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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS November 22, 2021

PRESENT:

Mark Brown, Frank Thomas, Tim Thomas, Rhonda Jarvis, Robert Bombard, Nick Rowell, Maren Stoddard. Zoom members: James Lieberum, Mike Greenslade and Susan Wilson. No attendance George Ryan, Dan Bruno

- 1) **Meeting was called to order:** called meeting to order at 1:03pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Tim Thomas to approve October minutes, 2nd by Frank Thomas, carried.
- 3) **Presenter:** Utilizing the Alternative Reality Model-The Water Cycle. This was a short clip from Up Yonda on the Alternative Reality Model – The water cycle unit that Moore had purchased for Up Yonda from a CWICNY grant. This is a great model it is a must see, very informational.
- 4) **Report of Officers:**
 - a) **Chairman Report,** Brown had not much to report only that the Christmas season is on its way as he is getting ready on his tree farm.
 - b) **Treasurer Report:** As far as the financial situation, the district has an estimated \$258,228.77; most of it is in grant money. Bills for payment for September totaled \$16,700.51. **Motion:** by Tim Thomas to approve the financial report for October 2021 \$258,228.77, along with Bills for payment \$16,700.51 for November operating and grant bills, 2nd by Frank Thomas, carried.
 - c) **Correspondence:** 1. Thank you card from Brown's wife for the lovey flowers the district had sent her when she had major surgery. 2. Thank you card from Shellie Wise from East Field Community Garden at Sagamore Street, for the improvement to the gardens.
- 5) **SWCD Business:**
 - a) **Tree planter policy Approval, Motion:** by Frank Thomas to approve the tree planter policy, 2nd by Tim Thomas, carried.
 - b) **Purchasing Policy changes and approval. Motion:** by Greenslade to approve purchasing policy changes to adapt the Warren County dollar limits, 2nd by Wilson, carried.
 - c) **SAM Registration approval, Motion,** 2nd by Tim Thomas to approve Lieberum to sign SAM registration for year 2022, 2nd by Frank Thomas, carried.

- d) **CWICNY Coordinator Position Discussion/Support**, Lieberum mentioned he was going to suggest a letter of support from the district for this CWICNY Coordinator position but do to more of a discussion at last weeks CWICNY meeting. Due to more investigation on the position and funding sources that need to be finalized it has been pushed until next year 2022.
- e) **2022 Tree and Shrub program review**, Stoddard mentioned the pre order has been placed at Meadowview Nursery for the 2022 just waiting back for the availability for what we sent. New species have been discussed to be added to the order form. Stoddard will keep board members updated when the approved comes back from Meadowview.
- f) **Forestry BMP and Skidder Bridge Workshop wrap up**, Stoddard and Kristin Ballou from Franklin County SWCD hosted a skidderbridge the final one in Wilmington, NY. Overall turnout for this workshop was a great turnout and positive feedback with Loggers, Foresters and Landowners.
- g) **Community Conservation Program**, None this Month.
- h) **Current grant Projects**,
- LCBP-Lake Bottom-Rowell and Bombard are working with the Intern Joe Abbatt from SUNY ADK, here at the district office editing a large amount of the dive on Lake George for the presentable video they are working on.
 - LCBP-Agroforestry-The District received the signed contract on the LCBP Agroforestry grant. Rowell has started working writing a press release and working out details on quotes to hire an agroforestry professional. It will be out today on the district's blog and press release as well.
 - DEC- Wincrest Drive Designs-Rowell set up a meeting with Town of Queensbury on the draft engineering plans for stormwater for Wincrest drive to review.
 - DEC- Hague and Bay Road culvert designs- Bombard mention working with Kathy Suozzo engineering firm is great. The Hague culvert has been decided it will need to be upgraded to bridge not a culvert. The APA delineation of wetlands has been completed as well. Stoddard mentioned working with Kathy Suozzo firm as well is great just waiting for results from them on her Bay Road culvert design so Stoddard can move forward into next year. Bay road culvert will remain a culvert and looking forward in working with DPW and Kathy Suozzo firm next year.
- i) **SWCD Board of Directors Reporting Info**, None this month.
- j) **Other**, 1. The DEC design grants are something the district is going to continue to apply for as we now have a design group to help with the planning. 2. District will find out around December 16,17 about the CFA application sent in by district if they were received for next year funding source for grants.

- 6) **Staff Reports:**
- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
 - b. **Robert Bombard, WRS**, Bombard's report was reviewed.
 - c. **Dean Moore, SRDT**, Moore's report was reviewed.
 - d. **Nick Rowell, NRS**, Rowell's report was reviewed.
 - e. **Maren Alexander, DT**, Alexander's report was reviewed.
 - f. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.
- 7) **Adjournment: Motion:** by Greenslade to adjourn meeting at 2:08pm, 2nd by Frank Thomas, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____