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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS April 24th, 2023

PRESENT: James Lieberum, Nick Rowell, Maren Stoddard, Jake Dunkley, Bob Bombard, Mark Brown, Mike Greenslade, Tim Thomas, Dan Bruno, Frank Thomas and John Taflan-Warren County Administrator, no attendance: George Ryan Zoom attendees: Susan Wilson

- 1) **Meeting was called to order:** called meeting to order at 1:05pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Bruno, to approve March minutes, 2nd by Tim Thomas, carried.
- 3) **Presentation/Training:** No presentation/training.
- 4) **Report of Officers:**
 - a) **Chairman Report,** Brown mentioned he attended the Warren County SWCD Tree and Shrub pick up day and he was so impressed at the staff with the knowledge they knew when asked many questions about the trees and shrub, etc. He also stated that speaking with Don Lehman and Dan Ladd that both were going to be reporting on the Warren County Envirothon the following week and it was nice to hear about the coverage it will be getting. He also sat in on the American Wildlife Foundation webinar on more type of deer deceases being found in/on deer in NY, he thought that was very interesting and be aware it is more common.
 - b) **Treasurer Report:** As far as the financial situation is concerned, the district has \$314,651.07; most of it is in grant money. Bills for payment for February totaled \$19,325.02. **Motion:** by Tim Thomas to approve the financial report for March 2023 \$314,651.07, 2nd by Greenslade, carried. **Motion:** by Tim Thomas to approve Bills for payment \$19,325.02 for March operating and grant bills, 2nd by Greenslade, carried. Along with a deposit transfer from the Money Management Account of \$50,000 transfer to the Now Account to pay payroll and payroll taxes for the month of April. Transfer of \$14,800.00 reserve from Part C Funding account to Projects account along with \$15,117.55 transfer Part C Funding account to Now Account for additional Part C funding requests from 2022 and last transfer of \$181,746.76 from Money Management account to Part C Funding account for 2023 programs, etc. **Motion:** by Tim Thomas to approve the \$50,000 transfer for April payroll for the district employees, 2nd by Greenslade, carried.
 - c) **Correspondence:** 1. Thank you card from NYACD for attending legislative days. 2. Thank you card from 2023 Crony award winner from the NYS CDEA Water Quality Symposium conference for a letter of recommendation. 3. Managers meeting being held at the APA office in Ray brook on June 21st

with lunch included, if anyone is interested, please let Lieberum know. 4. Many Arbor Day posters and pamphlets were dropped off at the district for handouts for some of the district programs, Thank you NYS DEC-Ben Thomas.

5) **SWCD Business:**

- a) **2023 Tree and Shrub program.** Friday April 21st was tree and shrub pick up day and what a day it was the district sold out of all their extra trees from the sale by noon and most of the orders were picked up as well by end of day. The staff did an amazing job as always and big thanks to Stoddard for this sale to have a smooth sale. There was one mishap which was not the district fault, but one order was not received through the mail, and it is still out there somewhere but the district was very sorry to that customer.
- b) **Warren County Water Quality meeting -April 12th,** again a great Warren County Water Quality meeting held at the district there has been great turnouts its great to see agencies get together for support. The next meeting will be held on July 12th at the Bolton Conservation Club with lots of presentations from district office mark your calendars.
- c) **2022-2023 Warren County and Town of Queensbury MS4 reports-announcement for public review of Warren County report,** Lieberum mentioned the County MS4 report will be up May 16th on the county website and the district for comment review and the Queensbury MS4 report is in draft form and once completed will also be up on the Queensbury website after the approval on May 16th at the board meeting and the district website.
- d) **Warren County Envirothon update,** May 5th, 2023, starting at 9am at the Warren County Fish Hatchery in Warrensburg, NY. Dunkley mentioned this program is coming together nicely. There are 14 teams entered. Three schools were not able to attend but hopefully we can get them back onboard for next year. This year prospect school will be attending, and the district can't wait.
- e) **SWCD Personal Policy-amendment to jury duty, Motion:** by Tim Thomas to approve the amendment to the jury duty in the SWCD Personal Policy, 2nd by Bruno, carried.
- f) **SWCD Purchasing Policy-amendment for NYSSWCC funding and educational facilities programs,** the board members have tabled this item until the next board meeting in May for discussion and approval.
- g) **Tree Planter use,** Rowell mentioned that Moss brook Landscaping rented the tree planter for a wet land buffer project where they planted 4500 trees. Warren County built the district a lift for the planter, and it works perfectly.
- h) **Warren County Probation Department Garden project,** Dunkley has a garden project coming together with the Warren County Probation Department and details are still being worked out but when it comes together, he will update the board members on the project. This project will come out of the District Part C urban garden funding.
- i) **Champlain watershed improvement Coalition of NY (CWICNY) update,** CWICNY had a meeting a few weeks ago, it was mentioned

CWICNY was being provided funding to the organization for the position of a coordinator this is moving forward. This year's CWICNY North Country Stormwater Tradeshow will be on October 19, 2023, being held again at the Great escape lodge. The deposit has been approved and mailed in so mark your calendars for this date as well. The district will play a smaller role in this year's tradeshow as others are stepping up to help.

- j) **Upper Hudson River Watershed Improvement Coalition update**, Rowell mentioned Phase two of the roadside erosion projects will be starting very soon and he will keep the board members updated.
 - k) **Current grant Projects**, Rowell mentioned the application for a new vac truck for the Town of Queensbury was denied for the sole reason of not enough letters of support being sent in with the application. Rowell will resubmit the application next year with more letters of support. It was a sold application.
 - l) **Community Conservation Program, NONE.**
 - m) **SWCD Board of Directors Reporting Info, NONE.**
 - n) **Other, Motion:** by Bruno to approve the engineering projects with Kathleen Suozzo PE, PLLC in the amount of \$30,000.00, Town of Chester, Town of Horicon and Town of Warrensburg, 2nd by Frank Thomas, carried.
- 6) **Staff Reports:**
- a. **Jim Lieberum, DM**, No report. Lieberum will be putting together a woodlot workshop for all so if you are interested, please let him know so you can sign up.
 - b. **Robert Bombard, WRS**, No report. The weather station for the district office has been ordered and it will be tied to Dunkley's phone from the district office. Hopefully the next meeting will be here and installed for review.
 - c. **Nick Rowell, NRS**, No report. Rowell mentioned the draft proposed projects for Dave Wick, Lake George Park commission has been developed and reviewed by Wick and District. The final project will be completed soon for review and approval of the projects put forward.
 - d. **Maren Stoddard, SDT**, No report. Stoddard is up and running with the Arbor Day program she has already ordered 12 trees for the program, Stony Creek Library, Chester dog park, City of Glens Falls tree com, Warrensburg beautification, Echo Lake Park, Queensbury School, and few additional trees for special events. Along with the Warren County Municipal Center Sugar Maple replacement.
 - e. **Jacob Dunkley, DT**, No report. Dunkley mentioned SUNY Adirondack will be helping put in a Pollinator Garden and it will be funded from the District's Part C Urban Garden program for \$1,000.00 this will also count towards Warren County MS4 program.
 - f. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.
- 7) **Adjournment: Motion:** by Bruno to adjourn meeting at 2:34pm, 2nd by Greenslade, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____