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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS April 25, 2022

PRESENT: James Lieberum, Rhonda L. Jarvis, Dean Moore, Nick Rowell, Maren Alexander, Bob Bombard, Mark Brown, Frank Thomas, Tim Thomas, Susan Wilson, Dan Bruno, and Mike Greenslade. Zoom attendees:

- 1) **Meeting was called to order:** called meeting to order at 1:03pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by, Tim Thomas to approve March minutes, 2nd by Bruno, carried.
- 3) **Presenter:** No presenter this month.
- 4) **Report of Officers:**
 - a) **Chairman Report,** Great Breakfast that the staff put on for the board members at the district office today. Brown missed April snowstorm he was in Maine, but it looks like most of it has melted and we are headed for spring.
 - b) **Treasurer Report:** As far as the financial situation, the district has an estimated \$447,854.78; most of it is in grant money. The district has received their Part A and C monies from NYS SWCC. Bills for payment for March totaled \$32,687.26. **Motion:** by Greenslade to approve the financial report for March 2022 \$447,854.78, along with Bills for payment \$32,687.26 for April operating and grant bills, 2nd by Frank Thomas, carried.
 - c) **Correspondence:** 1. A flyer on an Earth Day Celebration at the Warren County Municipal center with planting of tree saplings donated by the district and blue bird house as well and planted by board members of the county and hung by employee of the county, for earth day and something great for the county property. This event also is part of the MS4 program for the county.
- 5) **SWCD Business:**
 - a) **NYS Budget with increase (2023) to SWCD's from Env. Protection Fund,** Lieberum passed around the funding sheet to all on the breakout Environment Protection Funds. The portion that includes the funding for district is 4 million it was 3 million so district will be getting additional funding for 2023.
 - b) **Tree and Shrub program summary,** the 2022 Tree and Shrub program went great this year. A lot of interest with more orders than last year.

Greenslade along with Alex from LG Land conservancy helped pack tree orders the week prior, thanks to them both. Greenslade also help day of pick up which went very smoothly thanks to the crew at the district. All but few orders were picked up that day, with most of the extra's purchased. Great job Stoddard for another great year.

- c) **Warren County Envirothon-May 4th, WC fish Hatchery**, this years Warren County Envirothon on May 4th at the fish hatchery is in person, 5 out of 8 schools will be attending, with 13 teams competing. Our donators have come in strong thank you again for all your support for this program. Please stop down to the WC hatchery and see what this event is all about.
- d) **Warren County Hazard Mitigation Plan update**, each community is apart of the Warren County Hazard Mitigation Plan it is moving forward it will take approximately 9 months for the completion and the company who did the plan last time will be doing it again Techatec. AnnMarie from the county set the plan out and with an early May start 2022.
- e) **Ag Environmental Management Tier 4 cost share, for Board review and Approval (2 farms), Motion:** by Frank Thomas to approve the two agreements for AEM Tier 4 cost share funding in the amount of \$65,000 to implement two farm projects. 1. Blackberry Hill Farm- Robert Barody, create a sediment basin to capture run off, a roof structure and watering facility to capture runoff and critical area planting approximately \$50,000 in funding. 2. Riverbenten Farm-James Carpenter working on an ag chemical farm with water hook up with funding amount 15,000, 2nd by Greenslade, carried.
- f) **Warren County and Queensbury MS4 2021-2022 draft reports**, Lieberum has the Warren County MS4 draft report and Rowell has completed the Queensbury MS4 draft report, this is the first for the drafts to get out and district will send it off to county and town to have it on there. the district DPW committee meeting tomorrow to
- g) **Spring Fish Program Sale update**, the district has received 13 orders for this spring fish sale, deadline is April 22nd, 2022, and pick up is scheduled for Saturday April 30, 2022.
- h) **Lake Sampling support**, Lieberum has a MOA with the SUNY Adirondack and has been working with Holly and Lynn on the research at Glen Lake water sampling and would like to continue with the help of district with other lakes in the area. It is all still in the works Lieberum will keep the board members updated on its progress.
- i) **Champlain watershed improvement Coalition of NY (CWICNY)**, the district is involved in two grants with CWICNY. 1. Strategic plan they will be hiring a private consultant for that grant. 2. The stormwater tradeshow this year will be in person and Alice has put in a grant to help fun it. It will be held October 20th, 2022.
- j) **Upper Hudson River Watershed Improvement Coalition update**, the district has 2 memorandums of agreements in place, one with Town of Chester in the amount up to \$5,000 in purchases of supplies and materials to help with the Hidden Lake Road damage. Second is with Warren County DPW in the amount up to \$20,000 in purchases of supplies and materials to help with the County Route 19/Olmsteadville road damages. The funding

will be provided by the Upper Hudson River Watershed Improvement Coalition through the district.

- k) **Community Conservation Program, Motion:** None this month.
 - l) **Current grant Projects,** the district is waiting for NYS DEC to give the word to upload the plans of work for the grants awarded. See highlighted report from each employee.
 - m) **SWCD Board of Directors Reporting Info,** Greenslade worked several days with the district on tree and shrub program, packing and day of the sale giving orders out.
 - n) **Other,** 1. Lieberum and Rhonda had a meeting with Linda and Joe from Hughes insurance agency the district's carrier to make sure we have everything covered insurance wise for the district policy. District has a lot of new agreements and equipment just need to make sure district is covered correctly. 2. Stoddard mentioned the Arbor Day program is moving forward fast. Stoddard has 12 Arbor Day appointments lined up, with Towns, schools and Libraries. Stoddard and Lieberum will be picking up 14-14 trees from Bob's Trees where the district has ordered for the program. 3. Community Garden meetings have started and there will be workshops throughout the summer with the City of Glens Falls, Stoddard will keep all updated on the workshops.
- 6) **Staff Reports:**
- a. **Jim Lieberum, DM,** one report was given with highlights from each employee.
 - b. **Robert Bombard, WRS,**
 - c. **Dean Moore, SRDT,**
 - d. **Nick Rowell, NRS,**
 - e. **Maren Stoddard, DT,**
 - f. **Ryan Cunningham, NYS SWCC,** Cunningham's report was reviewed.
- 7) **Adjournment: Motion:** by Tim Thomas to adjourn meeting at 2:20pm, 2nd by Bruno, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer

Date Approved: _____