



394 Schroon River Rd, Warrensburg, NY 12885  
Email: [rhondaj@warrenswcd.org](mailto:rhondaj@warrenswcd.org)  
Phone: 518-824-8701  
Website: [www.warrenswcd.org](http://www.warrenswcd.org)

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS February 27, 2023

**PRESENT:** James Lieberum, Rhonda Jarvis, Nick Rowell, Maren Stoddard, Jake Dunkley, Bob Bombard, Tim Thomas, Frank Thomas, Mark Brown, Susan Wilson, Dan Bruno, no attendance: George Ryan, Zoom attendees: Mike Greenslade

- 1) **Meeting was called to order:** called meeting to order at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Tim Thomas, to approve January minutes, 2<sup>nd</sup> by Frank Thomas, carried.
- 3) **Presentation/Training:** Amy Clute-Warren County Self Insurance-Workplace Violence and Sexual Harassment mandated training.
- 4) **Report of Officers:**
  - a) **Chairman Report,** Brown had not much to report.
  - b) **Treasurer Report:** As far as the financial situation, district has \$391,487.32; most of it is in grant money. Bills for payment for February totaled \$9,846.66. **Motion:** by Wilson to approve the financial report for January 2023 \$391,487.32, along with Bills for payment \$9,846.66 for February operating and grant bills, 2<sup>nd</sup> by Bruno, carried. Along with a deposit transfer from the Money Management Account of \$60,000 transfer to the Now Account to pay payroll and payroll taxes for the month of March. **Motion:** by Wilson to approve the \$60,000 transfer for March payroll for the district employees, 2<sup>nd</sup> by Bruno, carried. **Motion:** by Wilson to approve additional bills for payment for February: Warren County DPW-\$146.34 fuel and Impressive Imprints-\$148.00, Curtis Lumber amount of \$254.89 and a \$196.66 and JE Sawyer \$250.03, 2<sup>nd</sup> by Bruno, carried.
  - c) **Correspondence:** 1. EJP lunch and learn flyer, if any board members are interested please let Rhonda or Lieberum know. 2. Flyer from National weather service a river ice training guide. 3. 2024 NYS Envirothon competition information on hosting the event in 2024. Warren County Board of Supervisors Resolution no 21 of 2023 appointing of board members. 4. Happy news at village green February 2023 news. 5. Bolton Free Library thank you for them receiving a mini-grant part c funding for a project.
- 5) **SWCD Business:**

- a) **2023 Water Quality Symposium**, this 2023 water quality symposium will be March 13-18, 2023, in Syracuse, NY. Three staff members Rowell, Stoddard and Dunkley will be going to the full conference. Two staff persons Rhonda and Lieberum will be going Thursday overnight to Friday, Bombard is the only staff member who will be looking over office. Rowell is teaching a new GIS course with George Hilton, a Queensbury employee. Stoddard is help with the Erosion and Sediment course as well. Dunkley will have a full schedule and meeting new and older employees throughout the state.
- b) **2023 Legislative Days – February 27/28**, 2023, Legislative Days is today Lieberum, Brown and Bruno will be leaving after today's meeting to head to Albany for legislative days opening briefing at 6:30-7pm from NYACD and tomorrow will be the visits to many legislators. Mainly visiting Matt Simpson at 11am and Dan Stec at 2pm.
- c) **2022 NYSSWCC Reports-completed and submitted**, the financial treasurer's report, Part A, B and C with project support information were passed around to each board member to review and discuss if they have any questions. Tim Thomas loved seeing the support reports from Part C funding. He was able to have a better picture of all the programs we do and complete with this funding.
- d) **2022 APW- review and accomplishments**, Rhonda email this report to the board members and Rhonda passed it around at the meeting for any questions from the board. Lieberum explained the accomplishments. 17 other additional projects were added in for completion of the 2022 APW accomplishments.
- e) **2023 Annual Plan of Work additions, Motion:** by Bruno to for additional Wildflower program, school technology program, 2 ARPO requests projects and request from 4<sup>th</sup> lake work with them on watershed assessment for the add 2023, 2<sup>nd</sup> by Frank Thomas, carried.
- f) **Proposed 2024 NYS Environmental Protection Fund budget**, Govern 1.5 million proposed increase 24,000 increase in our Part C funding. March 14<sup>th</sup> counter proposal into governor stay tuned.
- g) **Woodlot Ownership Program approval, Motion:** by Tim Thomas to approve a June 3<sup>rd</sup> at SUNY Adirondack to help in a Woodlot Ownership Program with lunch including with a \$10 fee for the program, 2<sup>nd</sup> by Bruno, carried.
- h) **Champlain watershed improvement Coalition of NY (CWICNY) update**, Stoddard mentioned the CWICNY the close out of the cover crops program from District office completed. Forest roads implementation grant, Trail heads, camp grounds, 27,000 dollars towards that. Road mapping of City of Glens Falls is in the works, and RRAMP Roadside 34,000 to spend in project this year. Stoddard is also working on the Stormwater tradeshow for this year.
- i) **Upper Hudson River Watershed Improvement Coalition update**, Rowell mentioned going forward phase 2 roadside erosion grant, meeting scheduled for spring to add additional projects. Write a grant to get a website for Upper Hudson. A Septic inspection training is in the works for 2023. Along with working to get at least one meeting set up with other

