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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS September 25th, 2023

PRESENT: James Lieberum, Rhonda L. Jarvis, Nick Rowell, Maren Stoddard, Jake Dunkley, Bob Bombard, Mark Brown, Mike Greenslade, Tim Thomas, Frank Thomas and Susan Wilson and Clint McCarthy no attendance: Dan Bruno, Zoom: Ryan Cunningham

- 1) **The meeting was called to order:** called meeting to order at 1:02pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Tim Thomas, to approve August minutes, 2nd by Greenslade, carried.
- 3) **Presentation/Training:** No Report
- 4) **Report of Officers:**
 - a) **Chairman Report,** Brown will be getting knee replacement by the end of this year. Brown will be missing the next board meeting he will be on a hunting trip in Maine.
 - b) **Board Member Reports,** Clint McCarthy was in attendance for a possible position on the district board, to see who we are and what we do as a district. Works at SUNY ADK and he lives in Queensbury and is a practical farmer of growing garlic and planting trees and shrubs.
 - c) **Treasurer Report:** As far as the financial situation is concerned, the district has \$595,497.72; most of it is in grant money. Bills for payment for September totaled \$24,852.79. **Motion:** by Greenslade to approve the financial report for August 2023 \$595,497.72, 2nd by Wilson, carried. **Motion:** by Greenslade to approve Bills for payment \$24,852.79 for September operating and grant bills, 2nd by Wilson, carried. Along with a deposit transfer from the Money Management Account of \$50,000 transfer to the Now Account to pay payroll and payroll taxes for the month of October. **Motion:** by Greenslade to approve the \$50,000 transfer for October payroll for the district employees, 2nd by Wilson, carried. **Motion:** by Greenslade to approve additional bills and invoices, 2nd by Wilson, carried.
 - d) **Correspondence:** 1. Resolution for the NYACD annual meeting brought forth from Onondaga County SWCD. 2. Resignation letter from George Ryan to step down off the Warren County District board as a member of the Grange. 3. Fall Fish Form. 4. A thank you letter from Lauren Cygan, Executive director of the YMCA for the district's support to The YMCA in Queensbury, NY. 5. An agenda for the 18th Annual Stormwater Tradeshow

for October 19th at The Great Escape Lodge from 8:30am to 4:30pm. Lieberum mentioned if anyone is interested, please contact Stoddard to get you registered. Brown mentioned he would like to attend Stoddard will get him registered. 6. Information on Local Regulation of Timber Harvesting in New York State. 7. Information on Clean Water Clean Air & Green Jobs Environmental bond act. 8. Information on Lake Champlain total Maximum daily load (TMDL) watershed Implementation plan from NYS DEC.

5) **SWCD Business:**

- a) **2024 Budget meeting review.** Lieberum mentioned this year's meeting went very well, some questions were asked and were well answered. It was great meeting everyone again. There were less attendance of county presents this year, but time was moving fast, and district was later in the month than we usually meet. Lieberum, Stoddard, and Rhonda attended. Frank Thomas mentioned the 2024 budget looked great this year. Lieberum sent out to all a thank you email after the budget meeting.
- b) **2024 Annual Plan of Work for Board Review,** Lieberum mentioned this final draft of the 2024 Annual Plan of Work for Board Review and discussion. **Motion:** by Tim Thomas to approve the 2024 draft plan of work to be sent and approved by the state committee, 2nd by Greenslade, carried.
- c) **2024 Lake Champlain Basin Program grant application review, 1.** Lieberum will be putting in a planning grant for silver Bay rd. working with Walt lender and silver bay will be providing the match tours the planning grant. 2. Stoddard will be putting in an application for the city of Glens Falls Water Department maintenance conservation plan. 3. Bombard putting in a application for west brook looking for an apparatus to help smelt travel further up stream to spawn. 4. Rowell application for the clean water grant up to \$200,000 for phase II of trinity rock road in Lake George.
- d) **Champlain watershed improvement Coalition of NY (CWICNY) update,** Stoddard mentioned there was another successful Join meeting with Upper Hudson River Watershed Improvement Coalition. CWICNY has been busy getting grant funding out there to the district's Warren County has Cover Crop grant, Rural Roads grant and Forest health which will be closed out this month it has been completed. Stormwater trade show has been out and hopefully CWICNY gets a full house this year. Look on their website if you are interested in attending and board members let Stoddard know if you are interested in attending, she will sign you up.
- e) **Upper Hudson River Watershed Improvement Coalition update,** Rowell mentioned in mid-October himself and Dustin from Saratoga County SWCD will be presenting a 4hrs Erosion and Stormwater training in person so look for that flyer to come out. Also, a new web page will hopefully be approved to work on for Upper Hudson Coalition. Phase II is moving forward projects are going very well. Rowell is moving forward this week with Town of Thurman projects to hopefully be completed this year.
- f) **Current grant Projects,** the hydroseeding program is in full mode and will be winding down October 6th, so the staff is getting all that they can complete with new towns utilizing the hydroseeding program with is great

to see. Lieberum mentioned Sanford Street grant is still in the beginning stages and the plan will be submitted soon. See staff report area for more project info.

g) **Community Conservation Program**, NONE.

h) **SWCD Board of Directors Reporting Info (for performance measures)**, NONE.

i) **Other**, 1. Part B Project for the state committee: **Motion:** by Frank Thomas to approve the Part B project on Town of Lake Luzerne MS4 mapping system with digital information, 2nd by Greenslade, carried. 2. Sara Frankenfield and Mike Prescott of the Town of Chester will be putting together historical information on the Great Schroon Lake. 3. Lieberum will be talking to the Town of Bolton planning board on Forestry topics. 4. Lieberum mentioned district will be getting involved more with forestry topics and it was mentioned to him there was talk of seeing in the Glens Falls Watershed a presence of Pine Beetle and Lieberum will be looking into it.

6) **Staff Reports:**

a. Jim Lieberum, DM, No Report. This year's stream cleanup was a great outcome, and the district sees less and less items for clean up each year.

b. Robert Bombard, WRS, No Report. Ife Fall fish program is up and running if you are interested in purchasing fish contact Bombard, so far district has 4 orders and more usually come in this last week.

c. Nick Rowell, NRS, No Report. October 5th there will be a Farm talk here at the district office 4-6pm on soil health. Rowell is also waiting for a quote from the web designer to get the district's website up to ADA compliance. He will keep board members updated.

d. Maren Stoddard, SDT, No Report. Stoddard mentioned she is wrapping up the cover crop program funding for the district by end month.

e. Jacob Dunkley, DT, No Report. Dunkley has sent out reminders for applicates to complete their projects and get their funding paperwork in, along with if any others are interested in summiting an application get it in and completed by end of month closing out is soon.

f. Ryan Cunningham, NYS SWCC, Cunningham's report was reviewed. Cunningham also mentioned the AEM 2-year contract will be ending November 1st, 2023, so get your information in for the closeout. Then get everything together for the next application for funding for November 6th, 2023.

7) **Adjournment:** **Motion:** by Tim Thomas to adjourn meeting at 2:27pm, 2nd by Greenslade, carried.

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer

Date Approved: _____