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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS May 22nd, 2023

PRESENT: James Lieberum, Rhonda L. Jarvis, Nick Rowell, Maren Stoddard, Jake Dunkley, Bob Bombard, Mike Greenslade, Tim Thomas, Dan Bruno, Frank Thomas, no attendance: George Ryan and Mark Brown Zoom attendees: Susan Wilson

- 1) **Meeting was called to order:** called meeting to order at 1:02pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Bruno, to approve April minutes, 2nd by Greenslade, carried.
- 3) **Presentation/Training:** No presentation/training.
- 4) **Report of Officers:**
 - a) **Chairman Report,** No Report.
 - b) **Board Member Reports, Bruno** assisted Bombard with water sampling in Glens Falls for district program assistants.
 - c) **Treasurer Report:** As far as the financial situation is concerned, the district has \$565,768.10; most of it is in grant money. Bills for payment for May totaled \$81,423.00. **Motion:** by Greenslade to approve the financial report for April 2023 \$565,768.10, 2nd by Bruno, carried. **Motion:** by Greenslade to approve Bills for payment \$81,423.00 for May operating and grant bills, 2nd by Bruno, carried. Along with a deposit transfer from the Money Management Account of \$50,000 transfer to the Now Account to pay payroll and payroll taxes for the month of June. **Motion:** by Greenslade to approve the \$50,000 transfer for June payroll for the district employees, 2nd by Bruno, carried. **Motion:** by Greenslade to approve additional bills and invoices Bradley & Noxon Hardware-\$11.98, Exxon Mobil-\$309.39 and Staples-\$407.79, 2nd by Bruno, carried.
 - d) **Correspondence:** 1. Thank you card for Rowell from NYCDEA, Caitlin, presenting at the Water Quality Symposium. 2. Information from the Warrensburg Beautification about Town of Warrensburg events throughout the year. 3. The passing of Brian's mother from NYS Department of Ag and Markets obituary information, district's thoughts and prayers to Brian and his family district sent a sympathy card out. 4. Email to Bombard thanking him for the videos that were sent, and they would like Bombard and Rowell to take videos of Lake Luzerne if possible. 5. Copake Lake newsletter.

5) **SWCD Business:**

- a) **2023 Warren County Envirothon**, this was held on May 3rd, 2023. It was a great day, and it went off like a hitch. The district wants to thank Brown and Tim Thomas for all their help. We had some local press, Dan Ladd from Outdoor News, the office of employment stopped by and was impressed they would love to pair up for the next Envirothon. Lieberum and Dunkley gave a presentation to the Prospect School kids who attended this year as well and it was also a hit with them. A North Warren team won from a 3-way tie breaker, congratulations to them and all students who attended and competed.
- b) **NYSDEC WQIP Applications**, Lieberum just received the announcement of the NYSDEC WQIP Applications, Rowell will resubmit his grant from last year that was denied with the new letters of support. The deadline is July 28th, 2023.
- c) **SWCD Pollinator Program**, Dunkley mentioned this program so far is a success with help from Stoddard to get it moving forward. The district has started a square footage giveaway for seeds for a pollinator garden on public properties and it was a huge success over 10,00 square feet was distributed. More information on the success of this new program will be mentioned later in the year.
- d) **SWCD Fishpond Program**, Bombard mentioned this year's fish stocking program was very well received. There were approximately 17 orders this year. Bombard had a great pick day as well; he did have to deliver some fish to a customer who could make the pickup time or day, but it turned out great. The new company did a great job in the delivery process. Thank you all who participated in this program this year.
- e) **New SWCD Weather Station**, Bombard mentioned he had installed a new weather station here at the district office purchased on a grant funding source coming from the county (ARPA Funding) and the weather data is available from the cloud. Be sure to check it out if you are in the area.
- f) **SWCC Regional Meeting-Raybrook June 21st**, Lieberum mentioned he will be attending the SWCC managers meeting in Fultonville on June 14th he has other appointments on the June 21st if any of the board member would like to go on June 14th, please let Lieberum know. Stoddard, Rowell, Greenslade and Tim Thomas will be attending the June 21st meeting.
- g) **SWCD Purchasing Policy: amendments for NYSSWCC funding and educational facilities programs, Motion:** by Bruno to approve and adopt the NYS SWCC purchasing policies on the projects through the agencies, 2nd by Greenslade, carried.
- h) **CO for second floor**, Lieberum met with Charles Wallace from the county to give him a list for a work order on the district office to get the upstairs completed and other items repaired. Lieberum will let the board know the cost at the next meeting for approval.
- i) **Champlain watershed improvement Coalition of NY (CWICNY) update,**
- j) **Upper Hudson River Watershed Improvement Coalition update,** Rowell mentioned the Upper Hudson River Watershed is working on a new website that is coming along great. Grants are starting up and, in the fall,

there will be a few training courses being offered, a Septic inspection training and another 4hr Erosion and Stormwater training, he will keep board updated on the days and time. Phase II roadside Erosion program is starting, and \$60,000 worth of projects are moving forward.

- k) **Current grant Projects**, Rowell mentioned his Round 17 grant for the Crandall Park Pd project has not been signed he will be looking into it. Stoddard's Hydro grant is moving along nicely Hydroseeding is being completed throughout the county.
- l) **Community Conservation Program, Motion:** by Tim Thomas to approve the 2 community conservation program plans that were submitted, 2nd by Bruno, carried. 1. Community Pollinator/Sensory Garden from Tonia Scheerer/Girl Scout Troop 3611. 2. Dean Farm Trail Butterfly and Pollinator Garden from Francis Dean Farm Heritage Trail/Sandra Payne (Frank Thomas is recusing himself from the decision on this application), 2nd by Bruno, carried
- m) **SWCD Board of Directors Reporting Info, NONE.**
- n) **Other,1. Motion:** by Greenslade to approve the change of the district's Part B (\$6,000) project submission from Brant Lake Assessment to the Urban Ag program to get more projects on the ground, 2nd by Tim Thomas, carried. 2. Lieberum mentioned June 3rd woodlot training if anyone is interested, please let him know, so far there are 27 people signed up. 3. The NYS EPA Budget passed; districts are sitting well for funding its great they can get the work completed. 4. Bombard mentioned he has been overseeing the issue in Lake George on Pond 7, DEC has been handling trying to get goldfish out of the pond where someone has put them in there.

6) **Staff Reports:**

- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
- b. **Robert Bombard, WRS**, Bombard's report was reviewed.
- c. **Nick Rowell, NRS**, Rowell's report was reviewed.
- d. **Maren Stoddard, SDT**, Stoddard's report was reviewed.
- e. **Jacob Dunkley, DT**, Dunkley's report was reviewed.
- f. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

- 7) **Adjournment: Motion:** by Bruno to adjourn meeting at 2:23pm, 2nd by Greenslade, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____