



394 Schroon River Road, Warrensburg, NY, 12885
Phone: 518.623.3119
JimL@warrenswcd.org
www.warrenswcd.org

Conservation Intern Position

DISTINGUISHING FEATURES OF CLASS: An employee in this class performs a variety of routine duties assisting the regular Soil and Water Conservation District (“District”) staff in the execution of natural resources and conservation programs or projects. The intern will assist District staff in both field surveys, design and construction of conservation projects and the development of documents that support them. Work is performed under the immediate supervision of the District Manager and other District professional staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Assists with projects involving field work, including use of GPS and Geographic Information Systems;
Projects may include the use of power equipment, planting, physical labor;
Assists with the District’s hydroseeding program to stabilize eroding road banks and ditches;
Provides technical assistance and written reports as needed;
Helps to conduct conservation education programs;
Assists the public with obtaining information from our office;
Other related duties as assigned by the District Manager.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Knowledge of field data collection and construction, knowledge of GIS and GPS, knowledge of fish and wildlife, ability to acquire a working knowledge of the methods and techniques involved in the work assigned; ability to express oneself clearly both orally and in writing; knowledge of word processing, spreadsheet, and associated computer applications; ability to work with field equipment; ability to work as a member of a team; dependability, enthusiasm, and ability for physical exertion and lifting up to 50 pounds.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and completion of 30 credits or more of college coursework in the field of natural resources, agriculture or closely related field.

Special Requirements: 1) A valid driver’s license to operate a vehicle in New York is required.

Length of Position: Immediate opening, anticipated end date Sept 30, 2024.

Hourly Wage: \$18.00 - \$22.00 per hour

**TO APPLY: Send resume cover letter, and names and contact information of three references (mail or email)
By 3:00 PM, April 10, 2024 to:**

Warren County Soil and Water Conservation District
Jim Lieberum, District Manager
394 Schroon River Rd Warrensburg, NY 12885
JimL@warrenswcd.org

Warren County Soil and Water Conservation District is an equal opportunity employer. Candidates will be considered without discrimination because of race, color, religion, national origin, sex, political affiliation, disability, age, or marital status