watershed group meetings during the year.

- j) **Current grant Projects**, all projects are slower in the winter. The district is working on getting funding back in their accounts by getting all vouchers out for payment on grants. The district is waiting to hear the 2022 improvement programs NYS DEC. LCBP declined by the basin program of applications. They needed to see other information to support, and the district will submit again.
  - k) **Community Conservation Program, Motion:** by Tim Thomas Approve 1. Spring Zing 2023 and Fall Pollinator Garden from Warren County Parks and Rec/Jeff Inglee in the amount of \$1,000, 2. Seed Library from Crandall Park Library/Autumn Goerner, with additional information added like an agreement for signature to bring seeds back Dunkley will contact with the suggestion, in the amount of \$340.00. 3. Compost Made Easy from Association for Mental Health in the amount of \$459.98. 4. Rain Garden/Stormwater Management from Adirondack Folk School Inc in the amount of \$1,000, 2<sup>nd</sup> by Bruno, carried.
  - l) **SWCD Board of Directors Reporting Info**, Brown mentioned he has been Reviewing information of the American wildlife conservation preservation.
  - m) **Other**, Tim Thomas may not be attending the next meeting, he will have surgery. Stoddard and Rowell are working on the bidding process for the Blackberry Hill Farm projects, an access road project. Motion: by Wilson to place add up to \$200 for a listing in the Glens Falls Chronicle for the bid to get participants, 2<sup>nd</sup> Frank Thomas, carried. Stoddard asked if the district wants to add a fee to getting the bid packet. Not a fee currently was decided by the board at this time. 2. Spring Fish Sale approval of the pricing of the fish amount.... Will be a higher amount do the supplier. **Motion:** by Bruno to approve the presented fish form pricing amount for 2023 spring fish program, 2<sup>nd</sup> by Frank Thomas, carried. 3. Lieberum mentioned Stoddard did an amazing job of getting this annual report completed and printed for the meeting thanks to all staff who sent the pictures and articles to Stoddard and will be posted on Facebook and website.
- 6) **Staff Reports:**
- a. **Jim Lieberum, DM**, Lieberum No report. MS4 Training this Friday with the county and towns and city in Warren County at the Lake George Fire house.
  - b. **Robert Bombard, WRS**, Bombard No report. Bombard mentioned he was scheduled to give a talk to Lake George Park Commission on the water testing in the Lake George they asked him to complete, it was just cancelled as this meeting started.
  - c. **Nick Rowell, NRS**, Rowell's report was reviewed.
  - d. **Maren Stoddard, SDT**, Stoddard's report was reviewed.
  - e. **Jacob Dunkley, DT**, Dunkley's report was reviewed.
  - f. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

- 7) **Adjournment: Motion:** by Bruno to adjourn meeting at 2:52pm, 2<sup>nd</sup> by Tim Thomas, carried.

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_