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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS July 24th, 2023

PRESENT: James Lieberum, Rhonda L. Jarvis, Nick Rowell, Maren Stoddard, Jake Dunkley, Bob Bombard, Mark Brown, Mike Greenslade, Tim Thomas, Dan Bruno, Frank Thomas and Susan Wilson, no attendance: George Ryan Zoom att. None

- 1) **The meeting was called to order:** called meeting to order at 1:01 pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Bruno, to approve June minutes, 2nd by Greenslade, carried.
- 3) **Presentation/Training:** No presentation/training.
- 4) **Report of Officers:**
 - a) **Chairman Report,** Brown mentioned he is sorry he missed the state meeting, but he was enjoying his 50th anniversary with his wife and whole family in GA, which is has been hard getting his whole family together finally they did. When he returned, he went to the Schroon Lake Craft show and was able to speak to lake associations at the show and they all expressed it is a pleasure working with the district staff, they are all very helpful to our associations.
 - b) **Board Member Reports,** Greenslade mentioned the managers' meeting is always very informational and a good day with lunch. Approximately 20 people attended with great conversations. Brown also agreed that his managers' meeting was just as informational just in a different location.
 - c) **Treasurer Report:** As far as the financial situation is concerned, the district has \$463,324.90; most of it is in grant money. Bills for payment for July totaled 36,464.37. **Motion:** by Frank Thomas to approve the financial report for June 2023 \$463,324.90, 2nd by Bruno, carried. **Motion:** by Frank Thomas to approve Bills for payment \$36,464.37 for July operating and grant bills, 2nd by Bruno, carried. Along with a deposit transfer from the Money Management Account of \$50,000 transfer to the Now Account to pay payroll and payroll taxes for the month of August. **Motion:** by Frank Thomas to approve the \$50,000 transfer for August payroll for the district employees, 2nd by Bruno, carried. **Motion:** by Greenslade to approve additional bills and invoices Lawes's Ag-seed \$3,225.00 and Warren County DPW \$442.90, Wilson, carried.
 - d) **Correspondence:** 1. Now on Lake George is an electric boat charger here is information from Lake George Park commission on it. 2. NYFOA this

organization is like a trout unlimited of forestry, an article on the district's woodlot program for woodlot owners. 3. Tanny Pond Center is having a outdoor show on September 23rd, 2023 community days on Main street in North Creek. 4. North Country Stormwater Tradeshow is here again this year being held at the Great Escape lodge on October 19th, 2023, from 8:30- 4:30 registrations will be starting in August. Board members please let Rhonda or Lieberum know if you are interested in attending so they can get you registered. 5. The Sun articles on District's Woodlot workshop and Warren County DPW waste taking back day and LGA Revitalizes exhibits at the LG visiting center in the July 1st issues. 6. ADK region booklet – great information in it from the Department of Health.

5) **SWCD Business:**

- a) **July 12th Water Quality Strategy Committee Meeting**, Wilson mentioned it was a well-attended meeting and well put together. Lieberum also mentioned there were around 40 attendees and 7 new people attended. Also, Mike from the Lake George Land Conservancy presentation was great as well as Bombard and Dunkley's from the district office, as it is one of the best WQ meetings around.
- b) **Warren County Hazard Mitigation Plan**, Lieberum stated the warren county hazard mitigation plan is still moving forward towards a draft and to let people know there is still time to answer the survey that is out please all feel free to take it. He will keep the board updated on the plan as it moves forward.
- c) **2023 Office building work**, Warren County Buildings and grounds are doing a fantastic job here at the district office. Lieberum mentioned the cost of some office upgrades was way less than expected, it's around \$3,000+/-for the building materials. When all is complete Lieberum will have a tour for the board members.
- d) **2023 NYACD October 24-26, Hampton Inn, 110 Mace Street, Penn Yan**, Rhonda is attending this annual meeting of NYACD. Please let Rhonda or Jim know if any of the board members would like to attend and she will get you registered.
- e) **2024 Budget subcommittee**, Lieberum mentioned he will need at least two board members to join this committee with himself and Rhonda, so if anyone is interested, please let Rhonda know. Brown and Greenslade will be attending the 2024 Budget committee. Rhonda will set up the day and time that best fits them.
- f) **Swede Mountain Fire Tower Signs-Support Approval, Motion:** by Bruno to approve the swede mountain fire town sign payment to support the county to better explain the views you're looking at, from west signs up to \$300.00, 2nd by Wilson, carried.
- g) **October 23rd meeting at Adirondack Folk School**, Lieberum mentioned the district October meeting will be held at the Adirondack Folk School at the same time and the district will supply coffee waters and snacks. More information will be given before the meeting date.
- h) **Changes to AEM Base program approval, Motion:** by Tim Thomas to approve the money update on one of the farms on the AEM Base program

scheduled amount will up to \$50,000. Blackberry farms project is on hold at this time so no monies will be given this year to them, 2nd by Greenslade, carried.

- i) **Champlain watershed improvement Coalition of NY (CWICNY) update**, Lieberum mentioned the district may be hosting the CWICNY coordinator at the district office, it is still in discussion, and he will let the board know what the outcome will be. Stoddard is looking to get funding from CWICNY for at least 3 projects in Warren County towns totaling \$25,000.00 this is being discussed do to the fact CWICNY funding coming available.
- j) **Upper Hudson River Watershed Improvement Coalition update**, Rowell mentioned there was no meeting in July for the Upper Hudson River Watershed Improvement Coalition. Agency is still going through the Phase II application through Saratoga County SWCD. He will keep all informed when he knows more. Also, Rowell is working on getting some projects approved and completed through Upper Hudson for the Town of Lake Luzerne.
- k) **Current grant Projects**, See all board reports from staff.
- l) **Community Conservation Program**, NONE
- m) **SWCD Board of Directors Reporting Info (for performance measures)**, NONE
- n) **Other**, Lieberum suggested the district possibly start a rent control (knotweed control) program for lending out the tools and stem injectors for people interested. Hamilton County SWCD has been doing it and it is doing well. Lieberum will look more into it and see what really is involved to start the program up. 2. MS4 Clean up coming up soon. 3. Walt Lender at Silver Bay offered the district to have a meeting up there anytime. Silver Bay will also be looking to get some funding from CWICNY for some projects. Dunkley will be putting in a letter to the Frank Bratt scholarship to help in the certification for him to become a certified diver for the district office.

6) **Staff Reports:**

- a. **Jim Lieberum, DM**, Lieberum's report was reviewed.
- b. **Robert Bombard, WRS**, Bombard's report was reviewed.
- c. **Nick Rowell, NRS**, Rowell's report was reviewed.
- d. **Maren Stoddard, SDT**, No Report.
- e. **Jacob Dunkley, DT**, Dunkley's report was reviewed.
- f. **Ryan Cunningham, NYS SWCC**, Cunningham's report was reviewed.

- 7) **Adjournment: Motion:** by Bruno to adjourn meeting at 2:25pm, 2nd by Greenslade, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer

Date Approved: _____