggested having a dual candidate as well.
- h) **2021 Ronald Montesi award candidate**, Lieberum mentioned to board and staff to bring suggestions to next month meeting for approval.
- i) **2021 AEM award candidate**, Lieberum mentioned to board and staff to bring suggestions to next month meeting for approval. Also asked Rowell

to discuss with Alexander for suggestions as well.

- j) **Community Conservation Program**, None this Month.
- k) **Current grant Projects, SEE ALL STAFF REPORTS for other projects.**
- l) **SWCD Board of Directors Reporting Info**, None this Month.
- m) **Other**, 1. Lieberum has been working with Trish Nenninger at County civil service to do updates on district positions. Any board members want to be apart let Lieberum know. 2. I87 work with Randy at LGA was great turnout this year.

6) **Staff Reports:**

- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
- b. **Robert Bombard, WRS**, Bombard's report was reviewed.
- c. **Dean Moore, SRDT**, Moore's report was reviewed.
- d. **Nick Rowell, NRS**, Rowell's report was reviewed.
- e. **Maren Alexander, DT**, Alexander's report was reviewed.
- f. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

- 7) **Adjournment: Motion:** by Bruno to adjourn meeting at 2pm, 2<sup>nd</sup> by Greenslade, carried.

Respectfully submitted,

-----  
Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_