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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS December 18, 2023

**PRESENT:** James Lieberum, Rhonda L. Jarvis, Nick Rowell, Jake Dunkley, Bob Bombard, Maren Stoddard, Mike Greenslade, Mark Brown, Susan Wilson, Dan Bruno and Tim Thomas  
**Zoom:** None. **No attendance:** Frank Thomas

- 1) **The meeting was called to order:** called meeting to order at 11:37am.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Wilson, to approve November minutes, 2<sup>nd</sup> by Tim Thomas, carried.
- 3) **Presentation/Training:** 2023 Warren County SWCD Highlights by Lieberum
- 4) **Report of Officers:**
  - a) **Chairman Report,** Brown thanked all that attended the December board meeting. He also mentioned he will be going this Thursday for a knee replacement that has been well needed. From the district staff and board members good luck to Brown on his surgery, with a speedy recovery.
  - b) **Board Member Reports,** None
  - c) **Treasurer Report:** As far as the financial situation is concerned, the district has \$513,645.51 for November; most of it is in grant money. Bills for payment for December totaled \$45,438.95. **Motion:** by Wilson to approve the financial report for November 2023 \$513,645.51, 2<sup>nd</sup> by Bruno, carried. **Motion:** by Wilson to approve Bills for payment \$45,438.95 for December operating and grant bills, 2<sup>nd</sup> by Bruno, carried. A deposit transfer from the Money Management Account of \$50,000 transfer to the Now Account to pay payroll and payroll taxes for January 2024. **Motion:** by Wilson to approve the \$50,000 transfer for January 2024 payroll for the district employees, 2<sup>nd</sup> by Bruno, carried. **Motion:** by Wilson to pay the \$847.52 for the December luncheon meeting today and the Warren County Self Insurance for Workers Compensation for the district in the amount of \$1,984.00, 2<sup>nd</sup> by Bruno, carried.
  - d) **Correspondence:** 1. Thank you from the Crandall Public Library for the grant award from the district conservation program. 2. Christmas card from Sarah LeRoux from SUNY ADK Events services. 3. A donation in the amount of \$250.00 to the Warren County SWCD from the ESSLA Team District board members moved that is be put into the Warren County Envirothon program account, carried. 4. Save the date for 2024 Legislative Days March 4 & 5, 2024. 5. To adopted and approve a Policy on data

breach Lieberum will be putting it together for an approval next month.

5) **SWCD Business:**

- a) **Appointment of Officers for 2024: Chairman, Vice Chairman, Treasurer, Motion:** by Tim Thomas to approve the existing Officers to continue for your 2024, 2<sup>nd</sup> by Wilson, carried.
- b) **2024 National Association of Conservation Districts Conference: San Diego, February 10-14,** Lieberum mentioned to all board members the district has the funds to send all members if they are interested in attending this National meeting, it is a great opportunity to see and learn about how other conservation district's run their districts around the states. Bruno mentioned he was interested in attending along with Rhonda. Lieberum also mentioned please let Rhonda know if you are interested in attending so she can get the registration information set out.
- c) **2024 Legislative Days: March 4 & 5,** Lieberum mentioned 2024 Legislative Days will be coming up fast again. Please let Lieberum know if you will be attending this event, it is always a great experience for all. The district visits Dan Stec and Matt Simpson from our area but may also fill in other districts areas to help if they can't attend. Monday is a brief session on how it works on legislative days then visits are set up.
- d) **2023 Lake Champlain Basin Program Grant Awards,** the district has received 4 out of 4 grant award applications from Lake Champlain Basin Program Grants. This is very exciting for the staff in the district.
- e) **Other,** Scott Fitscher from NRSC of Warren and Washington County SWCD will be retiring in the next few days please congratulate Scott on his retirement if you see him. Scott has been an asset to the district with many programs he has offered to the district, and he will be missed congratulation Scott from all at the Warren County SWCD office. George Ryan a longtime member of the Warren County SWCD board has stepped down from the board and unfortunately, he could not make it today. George will be missed in the district for his great ideas and knowledge in many areas. Thank you George for all that you did for the district.

- 6) **Reports of other Agencies** Cunningham from the NYS Conservation Committee mentioned at their agency they are going through some board members changes some retiring and others moving on to other commitments, so there are a few vacancies that will need to be filed if anyone here would like to come on board or know of any other district board member or persons please let me know to get you the right information to come on board.

7) **Lunch**

8) **Awards/Recognition:**

**a. Ronald Montesi Conservation Recognition**-Jim Niles.

**b. Ronald Montesi Conservation Recognition**-Adirondack Park Invasive Plant Program

**c. Ronald Montesi Conservation Recognition**- Town of Warrensburg DPW.

**d. Ronald Montesi Conservation Recognition**, Crandall Park Beautification Committee

**e. 2023 AEM Farm of the Year**-Tom Grace- Grace Family Farm.

**f. 2023 Conservationist of the Year**-Olga Vargas-Soil Scientist- USDA-NRCS.

9) **Adjournment: Motion:** by Bruno to adjourn meeting at 2:32pm, 2<sup>nd</sup> by Greenslade, carried.

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_