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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS October 25th, 2021

### PRESENT:

ZOOM MEMBERS: Mark Brown, Frank Thomas, Tim Thomas, Mike Greenslade, Susan Wilson, Dan Bruno, Rhonda Jarvis, James Lieberum, Robert Bombard, Nick Rowell, Dean Moore, Maren Stoddard and Ryan Cunningham. No attendance George Ryan

- 1) **Meeting was called to order:** called meeting to order at 1:01pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Wilson to approve September minutes, 2<sup>nd</sup> by Greenslade, carried.
- 3) **Presenter:** None this month.
- 4) **Report of Officers:**
  - a) **Chairman Report,** Brown mentioned here we are again on a zoom meeting, hopefully this virus will pass on soon and we will all be back doing normal things. The district office is closed to public until Friday October 29<sup>th</sup>, 2021, due to a possible covid case.
  - b) **Treasurer Report:** As far as the financial situation, the district has an estimated \$307,860.24; most of it is in grant money. Bills for payment for September totaled \$15,363.62. **Motion:** by Frank Thomas to approve the financial report for September 2021 \$307,860.24, along with Bills for payment \$15,363.62 for October operating and grant bills, 2<sup>nd</sup> by Wilson, carried.
  - c) **Correspondence:** 1. NACD annual renewal in the amount of \$775.00. **Motion:** by Frank Thomas to pay the NACD annual renewal for 2022 in the amount of \$775.00, 2<sup>nd</sup> by Wilson, carried. 2. A Thank you letter to Dean Moore from Jackson Heights Elementary School, for the conservation application approval and Rowell for help planting the plants at the school.
- 5) **SWCD Business:**
  - a) **Tree planter policy and loan form, Motion:** by Tim Thomas to approve the Tree planter will lone out to other counties going through the Soil and Water Conservation districts, with a \$25.00 fee for the rental, 2<sup>nd</sup> by Wilson, carried.
  - b) **Agricultural Environmental Management Annual Action- Approval, Motion:** by Wilson approval of the Agricultural Environmental Management Annual Action, 2<sup>nd</sup> by Frank Thomas, carried. Rowell and Stoddard have

completed the full annual plan for the technical assistance of \$51,800 for the two years, still working on the cost sharing for final numbers, years 2022-2023.

- c) **Composting Workshops (Completed)**, The district developed and hosted 2 public composting workshops at SUNY Adirondack, Queensbury, NY with 17 attendees and Up Yonda Farm, Bolton Landing with 11 attendees. All person who attended in person and virtual very much enjoyed Maren Alexander's presentations from the district office. Lieberum and Rowell did a great overview for these workshops. Greenslade attended the SUNY Adirondack workshop where it was well presented. Brown mentioned it sounds like it was a great
- d) **Fall fish sale program and future outlook**, this year's fall fish sale was well attended but there was a glitch from the fish supplier again. The day before the sale district received a call that they were overbooked and will not be able to deliver fish on that Friday, so it was moved to the following Thursday. Thanks to all fish customers who placed an order for rescheduling your time to keep your fish order valid. Moore mentioned the district maybe only holding a fall fish program unless a new supplier can be found.
- e) **Hazard Mitigation updates**, Lieberum has been keeping track to make sure he informs the board if there will be an announcement for a new grant update on the Hazard Mitigation Plan for September, but it is looking like to may not be until November as of now. Regardless Lieberum would like to get the plan updated and approved by the deadline for the county.
- f) **Performance measure review**, Lieberum and Rhonda have looked over the performance measures to make sure all is on track for the end of year wrap up and the district is meeting all requirements. The performance measures are still running on the covid change and the district is on track.
- g) **Community Conservation Program**, None this Month.
- h) **Current grant Projects, SEE ALL STAFF REPORTS for other projects**. Rowell received the Agroforestry grant from LCBP and district will see signed contract soon all paperwork has been submitted.
- i) **SWCD Board of Directors Reporting Info**, 1. Greenslade attended the composting workshop at SUNY Adirondack on September 30,2021. 2. Tim Thomas attended the NYACD annual meeting last week October 19-20, 2021, in Cazenovia, NY he mentioned what a great meeting and his class presentations he attended were well conducted by all involved; district law and director duties, district managers panel with many district projects throughout the states were presented. Tim Thomas also was surprised again this year for accepting the District Media Award which was given to Warren County SWCD this year. 3. Tim Thomas and Greenslade attended the Forestry, BMP and skidder bridge workshop on July 30,2021.
- j) **Other**, 1. Lieberum mentioned CWICNY agency will be having a discussion on possible hiring a coordinator and it was suggested being housed at the district building and/or possible be a hired district person. Lieberum will keep the board member up to date on this process as it is discussed, so please think about it for further discussion for the district. 2. **Motion:** by Tim Thomas to approve the district's federal funding source SAM

registration review for submission from an outside attorney up to \$2,000, if the county attorney is not up on this process and/or to busy to at on it due to deadline, 2<sup>nd</sup> by Bruno, carried.

6) **Staff Reports:**

- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
- b. **Robert Bombard, WRS**, Bombard's report was reviewed.
- c. **Dean Moore, SRDT**, Moore's report was reviewed.
- d. **Nick Rowell, NRS**, Rowell's report was reviewed.
- e. **Maren Alexander, DT**, Alexander's report was reviewed.
- f. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

- 7) **Adjournment: Motion:** by Greenslade to adjourn meeting at 2:30pm, 2<sup>nd</sup> by Wilson, carried.

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_