



394 Schroon River Rd, Warrensburg, NY 12885

Email: [rhondaj@warrenswcd.org](mailto:rhondaj@warrenswcd.org)

Phone: 518-824-8701

Website: [www.warrenswcd.org](http://www.warrenswcd.org)

---

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS February 28, 2022

**PRESENT:** James Lieberum, Rhonda Jarvis, Dean Moore, Nick Rowell, Maren Alexander, Bob Bombard, Mark Brown, Frank Thomas, Tim Thomas, Amy Clute. Zoom attendees: Dan Bruno, Susan Wilson. No Presence: George Ryan and Mike Greenslade

- 1) **Meeting was called to order:** called meeting to order at 1:01pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Tim Thomas, to approve January minutes, 2<sup>nd</sup> by Frank Thomas, carried.
- 3) **Presenter:** Amy Clute-Warren County Self Insurance; Sexual Harassment and Workplace Violence training.
- 4) **Report of Officers:**
  - a) **Chairman Report,** Brown mentioned he had been traveling in Florida the last month. He was impressed by all the development in Florida. He had spoke about the St Luci soil and water conservation district there and it was said they were trying to dissolve the soil and water conservation district do to the fact they were slowing down development in the state. The Soil and water in Florida are having issue of loss of sea grass in which losing manatee in the area. Brown has great appreciation for the Adirondacks Soil and Water conservation district which is a head of the curve. Thank you to the staff for getting projects on the ground and completed each year.
  - b) **Treasurer Report:** As far as the financial situation, the district has an estimated \$291,141.32; most of it is in grant money. Bills for payment for February totaled \$25,694.90. **Motion:** by Frank Thomas to approve the financial report for January 2022 \$291,141.32, along with Bills for payment \$25,694.90 for February operating and grant bills, 2<sup>nd</sup> by Tim Thomas, carried.
  - c) **Correspondence:** 1. A thank you card from EJP for the District's business. 2. An article in the Adirondack Almanack for the District's tree and Shrub program. 3. Thank you from Up Yonda Farm to Lieberum for meeting with them to discuss proposal and improve the pond and surrounding area at Up Yonda.

5) **SWCD Business:**

- a) **2021 Reports (A/B/C/PM),** The district finalized and submitted the NYS Soil and Water Conservation Committee 2021 reports A, B, C, PM and financial. Lieberum mentioned the district has fulfilled all reimbursement levels of the reports and the monies will be arriving at the district in late March of 2022.
- b) **2022 Legislative Days,** Lieberum mentioned the NYACD representative has scheduled up this week zoom meetings with Senator Dan Stec and Assemblyman Matt Simpson. If any of the board members are interested in attending the zoom meeting you may come to office or get on the zoom meeting, please let Lieberum know. Brown, Wilson, Greenslade, Tim Thomas is interested in attending.
- c) **2022 Water Quality Symposium,** there will be board members and staff attending the 2022 Water Quality Symposium from March 15-25, 2022, via zoom. All Staff, Wilson, Greenslade and Tim Thomas are signed to attend.
- d) **Proposed 2022 Part C Projects/Review,** Lieberum was not able to get this proposed 2022 Part C projects/review completed for this month meeting for next month meeting. The district will be receiving ruffly another 8,000 in funding.
- e) **Lake George Watershed-forestry site visit on behalf of the Municipality,** Lake George Park commission rewrote their regulations, and they don't require regulations. Lieberum suggested that we have a contract with the local district town or county for the regulation. Not at this time will require a fee.
- f) **Town of Lake George MS4,** Lieberum suggested the district increase up to \$2,400 to Town of Lake George MS4 contract, based on time the district spends on MS4 in the town, Lieberum will discuss with Town of Lake George and draw up a contract for approval at the next meeting.
- g) **Agroforestry Grant-SWCD Contract Approval, Motion:** by Bruno, end Tim Thomas to have Lieberum sign contract with Jared. to approve the contract with SUNY ACC moving forward with this grant we are hiring this person Jared on the grant. Happy with contract. He signed it today Lieberum will have to review and sign up to \$10,000 for professional services.
- h) **The Farm Talks review,** Tim Thomas and Mike Greenslade attended the Farm Talks. 40 other people attended. Great turnout. It was Composting with the Adirondack Worm Farm-Bill Richmond, and he was happy to do the training on February 3<sup>rd</sup>, 2022, via zoom. Tim was very impressed with Bill Richmond on his knowledge of things.
- i) **Tree and Shrub Update,** Stoddard mentioned we are well ahead of the process and all forms have been sent out and the district has been receiving the orders daily for the sale. There are 54 orders as of today and the deadline is March 9<sup>th</sup>, 2022, if you have not gotten your order into the district. The week of March 9<sup>th</sup> they will be coming in strong.
- j) **Fish Sale Update,** Moore mentioned the district will be continuing with the sale of fish for the spring season. The district has scheduled day and pickup times with the new supplier (Fish Haven Farms) and order forms will

be sent out this week. This will be a trial with the new supplier so let's pray this all comes together for our customers, if not we will only be having a Fall Fish Sale.

- k) **Community Conservation Program**, Warrensburg Community Garden- to plant a hedgerow outside the community garden and provide fruit and berries for humans and wildlife in the amount of \$1,000. This will be sent to all board members with the rate sheet for them to fill out and then be approved at next months meeting.
- l) **Current grant Projects, SEE ALL STAFF REPORTS.** Bombard mentioned the LCBP Lake Bottom grant will be completed in the next few weeks few more edits on the video. The AEM annual reporting has been submitted and the district will be receiving a little more in funding than expected.
- m) **SWCD Board of Directors Reporting Info**, None currently.
- n) **Other**, 1. Lieberum mentioned the 2021 district annual report is almost completed, it will be finalized for Legislative days, and he will send it to all board members before legislative day to get familiar with it for the district's meetings. 2. Darrell from the county IT department has been figuring out all of the district's issues with the emails and internet provider. The district employee will be getting new and updated emails and windows 365 virtual will be downloaded to all employees' computers for the updates. Thank you, Darrell.

6) **Staff Reports:**

- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
- b. **Robert Bombard, WRS**, Bombard's report was reviewed.
- c. **Dean Moore, SRDT**, Moore's report was reviewed.
- d. **Nick Rowell, NRS**, Rowell's report was reviewed.
- e. **Maren Alexander, DT**, NO REPORT.
- f. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

- 7) **Adjournment: Motion:** by Bruno to adjourn meeting at 2:49pm, 2<sup>nd</sup> by Tim Thomas, carried.

Respectfully submitted,

-----

Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_