



394 Schroon River Rd, Warrensburg, NY 12885  
Email: [rhondaj@warrenswcd.org](mailto:rhondaj@warrenswcd.org)  
Phone: 518-824-8701  
Website: [www.warrenswcd.org](http://www.warrenswcd.org)

---

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS September 26, 2022

**PRESENT:** James Lieberum, Rhonda Jarvis, Nick Rowell, Bob Bombard, Mark Brown, Tim Thomas, Susan Wilson, Mike Greenslade, Dan Bruno, no attendance: George Ryan and Frank Thomas Zoom attendees: None

- 1) **Meeting was called to order:** called meeting to order at 1:03pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Bruno, to approve August minutes, 2<sup>nd</sup> by Greenslade, carried.
- 3) **Presentation/Training:** NONE
- 4) **Report of Officers:**
  - a) **Chairman Report,** Brown mentioned he was invited to a group in blue mtn lake area, 20 attendees went into killdeer estate to look in there at spruce grouse, 40 thousand acres managed. They saw a big moose and then there was two of them. Highlights with logging and lumber harvest. Land management is important as well. Staff performance reports great work was accomplished he was impressed. Along with the next years work plan.
  - b) **Treasurer Report:** As far as the financial situation, the district has an estimated \$382,325.52; most of it is in grant money. Bills for payment for September totaled \$12,006.95. **Motion:** by Tim Thomas to approve the financial report for August 2022 \$382,325.52, along with Bills for payment \$21,287.84 for September operating and grant bills, 2<sup>nd</sup> by Greenslade, carried.
  - c) **Correspondence:** 1. A thank you letter to Lieberum from John Fair for helping him with his properties in the County. 2. Adirondack Lake alliance they put on the conference that Stoddard and Bombard looking for support to the agency. 3. 2021 Annual report from NYS Soil and Water Conservation Committee. 4. Walt Lender from the LGA was fired by the Lake George Fund, this is a great loss to LGA.
- 5) **SWCD Business:**
  - a) **District Technician Position,** Lieberum passed around the announcement for the district technician position. There have been two resumes received at this time with two more days to go. Would the board want to extend for two more weeks or go with the two received. The board

has decided to extend the listing for two more weeks to make sure we hit all avenues.

- b) **2023 Annual Plan of Work (APW)-review for approval, Motion:** Tim Thomas to approve the 2023 Annual Plan of Work for the district office, 2<sup>nd</sup> by Wilson, carried.
- c) **2022 Performance Measures Review-review for completion,** Lieberum mentioned the performance measures have not been updated from the covid revision, but the district is right on track and is still performing what the district needs to accomplish at this time of year. Lieberum will keep board and staff updated on any other trainings or work that needs to be completed.
- d) **2023 Part B Project-review for approval, Motion:** by Bruno to Brant Lake association to redo the Lake Assessment Plan, 2<sup>nd</sup> by Greenslade, carried.
- e) **Town of Queensbury MS4 agreement (2022-2023), Motion:** by Tim Thomas to continue to manage the Town of Queensbury MS4 agreement of \$12,000 a one-year extension, 2<sup>nd</sup> by Greenslade, carried.
- f) **Town of Lake George MS4 agreement (2022-2023), Motion:** by to continue to manage the Town of Lake George MS4 agreement in the amount of \$2,000 one-year extension, 2<sup>nd</sup>, carried.
- g) **Upper Hudson River Watershed Coalition-MOA through Hamilton County (WQIP), Motion:** by Bruno to approve the MOA agreement for Lieberum to sign and move forward for signature from Hamilton County SWCD to work together on a NYS DEC grant contract #C01492GG WQIP through the Upper Hudson River Watershed Coalition, 2<sup>nd</sup> by Greenslade, carried.
- h) **September 20, 2022, NYS Soil and Water Conservation Committee tour,** Warren County SWCD put on a tour for the NYS SWCC starting at SUNY ACC with 4 stops and then back to SUNY ACC for lunch, 1. Warren-Washington Assoc. of Mental Health non-for-profit tour of a small vegetable garden for the facility. 2. Webster Avenue in Glens Falls, NY discuss the historical stormwater issues on Webster Avenue and what has been completed so far to help with the issues. 3. Crandall Park in Glens Falls showing the work and woodlands contained with fishing in the pond and gardens now being installed along with recreational fields being utilized. 4. Murray Street urban garden updated and installed for the local community's use. This tour was well attended and well received.
- i) **Champlain watershed improvement Coalition of NY (CWICNY),** the CWICNY strategy plan is moving forward, and it will be written and reviewed by October and then when approved CWICNY will be looking to hire a coordinator for CWICNY. Lieberum will keep district in the loop. The Stormwater tradeshow is moving forward, conference will be offering 3 Pie credits for attendees. The registrations for vendors and persons are coming in daily. Please let Lieberum know if board and staff are instead in attending.
- j) **Upper Hudson River Watershed Improvement Coalition update,** Rowell and Dustin will be doing a 4hr Erosion and Stormwater training will be happening in Washington this will support funding for the coalition.

Phase 2, All MOA agreement were approved this month. When phase 1 is completed, it will be a great transition. No skipping beat Roadside erosion. Additional mapping DEC grant will be completed by the district's new technician.

- k) **2023 Training plan/topics**, Lieberum is explaining on training topics for the board and if they have suggestions on things they will be interested in as well. NYACD (Oct 18-20), North Country Stormwater Tradeshow (Oct 20).
- l) **Current grant Projects**, see all staff reports.
- m) **Community Conservation Program**, None this month.
- n) **SWCD Board of Directors Reporting Info**, None.
- o) **Other**, 1. **Motion:** by Bruno to have Lieberum represent the district at the Lake Alliance and pay \$100.00 for the membership, 2<sup>nd</sup> by Wilson, carried. 2. Warren County SWCD December's monthly meeting was discussed and agreed it will be a luncheon Lieberum will start contacting places to see who can accommodated the district.

6) **Staff Reports:**

- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
- b. **Robert Bombard, WRS**, Bombard's report was reviewed.
- c. **Nick Rowell, NRS**, Rowell's report was reviewed.
- d. **Maren Stoddard, DT**, Stoddard's report was reviewed.
- e. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

- 7) **Adjournment: Motion:** by Bruno to adjourn meeting at 2:25pm, 2<sup>nd</sup> by Greenslade, carried.

Respectfully submitted,

-----  
Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_